



Steeton-with-Eastburn Parish Council



**c/o The HUB, Skipton Road, Steeton, BD20 6FE
clerk@steeton-with-eastburnparishcouncil.gov.uk
07841633230**

You are invited to attend the monthly meeting
of Steeton-with-Eastburn Parish Council at Steeton HUB, Skipton Road, Steeton, BD20 6FE
To be held at 7.00pm on Wednesday 3rd November 2021

If you are unable to attend, please let me know in advance.

R. Crabtree
Rebecca Crabtree
Parish Clerk
28/10/2021

Agenda

As stated in the Standing Orders, the meeting shall not exceed 2.5 hours.

Public participation

Members of the public may address the council prior to the meeting (maximum time allowed 15 minutes) but may not speak when the council is in session unless invited to do so by the Chairman.

21/90 Introduction from the Chairman

21/91 To receive any apologies and approve reasons for absence

21/92 Declaration of interests

- a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) b) To receive, consider and decide upon any applications for dispensation

21/93 To confirm the minutes of the full council meeting held on 6th October 2021 as a true and accurate record.

21/94 Financial Matters

- a) To approve the schedule of payments and note the receipts
- b) To approve the bank reconciliation and budget comparison
- c) To consider and agree the proposed budget
- d) To note the CIL payment of £1327.34 and agree any arrangements

21/95 To receive information on the following ongoing issues and decide further action where necessary:

- a) Keighley Road recreation Ground
- b) Memorial Gardens including the planning application, grasscutting, maintenance and benches
- c) Community Asset Transfer for Corn Mill Yard
- d) Corn Mill Green and Eastburn Playing Fields plans

- e) Legal agreement for use of Parish land
- f) Speed calming measures

21/96 Matters requested by Councillors and Clerk

- a) To consider and agree a scheme of inspection for PC owned open spaces and recreation (TM)
- b) To consider and agree to appoint three members to a complaints committee (Clerk)
- c) To agree the meeting dates for 2022 (Clerk)

21/97 Planning matters

- a) To consider and decide upon the following applications, including any planning applications, approvals or refusals received after the agenda has been published:

App Number	Proposal	Address
21/05224/FUL	Addition of 2 Portakabins to extend the existing Cardiac Catheter Unit.	Airedale General Hospital Skipton Road Steeton With Eastburn
21/05246/CLP	Loft conversion and associated box dormer to rear elevation	5 Thornhill Road Steeton With Eastburn

- b) To note decisions made on the following applications:

Application Details	Decision
21/04244/CLP: Childrens home for up to 3 children aged 8-18 at Old Forge Cottage 4 Low Fold Steeton With Eastburn	Granted
21/04418/FUL: Retention of replacement agricultural building at Hollins Bank Farm Hollins Bank Lane Steeton With Eastburn	Granted
21/04493/HOU: Summer house at 9 Westy Bank Croft Steeton With Eastburn	Granted

21/98 To adopt/approve/review the following policies and procedures

- a) Complaints Committee Terms of Reference
- b) Vexatious Complaints Policy
- c) Memorial Bench Policy
- d) Standing Orders

21/99 To consider correspondence received and agree any necessary action:

- a) Consultation on the West Yorkshire Police and Crime Plan 2021 – 2024

21/100 To notify the clerk of matters for inclusion on the agenda of the next meeting

21/101 To confirm that the date of the next meeting is Wednesday 8th December 2021 at 7.00pm at the HUB.