



## Steeton-with-Eastburn Parish Council



c/o The HUB, Skipton Road, Steeton, BD20 6FE  
clerk@steeton-with-eastburnparishcouncil.gov.uk  
07841633230

You are summoned to attend an extraordinary meeting of  
Steeton-with-Eastburn Parish Council  
To be held at 7.00pm on Thursday 13 January 2022  
The HUB, Skipton Road, Steeton, BD20 6FE

### Agenda

As stated in the Standing Orders, the meeting shall not exceed 2 hours.

Members of the public may address the council prior to the meeting. (Maximum time allowed 15 minutes) but may not speak when the council is in session unless invited to do so by the Chairman.

**1. Introduction from the Chairman**

**2. Apologies:** To note any apologies offered by members and to consider whether they be consented to.

**3. Disclosures of Interest**

*To receive disclosures of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting. The disclosure should include the nature of the interest. An interest must also be disclosed at the meeting when it only becomes apparent to the member during the meeting. Members may remain in the meeting and take part fully in discussion and voting unless the interest is a pecuniary interest. A non-pecuniary interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard the interest as so significant that it is likely to prejudice the member's judgement of the public interest. The member must withdraw from the meeting if the interest is pecuniary unless a dispensation has been obtained.*

**4. Dispensations:** To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

**5. Financial Matters –**

**(i) to formally approve the following recommendations made at the full Council meeting on 05/01/2022:**

- a) To agree to pay the interim proper and responsible financial officers the “heat and light” allowance of £20 per month to cover essential costs during the interim period until a new PO/RFO is appointed
- b) To approve the schedule of payments and note the receipts

Expenditure	Amount
Rebecca Crabtree	£ 744.14
Naila Kahbir	£ 40.00
Linesh Nedachalil	£ 90.00
S B Thompson	£ 20.00
D M Mullen	£ 20.00
Talk Talk Business	£ 27.54
O2	£ 12.17
NEST	£ 32.45
Propel Finance	£ 13.43
R Crabtree	£ 9.70
S B Thompson	£ 18.99

S B Thompson	£ 8.49
<b>total</b>	<b>£ 1,036.91</b>

<b>Income</b>	<b>Amount</b>
Keighley Plastic Model Club	£ 20.00
April Gudgeon	£ 20.00
South Craven walking Group	£ 7.00
Aire Valley Clay Sculptors	£ 10.00
White Wells Quilters	£ 12.00
Keighley Plastic Model Club	£ 30.00
White Wells Quilters	£ 10.00
Thursday patchwork group	£ 150.00
Knit and Natter Craft	£ 65.00
Keighley Plastic Model Club	£ 15.00
<b>total</b>	<b>£ 339.00</b>

(c) To agree to open a new bank account: Cllr Beardmore done some research for Unity Trust bank and presented papers.

**Resolved: defer decision to February meeting to give cllrs time to read and inwardly digest the information supplied by Cllr Beardmore**

(d) To agree the EPFA insurance quote

**Resolved: previously chair and vice actioned to accept the quote as it was reasonable and issue the cheque as it had been overlooked by the previous Proper Officer.**

e) Clerk vacancy

**Update:** so far one request for application pack. No returns as yet

**(ii) To agree the budget and precept request for 2022/2023**

Please refer to attached papers.

**6. Matters requested by Councillors and Clerk - to formally approve the following recommendations made at the full Council meeting on 05/01/2022:**

a) To consider and agree to purchase a sound system for future events (IB). 2 possible systems investigated:

i) FTAV can supply a sub £500 system which has limited durability and sound projection.

ii) Showtech can supply a system costing more than £1,000 system that is more durable and has better projection of sound. Propose to put 1.5k into budget

b) To consider and agree to carry out additional play inspections (TM). Are we happy with CBMDC quarterly inspections? Need their dates to work with. Cllr Thompson to contact parks and landscapes to establish inspection schedule for 2022. Cllrs can carry out casual inspections, take pictures and send to CBMDC. Any volunteers can go on inspection training when available.

c) To consider and agree arrangements for the Ecological survey (IB). The PC have not had official notification that this is needed. Cannot move on this at the moment.

d) To receive brief update on any progress re Corn Mill Green and Eastburn playing fields (JP + PG). no progress to report at current time.

**7 Planning matters**

**to formally approve the following recommendations made at the full Council meeting on 05/01/2022:**

<b>App Number</b>	<b>Proposal</b>	<b>Address</b>
<a href="#">21/06039/HOU:</a>	Single storey rear extension	39 David Emmott Walk Steeton With Eastburn

Recommend: no comment		
<a href="#">21/05981/FUL:</a>	Detached dwelling	Greenfield Farm Main Road Steeton With Eastburn
Recommend: the PC has concerns regarding the access via a shared area and noted issues with parking at the barn conversion. Suggest a planning officer should visit the site and consult with all parties to establish facts prior to granting/refusing planning permission.		
<a href="#">21/05691/HOU:</a>	Integral garage to habitable space	6 Hawthorne Road Steeton Steeton With Eastburn
Recommend: no comment		
<a href="#">21/05459/MAF:</a>	Construct new two storey modular ward block with plant room under. Building to be joined to existing main hospital via a link corridor	Airedale General Hospital Skipton Road Steeton With Eastburn
Work has already begun on this! Recommend: no comment		
<a href="#">21/05814/OUT:</a>	Outline application for construction of dwelling requesting consideration of access	Brighton House Farm Intake Lane Steeton With Eastburn
Recommend: support the applicant as this property will maintain agriculture in the parish for the future		
21/05917/FUL:	Change of use from post office and shop on the ground floor to residential use as a dwelling, incorporating the existing residential use above	4 Elmsley Street Steeton With Eastburn
Recommend: refusal on grounds of loss of a much used community facility in an already depleted village with higher than average older residents. The PC feel that the Post Office are being negligent in their role in community service and cohesion. It might only be 1.2km (2.4km for return trip) to Eastburn PO but this is a long way if one has mobility issues.		
<a href="#">21/06106/FUL:</a>	Replacement dwelling and for Brooks Barn to become an annex to Fern Cottage at	Stiverton House Keighley Road Steeton With Eastburn
Recommend: no comment		
<a href="#">21/05621/FUL:</a>	Single detached dwelling in land adjacent to host	11 Clough Avenue Steeton With Eastburn

	dwelling	
Recommend: Refusal on grounds of possible overdevelopment of the site. There are no measurements or dimensions in the submitted plans so it is impossible to accurately assess overdevelopment concerns. Request submission of plans with full measurements included so that overdevelopment of the site can be properly assessed.		
<a href="#">21/06148/FUL:</a>	Agricultural building	Land Off Hollins Bank Lane Steeton
Recommend: no comment.		

**8. To review/approve/adopt the following policies and procedures:**

- a) Display screen equipment policy
- b) Lone worker policy
- c) Memorial Bench Policy

**9. To consider correspondence received and agree any necessary action:**

To consider the proposal to set up a group to maintain the Memorial Wood.

Recommendation: to agree in principle. Cllr Thompson to contact CBMDC to establish maintenance schedule for 2022.

**10 To notify the clerk of matters for inclusion on the agenda of the next meeting**

**11. Time and dates of future meetings: Next meeting: Wednesday 2 February 2022 at 7.00pm.**

*S.B. Thompson*

Steeton with Eastburn Parish Council