



Steeton-with-Eastburn Parish Council



c/o The HUB, Skipton Road, Steeton, BD20 6FE
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The public and press are invited to attend the Annual Meeting of the Council
of Steeton-with-Eastburn Parish Council

To be held at 7.00pm on Wednesday 5 May 2021

Join Zoom Meeting: <https://us02web.zoom.us/j/86512531812>, Meeting ID: 865 1253 1812

One tap mobile +441314601196,,86512531812# United Kingdom +442034815237,,86512531812#

Dial by your location +44 131 460 1196 United Kingdom

Find your local number: <https://us02web.zoom.us/j/86512531812>

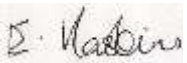
Agenda

Members of the public may address the council prior to the meeting (maximum time allowed 15 minutes) but may not speak when the council is in session unless invited to do so by the Chairman.

1. Election of Chairman and Vice-Chairman for 2020-21.
2. Apologies: To receive members' apologies for absence and approve reasons for absence.
3. Disclosures of Interest: To receive disclosures of interest.
4. Dispensations: To decide upon any dispensation requests received in respect of the meeting.
5. Minutes: To accept the minutes of Parish Council meeting held on 7 April 2021.
6. Use of HUB: To receive an update on the use by AGH and consider steps to re-open to public.
7. Delegation of decisions: To consider delegation of business decisions to Clerk.
8. Policy reviews: To review and adopt mandatory documents.
9. Committees: To agree all committees' structure, terms of reference and membership for 2021-22.
10. Keighley Road Recreation Ground: To consider any updates on this issue.
11. Memorial Gardens: To consider any updates on this issue.
12. Community Asset Transfer for Corn Mill Yard: To consider any updates on this issue.
13. Parish Plan: To receive an update/consider the way forward, including questionnaire discussion.
14. Summer scheme: To consider funding a summer scheme this year.
15. Legal agreement for use of land: To consider a legal agreement for use of Parish Council land.
16. Planning
 - a) Planning applications - To consider, including any planning applications, approvals or refusals received after the agenda has been published:
 - i. **21/01544/HOU**: 51 Williams Road, Steeton with Eastburn – Demolition of existing single storey extension to rear of property, construction of new single storey extension generally in the same position.
 - ii. **21/01582/HOU**: 47 Styveton Way, Steeton with Eastburn – replacement garage.
 - iii. **21/01676/CLE**: Redcar Wood Farm, Redcar Lane, Steeton with Eastburn – storage use.
 - iv. **21/01743/HOU**: 6 Teal Court, Steeton with Eastburn – Conversion of single storey detached garage into a residential annexe.
 - v. **20/05637/SUB01**: Dale House, Skipton Road, Steeton with Eastburn – Submission of details required by conditions 6 (materials), 7 (boundary wall materials), 12 (tree protection fencing), 13 (tree protection measures remain for duration of development), 15 (tree planting scheme), 16 (tree protection fencing for T5).
 - b) Approvals (to note).
 - c) Refusals (to note).

17. Finance

- a) To approve the Annual Governance and Accountability Return for 2020-21:
 - i. To receive and note the Annual Internal Audit Report 2020-21;
 - ii. To approve Section 1 - Annual Governance Statement 2020-21;
 - iii. To approve Section 2 - Accounting Statements 2020-21.
 - b) To receive an update on the VAT rebate for 2020-21 (£4046 claimed).
 - c) To confirm the direct debits paid by the Parish Council (currently TV licence, Clerk's mobile phone, pension costs, HUB line rental and broadband, Information Commissioner).
 - d) To consider plans for the Section 106 and CIL planning funding.
 - e) To note payments to be approved at the meeting.
 - f) To note the payments and receipts for the past month, up to 28 April 2021.
18. Correspondence: To note correspondence received.
19. Meetings attended: To receive oral reports for information.
20. Members' reports: To receive oral reports for information and to inform future agendas.
21. Defibrillator checking rota: To agree the rota.
22. Time and dates of future meetings: To note the date and time of the next meeting: Wednesday 2 June 2021 at 7.00pm.



Eve Haskins, Clerk and RFO, Steeton-with-Eastburn Parish Council, 28 April 2021