

## Bank reconciliation – pro forma

Name of smaller authority: Steeton-with-Eastburn Parish Council

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County area (local councils and parish meetings only): West Yorkshire

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### Financial year ending 31 March 2018

Prepared by Sarah Brooksbank - Clerk & Responsible Financial Officer

Date 16/05/2018

Balance per bank statements as at 31 March 2018:	£	£
Community Account	13,337.50	
Business Account	33,041.39	
CCLA Deposit Account	<u>50,000.00</u>	
		96,378.89
Petty cash float (if applicable)		0.00
Less: any un-presented cheques at 31 March 2018	0.00	0.00
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Add: any un-banked cash at 31 March 2018	0.00	0.00
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Net balances as at 31 March 2018 (Box 8)		<u>96,378.89</u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	87,870.22
Add: Receipts in the year	59,934.12
Less: Payments in the year	(51,425.45)
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>96,378.89</u>

(See [example](#) for guidance if required)