



**Steeton-with-Eastburn
Parish Council**



c/o The HUB, Skipton Road, Steeton, BD20 6FE
clerk@steeton-with-eastburnparishcouncil.gov.uk
07841633230

**Minutes of the Meeting of the Council held on 3 June 2020 at 7.00pm
held remotely via Zoom**

FINAL

- Present:** **Councillors:** –Blagden, Gill, Mounsey, Mullen, Pickles, Rayner, Short, Thompson.
In attendance Ward Councillors: None
Police: None
Members of the public: None
- Public question time:**
None in attendance.
- 20/21 Co-option of Member:**
Deferred to the next meeting.
- 20/22 Apologies:**
Apologies received and reasons for absence approved from Cllr Danby; the absence of Cllr Weller noted.
- 20/23 Disclosures of Interest:**
None.
- 20/24 Dispensations:**
None.
- 20/25 Minutes**
Resolved: The minutes of the following meeting were approved and signed by Chair:
a) Parish Council monthly meeting 6 May 2020.
- 20/26 Keighley Road Recreation Ground**
The Chair confirmed that the quote is still being awaited from the online request for the diversion of the gas main which runs through this land prior to proceeding with any plans: Clerk to circulate the information as soon as it is received.
- 20/27 Memorial Gardens**
The Chair updated all on the following:
- Work on the tap in this area will be able to go ahead now the contractor is back at work.
 - Local structural engineers have been contacted to investigate the site of the war memorial: their initial findings are that the war memorial area is quite hollow underneath therefore they are putting together some drawings and costings, and will be able to recommend a contractor to undertake this work.
 - A landscape designer has been identified to undertake the pre-work drawings on the memorial gardens: Chair to circulate to all.
 - Gas lamp to be erected in the area: company identified to provide a quote for this work.
- Resolved:** Chair to progress with the above following agreement via email.
- 20/28 Parish Council website**
Resolved: 2Commune agreed as the preferred choice; Clerk to liaise with them accordingly.
- 20/29 Community Asset Transfer for Corn Mill Yard**
Clerk reported that the application process for this transfer has been instigated again: to continue to update all as further information is received.

20/30

Review of annual insurance

Clerk updated all that BHIB have been contacted for a quote: to circulate to all once received.

Resolved: That the Clerk to organise for the Hub to be valued if necessary.

20/31

'Rainbow' bench

Resolved: That the 'rainbow' bench not be purchased but other styles be investigated: Clerk to identify the company who provided the benches in Eastburn.

20/32

Use of the Hub during lockdown

Resolved: That the Hub be used solely for training purposes by Airedale NHS during lockdown, at no cost, in adherence with risk assessments and insurance requirements as advised by the Emergency Planning team at Bradford Council.

20/33

Planning

a) Planning applications:

i. **20/01440/HOU:** 1 Seed Hill Terrace, Steeton with Eastburn, BD20 6QE – creation of new window opening to ground floor and two new window openings to first floor side elevation –

RESOLVED that the Parish Council had **no comment**.

ii. **20/01808/HOU:** 8 David Emmott Walk, Steeton with Eastburn, BD20 6FP – demolition of open porch and construction of enclosed porch - **RESOLVED** that the Parish Council had **no comment**.

b) Approvals (to note): None received.

c) Refusals (to note): None received.

20/34

Finance

a) The following payments approved at the meeting:

Purpose	Payee	Amount (£)
Salaries for April	E Haskins	832.71
Clerk's Allowance and expenses (including £143.88 for purchase of Zoom, £31.80 toner, £20 allowance and £5.10 travel)	E Haskins	200.78
Stationery	ASK the Office	16.50
Cleaner	E O'Hara	75.00
Gardener	J Westbrook	284.00
Tax	HRMC	154.84
Chairman's Allowance	D Mullen	500.00
Expenses (ink, travel)	D Mullen	108.82
Christmas lights grant	Steeton and Eastburn Christmas Lights	500.00
Expenses (postage)	S Thompson	2.94
Total		2675.59

b) To agree the accounts for payment and note receipts for the month of May, up to 28 May 2020:

Payments for May 2020

Purpose	Payee	Amount (£)
Pension costs	Nest	32.23
Gardening	J Westbrook	273.00
Salaries for April	E Haskins	832.39
Clerk's Allowance and expenses	E Haskins	26.10

Cleaner	E O'Hara	100.00
Broadband	TalkTalk Business	31.14
Tax	HMRC	154.84
Hub supplies	Scott Janitorial Supplies	55.97
War Memorial survey/report	Hutchinson Whitlam Associates	474.00
Council mobile phone	O2	27.23
Keighley Road utilities report/design	STRI	1740.00
	Total	3746.90

Receipts for May 2020:

Purpose	Payee	Amount (£)
Interest	Public Sector Deposit	16.07
Bank transfer	Business Base Tracker	5000.00
	Total	5016.07

Account balances as at 28 May 2020:

Community Account	£11,996.99
Business Base Tracker	£147,754.07
Public Sector Deposit	£50,000.00

20/35

Correspondence

- Email from Bradford Council re 2040 Vision: acknowledged, agreed to respond individually;
- Emails from 2Commune re website information: acknowledged, see item 20/28;
- Email from Zurich re annual insurance renewal: acknowledged, see item 20/30.

20/36

Meetings attended

Chair reported that he attended a Joint Executive Board for YLCA, where the need for initial and refresher training of members was highlighted; encouraged all members to sign up for training.

20/37

Members reports

CLlr Pickles reported that the Christmas tree on Mill Green looking unhealthy; Clerk contacted Bradford Council, who will be investigating. She also reported concerning high hedges obscuring the sight line for motorists and cyclists on Church Close/Skipton Road: Chair to report to Highways at Bradford Council.

CLlr Short reported that she has received concerns from the Bowling Club regarding their failure to secure funds for a tap to water the green: to include on the next agenda for discussion.

CLlr Gill reported that she has received concerns regarding the breaking up of the path at Bracken Road, near the salt bin: Clerk to report this to the Ward Officer.

CLlr Rayner reported that man living in a van off Mill Lane, and expressed concerns regarding the traffic on High Street: Chair to report this to Bradford Council.

CLlr Mounsey expressed concern regarding the parking permits for the area: Chair updated all that this is on hold due to the lockdown, and reported that although Airedale NHS are no longer charging for parking at present the traffic on Thornhill Road is still bad.

Chair reported that he passed the concerns of several residents regarding speeding traffic on the bypass onto the PCC and the MP, so Operation Steerside are now focusing on this problem.

20/38

Defibrillator checking rota

CLlr Pickles will carry out the weekly check and file the online report accordingly.

20/39

Time and dates of future meetings

Next meeting to be held remotely via Zoom on Wednesday 1 July 2020 at 7.00pm.

There being no further business the meeting closed at 8.30pm.

Eve Haskins, Clerk and RFO, Steeton-with-Eastburn Parish Council