



**Steeton-with-Eastburn
Parish Council**



c/o The HUB, Skipton Road, Steeton, BD20 6FE
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07841633230

**Minutes of the Meeting of the Council held on 4 March 2020 at 7.30pm
at The HUB, Skipton Road, Steeton, BD20 6FE**

FINAL

Present: Councillors: – Blagden, Danby, Gill, Mounsey, Mullen, Pickles, Rayner, Short, Thompson, Weller.

In attendance Ward Councillors: One (Ward Cllr Rebecca Whitaker)

Police: None

Members of the public: One

Public question time:

A member of public who bought land on Barrows Lane two years ago (halfway up Barrows Lane, past Ghyll Close, going up to Whitley Head) reported that he would like to open up this piece of land that is currently not being used to make it more accessible for people going through it and to open a limited camping facility, run workshops (a metalworker by trade, he has a forge and anvil and there is also potential for stone work) and ideally put some land aside to have community vegetable patch, as well as bee hive. He stated that the land is approximately six and a half acres in total, and asked for the Parish Council's support and cooperation. The Parish Council advised that they would be happy to offer support to the resident's plans in principle, however any detailed plans will be scrutinised by both the Parish Council and Bradford Council.

19/221 **Apologies:**

None.

19/222 **Disclosures of Interest:**

None.

19/223 **Dispensations:**

None.

19/224 **Minutes**

Resolved: The minutes of the following meeting were approved and signed by Chair:

- a) Parish Council monthly meeting 5 February 2020.

19/225 **Reports of police and invited guests:**

- a) Reports of police: No police in attendance.
- b) Reports for police: None.

19/226 **Calendar of meetings for 2020-2021**

Resolved: Calendar of meetings for 2020-21 to continue to be the first Wednesday of the month, except August (no meeting).

19/227 **Cleaner contract**

Resolved: Cleaner contract approved.

19/228 **Landscape maintenance contract**

Resolved:

- Landscape maintenance contract approved, subject to the following amendments: to include that the contractor needs to provide the Parish Council with a copy of their public liability insurance and remove the comments regarding risk assessments.
- To be put out to tender for an independent contractor, including adverts on notice-boards, website, Parish Council and Hub Facebook pages, newsletter, and other local

places that are free: Clerk to organise.

19/229

Bowling Club contract

Resolved: Bowling Club contract approved, subject to the following amendments: to include that a deposit of £45 to be paid (to cover the cost of lost keys; £45 per key) and that a refund can be provided for early close of the year only if the room can be re-let.

19/230

Policy reviews – risk assessment

Item deferred to the next meeting.

19/231

Asset Register

Item deferred: Chair to go through existing Asset Register prior to next meeting.

19/232

Keighley Road Recreation Ground

Offer of Service been sent, awaiting response: Clerk to chase up.

19/233

Memorial Gardens

Plans are ongoing: agreed that the Clerk liaise with the consultant engineer to request that a more detailed report is provided, based upon an extensive survey including reference to trees and the chasm underneath the tarmac, with photographs if possible. Clerk to also investigate the deadline for applications for the War Memorial fund.

19/234

Parish Council website

Clerk updated all that, following investigations, the best option is 2commune: Clerk to circulate details of this and one other website provider for councillors to compare.

19/235

Parish Council vacancy

No letter yet received from Bradford Council: deadline today so should hear this week whether an election has been requested; if not, will need to co-opt a member as soon as possible.

19/236

Planning

a) Planning applications - To consider, including any planning applications, approvals or refusals received after the agenda has been published:

- i. **20/00428/HOU:** Eastburn House, Green Lane, Steeton with Eastburn, BD20 8UT – construction of cycle store – **no comment.**
- ii. **20/00436/HOU:** 1 Pot Lane, Steeton with Eastburn, BD20 6SR – demolition of detached single garage and construction of single storey rear extension - **no comment.**
- iii. **20/00542/HOU:** 22 Elm View, Steeton with Eastburn, BD20 6SZ – two storey side extension- **no comment.**
- iv. **20/00693/FUL:** 14, 16, 18 and 20 Williams Road, Steeton with Eastburn, BD20 6PQ – installation of energy saving and carbon footprint reducing External Wall Insulation (EWI) - **no comment.**

b) Approvals:

- i. **19/05265/FUL:** The Bakery, Millennium Business Park, Steeton with Eastburn, BD20 6RB – installation of storage silo to west elevation of the existing bakery (Parish Council did not comment on this application).
- ii. **19/05172/FUL:** Airedale General Hospital, Skipton Road, Steeton with Eastburn, BD20 6TD (the Parish Council did not comment on this application).

c) Refusals: None received.

d) Notice of Appeals:

- i. **19/04304/HOU:** 36 High Street, Steeton with Eastburn, BD20 6NT – retrospective front and rear dormer windows.

19/237

Finance

a) To approve the following payments at this meeting:

Payments for approval at meeting

Purpose	Payee	Amount (£)
Cleaner	E O'Hara	52.00
Gardener	J Westbrook	273.00
Clerk's Allowance and expenses	E Haskins	35.30

Salaries for February	E Haskins	729.03
Tax	HRMC	260.00
Travel expenses	D Mullen	17.70
Travel expenses	T Mounsey	43.20
Supplies for Hub	Scott Janitorial Supplies Ltd	159.11
Signs for Hub grounds	R L Thompson	1638.72
SLCC annual subscriptions	Society of Local Council Clerks	90.00
Annual subscription	Community First Yorkshire	42.00
January 2020 newsletters	E P Print Ltd	265.00
	Total	3605.06

b) To agree the accounts for payment and note receipts for the month, up to 28 February 2020:

Payments for February 2020

Purpose	Payee	Amount (£)
Clerk's Allowance and expenses	E Haskins	130.29
Tax	HMRC	259.80
Salaries for January	E Haskins	729.23
Hall hire deposit refund	A Khan	45.00
Cleaner	E O'Hara	78.00
Music license	PPL PRS	202.85
Footpath on Chapel Road	D Clarke	6,300.00
Hall hire deposit refund	L Pitt	45.00
Newsletter delivery	Worth Valley Publishing Ltd	228.00
Poppy testing	D Harrison-Young	34.11
Broadband	Talk Talk Business	31.14
Council mobile phone	O2	27.49
Gardening	J Westbrook	273.00
Pension costs	Nest	32.23
	Total	8,416.14

Receipts for February 2020

Purpose	Payee	Amount (£)
Interest	Public Sector Fund	30.31
Funds transfer	Business Base Tracker	10,000.00
Hall hire	L Griffiths	20.00
Hall hire	Polymer Clay	10.00
Hall hire	Knit and Natter	160.00
Hall hire	A Sharpe	145.00
Hall hire	H Mason	25.00
Hall hire	K Waite	72.00
Hall hire	Bradford Council	120.00
Hall hire	M Woodhead	25.00
Hall hire	F Iqbal	25.00
Wayleave	Northern PowerGrid	21.44
	Total	10,653.75

*Please note payments & receipts may be added on or subject to change after publication of the agenda.

Account balances as at 27 February 2020:

Community Account	£6,734.14
Business Base Tracker	£89,370.91
Public Sector Deposit	£50,000.00

19/238

Correspondence

- Emails from residents re permit parking scheme: acknowledged, see item 19/240;
- Emails from website providers: acknowledged, see item 19/234.

19/239

Meetings attended

None reported.

19/240

Members reports

Large hole by manhole cover near Co-op has been resolved.

Cars parked in Steeton railway carpark broken into: Chair advised that drivers need to contact the British Transport Police.

Shrubs and hedges overgrown at the end of Church Close (between Church Close entrance and the bus-stop, coming out onto Skipton Road, on the west side), which means that cyclists coming down path cannot see cars coming out as tall hedges obscure the view: Clerk to contact the Highways Department.

Overgrown branch in Memorial Gardens, across beck on the other side to where houses are, which is taking fence down: Chair advised that this would be responsibility of houses as it is within one metre of them.

Evidence of cannabis use on Skipton Road: police have been contacted.

Street light out: to obtain street number and report it online – to contact different departments at Bradford Council ring 01274 431000 and say the name of person you wish to speak to.

Ward Cllr Whitaker provided a few updates: wall coming down off Station Road - Bradford Council are sending someone out to inspect it and liaising with the owners to ask them to do it or Bradford Council will do it themselves and will charge owners; assault reported at January meeting - case has been opened up again by the police and the investigation is progressing; problems replacing some of LED lights in area (due to delays with obtaining bulbs); local parking permit scheme is ongoing - meeting was well attended meeting and all responses are being worked through trying to find compromise before it is advertised again; footbridge over the bypass is the option Bradford Council favour as a safe crossing over bypass - will be putting in a request to the Department of Transport.

19/241

Defibrillator checking rota

Cllr. Danby will carry out the weekly check.

19/242

Time and dates of future meetings

Next meeting to be held on Wednesday 1 April 2020 at 7.30pm.

There being no further business the meeting closed at 9.05pm.

Eve Haskins

Clerk and RFO

Steeton-with-Eastburn Parish Council