



**Steeton-with-Eastburn  
Parish Council**



c/o The HUB, Skipton Road, Steeton, BD20 6FE  
clerk@steeton-with-eastburnparishcouncil.gov.uk  
07841633230

**Minutes of the Meeting of the Council held on 4 December 2019 at 7.30pm  
at The HUB, Skipton Road, Steeton, BD20 6FE**

**FINAL**

**Present:** **Councillors:** – Blagden, Danby, Gill, Lambert, Mounsey, Mullen, Pickles, Rayner, Thompson, Weller.

**In attendance** Ward Councillors: 0  
Police: 0  
Members of the public: 2

**Public question time:**

The electrician who installs the Christmas lights in the village reported that the Christmas lights switch-on this year was a great success, with approximately 700-800 in attendance. He advised that the installation of lights following next year (from 2021) will no longer be free, due to moving jobs therefore need to build up a pot of money to pay for installation, staging etc. Also asked if some of the fir tree could be chopped down, as is 10m high: Cllr Lambert to investigate this. Also asked whether the Parish Council could pay to install a timer on another lamppost for the poppy for next year to allow another decoration to be placed on there: Parish Council agreed, Clerk to investigate prices with Bradford Council Street Lights. The Chair reported that the Parish Council also need to get new lights for tree outside Hub for next year: Clerk to action next year, to investigate prices, including with Festival Lights.

**19/175** **Apologies:**  
Apologies noted and reasons for absence approved for Cllr Short.

**19/176** **Disclosures of Interest:**  
None.

**19/177** **Dispensations:**  
None.

**19/178** **Minutes**  
**Resolved:** The minutes of the following meeting were approved and signed by Chair:  
a) Parish Council Monthly Meeting 6 November 2019.

**19/179** **Reports of police and invited guests:**  
No police in attendance.  
Concern was expressed regarding the extraordinary amount of traffic in Steeton, which heads through the village to avoid the bypass.  
Concern was also expressed regarding the multi-storey car park, and it was suggested that flat land adjacent to the railway is used instead: Chair explained this land falls under railway by laws therefore would need lighting etc. He reported that building will start in January, however no plans for displacement of cars at present; he will continue to liaise with WYCA regarding alternative car-parking arrangements for January 2020.

**19/180** **Memorial Gardens tap installation**  
Chair reported that the order for the tap installation has been placed with the contractor, therefore this will progress, to be completed for next summer, including a new meter installed on the land (to apply for this once the work is completed).

19/181

**Keighley Road recreation ground**

Cllr Lambert reported that the full detail site survey of Keighley Road recreation ground has been received, therefore now need to re-contact STRI, who have already done an initial feasibility study, to take the project through to another temporary holding point. After which time the Parish Council to have agreed plans for playground and agreed assurance on whether there is a gas pipe crossing the site, as there are two markers there: Chair to investigate plans with British Gas. Also have flooding surface water drains leaking over footpath in the north west corner, in the MUGA area: Chair explained this could be the former chapel water supply but is sufficiently far from the proposed site. Cllr Lambert reported potential flooding elsewhere on the site: agreed that project needs to get to end of second phase study, where STRI will carry out preliminary enquiries to examine the site and identify potential problems (establish where springs are etc.) then this will be brought back to Parish Council for consideration, including costings. Cllr Lambert advised that this would take 2 to 3 months.

**Resolved** that Cllr Lambert to write draft version of instruction to STRI.

19/182

**Planning Applications**

**a) Planning application(s):**

- i. **19/04698/FUL:** Greenfield Farm, Main Road, Steeton with Eastburn, West Yorkshire, BD20 7NS – detached dwelling. **No comment.**
- ii. **19/04702/FUL:** Airedale General Hospital, Skipton Road, Steeton with Eastburn, West Yorkshire, BD20 – enabling works including extension of existing hard surfacing to form enlarged car-park and re-diversion of existing access road to create an ambulance accessible drop off. **No comment.**
- iii. **19/04749/HOU:** Hollins Bank Farm, Hollins Bank Lane, Steeton with Eastburn, West Yorkshire, BD20 6LY – two storey extension to existing bungalow. **Suggest refusal due to the application being inappropriate on green belt land, as it would damage the significance of the green belt and setting.**
- iv. **19/04794/HOU:** 9 Styveton Way, Steeton with Eastburn, West Yorkshire, BD20 6TP – demolition of existing garage and construction of two storey side extension and first floor rear extension above existing kitchen. **No objection to this application, however would add an advisory note that porous parking requirements are adhered to.**
- v. **19/04879/FUL:** Greenfield Farm, Main Road, Steeton with Eastburn, BD20 7SN - barn conversion to form dwelling. **Suggest refusal due to the proposed development being an unsuitable residential development and a retrograde step for Steeton, and also note that the drawings provided were unclear.**

**b) Approvals:** None.

**c) Refusals:** None.

19/183

**Finance**

- a) **Resolved** that the budget for 2020-21 approved and precept agreed at £73,349: based upon the Council Tax base of 1789 dwellings, this will be an annual cost of £41 per Band D property.
- b) **Resolved** that the appointment of the Internal Auditor for 2020-21 confirmed as Town Parish Audit.
- c) **Resolved** that the pension payments related to salaries to be made from December 2019.
- d) **Resolved** that the accounts for payment, and note receipts for the month up to 30 November 2019, approved.

**Payments**

Purpose	Payee	Amount (£)
Cleaner	E O’Hara	52.00
Gardener	J Westbrook	293.00
Clerk’s Allowance and expenses (including purchase of reference book	E Haskins	514.33

and waste bags)		
Salaries for November	E Haskins	747.65
Broadband	Talk Talk	31.14
Council Phone	O2	25.48
Finance training	YLCA	115.00
Defibrillator	Heartstart Midlands	1678.80
Steeton Memorial Wood topographic survey	Sterling Surveys Limited	570.00
Travel expenses	D Mullen	86.40
Hub hire deposit return	S Jacob	45.00
Tax	HMRC	259.80
<b>Total</b>		<b>4418.60</b>

**Receipts – check bank statements to add here!! And add this month’s money to next ag.**

Purpose	From	Amount (£)
Interest	Public Sector fund	30.19
Hall hire	D Mullen	35.00
Hall hire	A Sale	25.00
Hall hire	A Pervez	65.00
Hall hire	Diane Danby	95.00
Hall hire	Ruth Sharples	70.00
Hall hire	Amy Sharp – key deposit	45.00
Hall hire	Amy Sharp	25.00
Hall hire	Martin Thomas	25.00
Hall hire	Amy Sharp	150.00
Hall hire	Senmon Jacob	65.00
Hall hire	Carter Royd Allotments	20.00
Hall hire	Emma Wakley	20.00
total		670.19

\*Please note payments & receipts may be added on or subject to change after publication of the agenda

Account balances as at 26 November 2019:

Community Account	£10,609.47
Business Base Tracker	£99,294.40
Public Sector Deposit	£50,000.00

**19/184**

**Correspondence:**

- Email from YLCA re NALC Legal Topic 22: Disciplinary and Grievance Arrangements, updates and revised templates: policies to be included on agenda as soon as received from YLCA.

**19/185**

**Meetings attended**

None.

**19/186**

**Members reports**

Curb-stones on Mill Lane are dangerous, becoming dislodged.

Sutton Lane perilously dangerous for pedestrians (on boundary).

Maintenance of bypass, maintained in part by Bradford Council and North Yorkshire, needs cats' eyes in road as driving at night is dangerous.

Mill Green path is too narrow, especially for events etc.; should be sufficiently wide for two wheelchairs, and more also seating needed: agreed to wait for survey returned by STRI before

action is agreed and taken in this area.

Stone Grove residents have expressed concern over change of venue for the voting in elections, due to parking concerns at the Hub and the revenue lost to the church: Chair explained that Bradford Council made this decision, in their review of election polling venues.

Residents-only car parking scheme been circulated: Cllr Lambert established that the licenses are Steeton-wide, however queried Cartmel Lane and Mill Lane; also queried the progress of Bradford Council regarding the yellow lines for Chapel Lane.

Cllr Lambert reported that £300 spent on new bulb planting at name stones and directed the planting so that it will be appreciated by passing cars.

Cllr Lambert discovered that Cross Hills Parish Council have complained about car queues on level crossing regarding environmental issues, therefore he contacted them to see if they could consider this under 'displaced pollution'; they have shared the survey with Cllr Mullen: Cllr Lambert and Mullen to discuss.

Gritting on High Street now been done: Ward Cllrs organised this.

One of substantial trees on Cartmel Lane has been uprooted.

Blocked drain on Halstead Way, on corner with Parkway.

**19/187**

**Defibrillator checking rota**

Cllr. Danby will carry out the weekly check.

**19/188**

**Time and dates of future meetings**

Next meeting to be held on Wednesday 8 January 2020 at 7.30pm.

There being no further business the meeting closed at 21.41.

Eve Haskins

Clerk and RFO

Steeton-with-Eastburn Parish Council