



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

35 Kings Mill Lane, Settle North Yorkshire, BD24 9FD. Tel: 01729 825944

Clerk@steeton-with-eastburnparishcouncil.gov.uk

Minutes of The Meeting of the Council held on 3 June 2015 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : Councillors: – Blagden, Emmott, Lambert, Mullen and Weller

In attendance Ward Councillors: – ()
Clerk: – Rosie Sanderson
Members of the public: (0) people
Public question time: no questions

15/026 Apologies:
Apologies were received from Cllrs Southgate and Thompson. **Resolved:** To sanction apologies from Cllrs Southgate and Thompson. (competing commitments).
Apologies from Cllrs Mounsey and Townend were received after the meeting.

15/027 Disclosures of Interest: None

15/028 Dispensations: None

15/029 Minutes
Resolved: That the minutes of the following meetings:
a) Parish Council 13 May 2015
b) Neighbourhood Planning Working Group 15th April 2015
are approved as a true record and signed by the Chairman on behalf of the Council

15/030 Reports of Police and invited guests: No reports

15/031 Councillor vacancy: one ordinary vacancy remains following the election on 7th May. The Council may co-opt a person to fill the vacancy without the need for a further election.
Resolved: Clerk to advertise the vacancy

15/032 Chapel Road Recreation Ground

- i. **Area of land in recreation area used as unauthorised car-park:** **Resolved:** (i) To have the area seeded with grass by Danny Clarke at a cost of £300. (ii) To plant an orchard in a layout as Cllrs Lambert's plan. (iii) Clerk to apply for funding for an additional 6 apple/pear trees. (iv) A gap of 3metres to be allowed between trees and the wall of Hob Hill. The access to Hob Hill to be retained.
- ii. **Boundary wall:**
 - a) **Easterly section:** no further communication has been received.
 - b) **Westerly section:** renovation work is complete.

15/033 Keighley Road Recreation Ground
Resolved: to appoint Sports Turf Research Institute to carry out a feasibility study regarding

the provision of a new junior sports pitch, including drainage and topographical issues. Cllr Lambert to approve the specification.

15/034 Winter Weather

A grant of £250 from the local Clinical Commissioning Group for the purchase of emergency equipment has been approved. A meeting is to be held with an emergency planning officer from CBMDC to start development of a community resilience plan for the parish.

Resolved: clerk to purchase ladder, snow shovels, torches and space blankets.

15/035 Landfill Tax consultation

Resolved: To make a response to the consultation supporting the continuation of the funding and providing local examples.

15/036 HUBBUB playground opening

Resolved: (i) Cllrs Emmott and Blagden to organise tea, coffee, squash, cake and biscuits for approximately 30 people (ii) Cllr Mullen to thank the sponsors.

15/037 Acoustics at the HUB

Cllr Lambert is trying to source curtains to be used for a test.

Cllr Mullen declared an interest in the following item as a governor of the school

15/038 Grant Application

An application was received from Steeton Primary School for the purchase of radio equipment. **Resolved:** to grant a sum of £1,000 to Steeton School. (ii) to ask if Council events could be featured on the radio station, and to offer to advertise it via the Council newsletter.

15/039 Request to use a metal detector on Council owned land

Cllr Lambert obtained some protocols for use of metal detectors. **Resolved:** to allow metal detecting on Council land, any finds to be handed over to the Council. An agreement to be signed by both parties.

15/040 Planning Issues

a) Planning applications:

15/02011/FUL [Revised house types for plots 3 & 4 of planning approval 10/04025/OUT and 12/04852/REM](#) Longlands Longfield Place Steeton With Eastburn Keighley West Yorkshire BD20 6FQ

Resolved: No comments

15/02020/REM [Reserved matters application for the access, appearance, landscaping, layout and scale of 12 new build dwellings approved under 13/05300/OUT](#) Land South Of Greenfield Farm Main Road Keighley West Yorkshire

Resolved: The design of this development is disappointing. Planning officers are asked to consider it in relation to surrounding heritage properties.

b) Outcomes of Planning Applications: (list previously circulated)

C) Planning Application Appeals: None received

15/041 Financial Regulations - Review

Resolved: to amend financial regulations to allow the clerk to transfer up to £40,000 between Council bank accounts.

15/042 Finance

a) **Bank Signatory: Resolved:** To defer to a future meeting.

b) **Accounts for payment: Resolved:** to authorise payment of the accounts below and note the receipts and account balances.

Payments:

Purpose	Payee	Amount (£)
Neighbourhood plan – Public notices re call for sites	R Sanderson (Newsquest)	924.04
Laminated signs for Chapel Road recreation area	R Sanderson	3.00
Clerk's salary	R Sanderson	700.28
Community Hub - landscaping	J Westbrook Garden Services	2,456.00
Regional conference	SLCC	82.80
Grass seeding of HUBBUB Play area	J Westbrook Garden Services	250.00
Signs for HUBBUB Play area	Fat Cow Signs	92.66
Community Hub - equipment	Ask the Office	4.77
Stationery	Ask the Office	9.59
*Community Hub - small works	P Akrigg	180.00
*Stationery	Ask the Office	82.02
*Community Hub - cleaning	E O'Hara	50.00
*Community Hub - landscaping	J Westbrook Garden Services	845.00
*Recreational area maint/clearing	J Westbrook Garden Services	205.00
*Hall hire -deposits	M Normington	45.00
*Clerk's salary	HMRC	7.99
*Memorial Gardens fence	M Armstrong	1,679.76

Receipts:

Purpose	From	Amount(£)
Hall hire	M Thomas	17.50
Hall hire	C Spence	17.50
Hall hire	Silsden Singers	37.00
Hall hire	J Pash	17.50
Hall hire	R Shackleton	17.50
Hall hire	P Cant (handicrafts and french)	116.00
Hall hire	P Cant (handicrafts)	65.00
Grants received (for play area)	Yorventure	1,754.00
*Hall hire	A Irving	17.50
*Hall hire	Craegmore Facilities	80.00
*Hall hire	A Jennings	4.00
*Public sector deposit fund interest	CCLA investment management	16.56

The transfer of £30,000 from the Community account to the Business Rate Tracker account on 26th May was noted

Balances as at 03 June 2015, after the above payments

Community Account	£3,070.86
Business Base Tracker	£32,995.61
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

15/043 Correspondence (for information and to inform future agendas): None

15/044 Meetings attended (for information and to inform future agendas):

- Society of Local Council Clerks regional conference 3rd June: The clerk attended this event Information was given about neighbourhood planning, finance and audit, and staffing . Various useful leads will be followed up.
- The chairman is to attend a national conference on “Councillor Horizons” in June

15/045 Member’s Community Reports_(for information and to inform future agendas)

Cllr Blagden: asked about the ownership of a piece of land near the Steeton Methodist Church. The community lights group would like to site a Christmas tree on it. They were advised to ask CBMDC highways.

Cllr Weller: has received a complaint about asbestos sheeting being stored in Elmsley gardens. The Chairman will contact environmental health officers and the Environment Agency.

Cllr Emmott: enquired about ownership of a piece of land on the far side of the Steeton roundabout. She was advised to contact the Land Registry.

15/046 Defibrillator checking rota: Cllr Weller will check weekly until the July Council meeting.

15/047 Date and time of next meeting: 1st July 2015 7.30 p.m. at the HUB

There being no further business the Chairman closed the meeting at 9.00 p.m.

Chairman..... Date: 1 July 2015