



# Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

35 Kings Mill Lane, Settle North Yorkshire, BD24 9FD. Tel: 01729 825944

Clerk@steeton-with-eastburnparishcouncil.gov.uk

## Minutes of The Meeting of the Council held on 1 April 2015 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

**Present :** **Councillors:** – Blagden, Emmott, Lambert, Matthews, Mounsey, Mullen, Thompson, Townend and Weller

**In attendance** **Ward Councillors:** –  
**Clerk:** – Rosie Sanderson  
**Members of the public:** (8) people

**14/215** **Apologies:** None

**14/216** **Disclosures of Interest:** None

**14/217** **Dispensations:** None

**14/218** **Public question time:**

A resident spoke in support of a planning application for a medicine store at Brighton House Farm.

**14/219** **Minutes**

**Resolved:** That the minutes of the following meetings:

- a) Parish Council 4 March 2015
- b) Community Hub Committee 4 March 2015
- c) Neighbourhood Planning Working Group 25 February and 11 March 2015

are approved as a true record and signed by the Chairman on behalf of the Council.

**14/220** **Reports of Police and invited guests**

**Police:** No report..

**Reports for the police:** None

**Ward Councillors:** No report

**14/221** **Chapel Road Recreation Ground**

- i. **Area of land in recreation area used as unauthorised car-park:** **Resolved:** to post a notice on the proposed orchard site prior to work commencing informing residents and car owners that it is Parish Council land and that access will be prevented.
- ii. **Boundary wall:**
  - a) **Easterly section:** a letter and a copy of the structural engineer's report is to be sent by the solicitor to all adjoining residents who have not repaired their area of car park. Clerk to circulate letter to Councillors.
  - b) **Breaching of the westerly section of wall by a resident:** The opening has been walled up by the resident. The resident has asked that the existing daffodils be retained as part of the proposed orchard.

14/222

**Christmas lights 2015**

It was noted that public liability insurance would be covered by the company who installs the lights. **Resolved:** (i) To give a grant of £5,000 to the Community Lights group for the purchase and installation of feature lights on street lighting columns at Christmas, utilising powers conferred on the Council by section 137 of the Local Government Act 1972. (7 in favour, 2 against) (ii) Prior to the grant being paid the Community Lights group to be required to submit to the Council a copy of their last year end accounts (if this is not possible, a statement explaining why not) and of their constitution..

14/223

**SLCC regional conference**

**Resolved:** the clerk to attend the conference at a cost of £69.

14/224

**Planning Issues**

a) Planning applications:

15/01021/HOU [Construction of side extension and rear dormer](#), 17 Green Close Steeton With Eastburn West Yorkshire BD20 8UX . **Resolved:** No comments

15/00426/FUL [Demolition of existing garage and construction of new three bedroomed bungalow \(as amendment to the development previously approved under permission 14/01818/FUL\)](#) Eastburn House Green Lane Steeton With Eastburn West Yorkshire BD20 8UT

**Resolved:** The design of the proposed building is not in keeping with the surrounding buildings.

15/01050/FUL [Extension to approved agricultural worker's dwelling](#), Brighton House Farm Intake Lane Steeton With Eastburn West Yorkshire BD20 6QT . **Resolved:** To support the application

15/01087/HOU [Construction of conservatory to rear](#), Nutt Head Cottages Whitley Head Steeton With Eastburn West Yorkshire . **Resolved:** No comments

**b) Outcomes of Planning Applications:**

**Approvals:** None

**Refused:** None

**C) Planning Application Appeals:** None received

14/225

**Code of Conduct - Review**

**Resolved:** to ratify the existing Code of Conduct and to authorise the chairman to sign these on behalf of the Council.

14/226

**Finance**

a) **Carry forwards. Resolved:** to agree to the following carry forwards to the 2015-16 financial year:

- £9,500 of grant funding awarded by the national lottery for external works at the HUB
- £4,000 for neighbourhood planning

b) **Fourth Quarter budget monitor:** noted

c) **Accounts for payment: Resolved:** to authorise payment of the accounts below and note the receipts and account balances.

**Payments:**

Purpose	Payee	Amount (£)
Hall hire –deposit return	J Webster	45.00
Play area refurbishment	Parkdale Play & Leisure Ltd	78,175.20
Stationery	Ask the Office	26.34
Community Hub – tea trolley	Ask the Office	161.99
Business Rates	CBMDC	48.80
Clerk's salary	R Sanderson	688.80
Clerk's salary (home as office)	R Sanderson	75.00
Telephone	R Sanderson	42.38
Travel	R Sanderson	108.00
Postage	R Sanderson	29.82
Community Hub - cleaning	E O'Hara	75.00
Subscriptions	YLCA	697.00
*Website support	Vision ICT	204.00
*Defibrillator	Cardiac Science	972.00
*Community Hub – external lights	HF Spencer electrical	292.90
*Payroll costs	Bradford Community Payroll	36.00
*National Insurance	HMRC	21.27
*Recreational area maintenance/clearing	J Westbrook Garden Services	195.00
*Removal of ivy from Memorial Gardens	J Westbrook Garden Services	130.00
*New Play area inspection	City of Bradford MDC	330.00
*Subscriptions	Rural Action Yorkshire	35.00

**Receipts:**

Purpose	From	Amount (£)
Sundry income	Christmas lights group	1,695.00
Hall hire	M Redpath (Modern and Mature)	55.00
Hall hire	K Best	17.50
Hall hire	Craegmore facilities	60.00
Hall hire -deposits	Keighley Malayalee Assoc.	45.00
Hall hire	Silsden Singers	16.00
Hall hire	Asian Arts	27.00
Public Sector deposit fund interest	Public Sector Deposit	14.35
Interest	3% War Stock	9.42
Feed in Tariff	Npower	49.17
Grants received	WREN	42,000.00
Grants received	Yorventure	23,246.00
*Hall hire	Table top sale (handicrafts group)	5.00

Balances as at 1 April 2015, after the above payments

Community Account -£13,205.73

Business Base Tracker £2,994.87

Public Sector Deposit Account £50,000.00

(NOTED: Payment to Parkdale Play will not be made until the precept is received, due

02/04/15, in order to avoid a negative balance and to negate the need to move money to and from the Public Sector deposit account)

\*Invoices and receipts received after publication of the agenda

**14/227**

**Correspondence (for information and to inform future agendas):**

Further letter from a resident about parking problems in East Parade. **Resolved:** Clerk to reply to resident, to tell him that the school has sent a letter to all parents, that the Chairman will contact the CBMDC neighbourhood officer and to suggest he contact his Bradford ward councillors.

**14/228**

**Meetings attended (for information and to inform future agendas):** None

**14/229**

**Member's Community Reports (for information and to inform future agendas)**

CLlr Blagden: queried when the additional name would be added to the war memorial. The clerk informed the meeting that the memorial masons have requested advice from the British Legion, which is awaited.

**14/230**

**Date and time of next meeting:** 13<sup>th</sup> May 7.30 p.m. at the HUB

There being no further business the Chairman closed the meeting at 9.48 p.m.

Chairman..... Date: 13 May 2015

## Part 2: Confidential Business

**Resolved:** to that due to the confidential nature of the business to be transacted the public and press will be excluded from the meeting during discussion of these items.

### **14/231 Ground preparation for orchard at Chapel Road recreation area**

A further quotation was considered from D Clarke, as an extension to the work he has been commissioned to carry out on Cartmell Lane in the Chapel Road recreation area. Councillors requested more information about the depth of the topsoil to be provided in items 4 and 5, and requested a price for seeding with grass. **Resolved:** to commission D Clarke to prepare the ground at a cost of £1,200.