



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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Minutes of The Meeting of the Council held on 7 October 2015 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE *Draft, subject to approval*

Present : **Councillors:** – Blagden, Danby, Emmott, Lambert, Mullen, Southgate, Thompson and Weller

In attendance Ward Councillors: – ()
Clerk: – Rosie Sanderson
Members of the public: (1) person

Public question time

Tanya Graham, assistant to Kris Hopkins MP attended to introduce herself and make herself available to pick up on any issues referred by the Council. She will try to attend as many meetings as possible. Kris is currently lobbying about the possibility of a footbridge over the bypass and is organising a petition on the issue.

15/074 Councillor vacancies

Resolved: to co-opt Diane Danby as a councillor. Cllr Danby signed a declaration of acceptance of office.

A written resignation from his position as a councillor had been received from Chris Matthews. CBMDC have been informed and notices about a possible election have been posted.

15/075 Apologies

Apologies were received from Cllrs Mounsey and Townend. **Resolved:** To sanction apologies from Cllrs. Mounsey and Townend (Competing commitments).

15/076 Disclosures of Interest: None

15/077 Dispensations: None

15/078 Minutes

Resolved: That the minutes of the following meetings:

- a) Parish Council 2 September 2015
- b) Community HUB committee 2 September 2015
- c) Neighbourhood Planning working group 29 July 2015

are approved as a true record and signed by the Chairman on behalf of the Council

15/079

Reports of Police and invited guests: Cllr. Southate reported on behalf of Insp Sanderson. There had been 9 crimes in total during the last month, including 3 burglary non dwelling – 1 garage in Stone Grove, Keighley golf club where tools were stolen and a commercial property on Steeton Grove where entry was attempted. An insecure vehicle was entered in Airedale hospital, there was no theft. Items were taken from a locker room at Airedale. Action is to be

taken about the previously reported address in Elmsley Street.

Reports for police: Cllr. Weller reported that residents found drug paraphernalia on the wall at the far end of Elmsley St.

15/080

Chapel Road Recreation Ground

- a) **Area of land used as an unauthorised car-park and planting of an orchard:** Further work to Cartmell Lane has been completed, one extra drainage channel, extra tarmac and posts plus chain across the entrance to Hob Hill have been installed. The clerk is to have a site meeting with Ian Butterworth of Bradford Environmental Action Trust (BEAT) to discuss tree types and the best sites. Danny Clarke has previously offered to plant the trees free of charge. **Resolved:** to ask BEAT for advice on planting cherry trees and/or rowan and almonds rather than apples. To ask BEAT if they are able to involve volunteers, or to liaise with Danny
- b) **Boundary wall (easterly section):** The solicitor has been asked to write to those adjoining landowners who have taken no action.

15/081

Community Resilience:

A draft emergency plan for the Parish was previously circulated. **Resolved:** to send the draft plan to CBMDC emergency planners for completion.

15/082

Acoustics at the HUB

Cllr Lambert has arranged to borrow redundant curtains from Whitackers when available.

15/083

Remembrance Day

Resolved: To purchase a wreath from the royal British Legion at a cost of £17.50 and to make an additional donation to make the total up to £25

15/084

Planning Issues

a) Planning applications:

15/03825/FUL : [Construction of new house](#) Land At 1 Styveton Way Steeton With Eastburn BD20 6TP

Resolved: overdevelopment of the site and out of character with the area

15/04109/MAR [Submission of reserved matters for the approval of details of appearance, landscaping, layout and scale in relation to the development of 147 homes and associated infrastructure](#) Land West Of Airedale General Hospital Main Road, Eastburn

Resolved: no comments

b) **Outcomes of Planning Applications:**

Approved: 15/02467/FUL [Smoking shelter and band stand - Steeton Hall Station Road Steeton With Eastburn West Yorkshire BD20 6RY](#)

c) **Planning Application Appeals:** None received

15/085

Memorial Wood Annex

A report by Cllr Lambert outlining possible courses of action was considered. The view of the local Police Inspector is that a through path rather than a cul de sac would be best. The conservation status of the wall next to the Memorial Gardens has been enquired about but no response received to date.

Resolved: Clerk to ask Ross Cannon, arboriculturalist to produce a feasibility report, including tree preservation issues, based on a brief to be produced by Cllr Lambert.

15/086

Policy Reviews

Grievance and Disciplinary policies: Resolved: to ratify the existing policy and approve for the chairman to sign

15/087 **Action Plan:** a progress report for end of quarter 2 was noted

15/088 **Finance**

- a) **Quarter 2 budget monitoring report:** noted
 b) **Accounts for payment: Resolved:** to authorise payment of the accounts below and note the receipts and account balances.

Payments:

Purpose	Payee	Amount (£)
Wreath and donation	Royal British Legion	25.00
Community Hub – carpet cleaning	Carpet Sparkle	105.00
Emergency equipment (wind up radio)	Amazon via R Sanderson	14.04
Community Hub – Music player (docking speakers)	Amazon via R Sanderson	199.99
Community Hub – carpet repair	M Westfall	40.00
Clerk's salary	R Sanderson	533.68
Newsletter distribution	Worth Valley Publishing Ltd	183.00
*Community Hub - (booking diary and screws)	D Mullen	11.57
*Clerk's salary – Tax and National Insurance	HMRC	174.59
*Community Hub - cleaning	E O'Hara	80.00
*Community Hub - small works	P Akrigg	72.00
*Travel	R Sanderson	81.45
*Postage	R Sanderson	19.64
*Clerk's salary (home as office allowance)	R Sanderson	75.00
*Telephone	R Sanderson	40.82
*Recreational area maint/clearing	J Westbrook Garden Services	205.00
*Community Hub – PAT tests	D Harrison- Young (Pro PAT testing)	227.00
*Community Hub - waste	Nationwide Waste Services	282.00
*Hall hire -deposits	A Jennings	45.00
*Hall hire -deposits	R Matthews	45.00

Receipts:

Purpose	From	Amount(£)
Hall hire	J Mason	35.00
Hall hire	A Benyon	17.50
Hall hire	S McClennon	17.50
Hall hire	M Redpath (Modern & Mature)	55.00
Hall hire	Aaloron Bengali cultural assoc.	20.00
Hall hire -deposits	A Haggett (french conversation)	45.00
Hall hire	R Blackwell	17.50
Hall hire	P Cant (handicrafts)	144.00
Hall hire	H Potts (Carers)	39.00

*Bank interest business base rate	Barclays Bank	3.18
*Public Sector deposit fund interest	CCLA investment management	15.24
*Hall hire	Silsden singers	92.00
*Feed in Tariff	Npower Ltd	243.45

Balances as at 07 October 2015, after the above payments

Community Account	£10,020.38
Business Base Tracker	£22,996.55
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

15/089 Correspondence (for information and to inform future agendas): None

15/090 Meetings attended (for information and to inform future agendas): None

15/091 Member's Community Reports (for information and to inform future agendas)

Cllr. Lambert will send a letter to Cllr. Mullen to send on to Highways regarding his concerns about the new steps on to Skipton Road
Cllr. Southgate is in discussion with Insp. Sanderson about traffic problems near Steeton School
Cllr Weller: there is a problem with a resident of Stone Grove throwing vodka bottles about. Cllr Southgate will inform the police.
Cllr Blagden: the pavements in Gamel view are uneven and need attention. She has contacted highways. Cllr Mullen will follow up.

15/092 Defibrillator checking rota: Cllr Weller will check weekly until the November Council meeting.

15/093 Date and time of next meeting: 4 November 2015 7.30 p.m. at the HUB

There being no further business the Chairman closed the meeting at 9.08 p.m.

Chairman..... Date: 4 November 2015