



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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Minutes of The Meeting of the Council held on 1st March 2017 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Blagden, Danby, Emmott, Lambert, Mounsey, Mullen, Southgate, Thompson and Townend

In Ward Councillors: (0)

attendance Clerk: – Rosie Sanderson

Members of the public: (3)

Public question time: a representative of Steeton bowling club asked if all councillors had read the representation from the club. He was assured all councilors had read the document.

16/181 **Apologies: None**

16/182 **Disclosures of Interest:** Cllr. Townend declared a personal interest in Item 7.

16/183 **Dispensations:** None

16/184 **Councillor resignation**

Cllr. Weller has submitted his resignation to the chairman. CBMDC have been informed and the legal notices posted. Following the resignation of Cllr. Butcher no electors requested an election. Thus a co-option may proceed. **Resolved:** that David West be co-opted as a councillor.

Cllr. West signed a declaration of acceptance of office and joined the meeting at this point.

16/185 **Minutes**

Resolved: That the minutes of the following meetings:

a) Parish Council 1 February 2017

b) Community HUB committee 1 February 2017

are approved as a true record and signed by the Chairman on behalf of the Council

16/186 **Reports of Police and invited guests:** PCSO John Turnbull reported that Inspector Khan had requested officers to attend Parish Council meetings. There has been 1 theft from a vehicle, 1 burglary other (shed), 1 taking without consent of a vehicle and 1 theft of a motor vehicle. **Resolved:** to invite Inspector Khan to attend a future Parish Council meeting.

16/187 **Bowling Club**

A representation was received from Steeton and Eastburn bowling club, asking for the rental charged to the club for use of the green room to be fixed for 2 years; permission to erect shelters and a store; and for the Council to lobby Bradford Council on behalf of the club regarding green cutting charges. The erection of shelters or a store may require planning permission. The bowling club will need to ask CBMDC planning department about this. The Council usually reviews rental charges every 2 years.

Resolved: That subject to unforeseen events the rental charge for the green room will remain the same for 2 years.

16/188 **Community Engagement**

Cllr Lambert suggested in order to increase public awareness of the Council and its activities that eye catching articles be included in the Council newsletter, e.g. how much has been brought in to the area in the form of grants, or the amount of Parish Council maintained green space per resident. **Resolved:** that suitable articles be included in the newsletter.

16/189 Chapel Road Recreation Ground

The contractors have not yet reinstated the section of fence to keep the public away from the area of wall which has not been reinforced by the adjoining landowner.

16/190 Annual Parish Meeting

Methods of encouraging the public to participate in the Annual Parish meeting in April were discussed. **Resolved:** to invite the following to the Annual Parish Meeting: Inspector Khan of West Yorks Police, a Representative of Airedale Hospital, Acorn stair lifts, WI, Hub users, Churches, Soldiers and Sailors Club, The landlords of the Goat and the Nightingale public houses, Fives Landis, Christmas lights group, football and cricket clubs. Topics to include the neighbourhood plan, proposals for parking at the station, school parking, hospital parking and new ward at Airedale hospital, use of Corn Mill green and the verge by Skipton Road. To advertise as “Help the Council plan for the forthcoming year” , bring your issues and ideas – information about grants gained to be included in the invitation.

16/191 Keighley Road Recreational Area – basket ball hoop

A member of the public had written to the clerk expressing concern at the ability of some children to climb up and through the basketball hoop. **Resolved:** Clerk to ask CBMDC to check the safety of the item

16/192 Corn Mill Green and land by Methodist Chapel on Skipton Road - proposed asset transfers

Leases have not yet been received from CBMDC. Consideration was given to arrangements for grounds maintenance once the assets are transferred, and options for future enhancement. Two responses were received from members of the public following articles in the Council newsletter asking for views about possible enhancement. **Resolved:** To obtain quotations for grounds maintenance work once a date is agreed for the asset transfer. To await the outcome of a grant application to the Royal Horticultural Society before deciding on how to plant the verge area. Clerk to obtain plan of services on both areas of land. Cllr Emmott to ask the Christmas lights group about a possible donation of a tree.

16/193 Local Plan for Bradford District- Waste Management development plan – proposed modifications

Following examination by an inspector, a number of modifications to the plan are proposed by CBMDC. The Council is a statutory consultee. **Resolved:** no comments

16/194 Planning Issues

17/00834/HOU: Removal of existing conservatory and construction of side extension with two dormer windows at first floor level, 71 Thornhill Road Steeton With Eastburn West Yorkshire BD20 6RE

Resolved: No comments

17/00184/HOU: Double garage, St Stephens Road

Resolved: No Comments. Clerk to find out why the Council had not received notification of this application.

16/195 Policy Reviews – Standing Orders

Resolved: to ratify Standing Orders and to authorise the Chairman to sign.

16/196 Finance

a) The accounts for payment were agreed as set out below and balances were noted

Purpose	Payee	Amount (£)
Community Hub - keys	Hebden and Holding via D Mullen	40.68
Stationery	D Mullen	30.00
Community Hub - maintenance	HF Spencer Electrical	377.62
Community Hub - cleaning	Carpet Sparkle	130.00
Neighbourhood plan - printing	I Print	834.84
Stationery	Ask the Office Ltd	39.95
Hall hire -deposits	H Dudman	45.00
Neighbourhood plan (parking, postage, refreshments)	R Sanderson	30.85
Neighbourhood plan - printing	Ellesmere Press	228.60
Newsletter printing	Ellesmere Press	243.00
Neighbourhood plan - printing	I Print	759.00
Clerk's salary	R Sanderson	740.60
*Community Hub -kettle	Currys via R Sanderson	34.99
*Community Hub – fire assembly sign	Amazon via R Sanderson	5.47
*Neighbourhood plan -postage	R Sanderson	10.45
*Neighbourhood plan - hard copy plans	I Print	95.18
*Neighbourhood Plan -display boards	Burley Parish Council	80.00
*Recreational area maint/clearing	Joel Westbrook T/A greenfingers	245.40
*Community Hub - cleaning	E O'Hara	50.00

Purpose	From	Amount (£)
Hall hire	C Cockshott	20.00
Hall hire	A Haggett	30.00
Hall hire	A Maceratesi	35.00
Hall hire	M McCormack	35.00
Hall hire	P Cant (handicrafts)	77.00
Public Sector deposit fund interest	CCLA	10.97
Hall hire	T Joseph	30.50
Hall hire	H Dudman	20.00
Hall hire -deposits	H Dudman	45.00
Hall hire	D Mullen	52.50
Hall hire	Airedale Hospital	30.00
Hall hire	M Dawson	20.00
Hall hire	G Harling	20.00
Hall hire	D Rothwell	20.00
Hall hire	N Hargreaves	20.00

Balances as at 01 March 2017, after the transactions above

Community Account £3,050.84

Business Base Tracker £33,019.13
Public Sector Deposit Account £50,000.00

*Invoices and receipts received after publication of the agenda

16/197 **Correspondence:** Notification of Rural Action Yorkshire extraordinary General meeting to approve merger with another similar organisation

16/198 **Meetings Attended :** None

16/199 **Members reports**

CLlr Emmott: there is a broken manhole opposite the Co-op store. There have been several accidents due to speed at the top of Whitley Head, residents have requested speed control measures or a warning sign. Chair to contact highways.

CLlr Townend: There are blocked drains on Lyon Road between lamps 9 and 10

CLlr Lambert: The first house on the Barrows Lane end of Chapel Lane has a long standing blocked foul drain. He enquired about the success of neighbourhood planning events. The chair stated that both events were well attended, with around 120 people in Silsden and 60 in Steeton.

CLlr Southgate: vehicles are failing to stop at the end of Halsteads Way. A sign warning of a T junction is required.

16/200 **Defibrillator checking rota:** Cllr Danby will carry out the weekly check

16/201 **Time and dates of future meetings:** Next meeting: 5 April 2017 – The Hub at 7.30pm

There being no further business the meeting closed at 9.23pm