



# Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

35 Kings Mill Lane, Settle North Yorkshire, BD24 9FD. Tel: 01729 825944

Clerk@steeton-with-eastburnparishcouncil.gov.uk

## Minutes of

### The Meeting of the Council held on 7<sup>th</sup> December 2016 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

**Present :** Councillors: – Blagden, Danby, Emmott, Lambert, Southgate, Thompson, Townend and Weller

**In attendance** Ward Councillors: – (0)  
Clerk: – Rosie Sanderson  
Members of the public: (5)

**Public question time:** Residents of the Chapel Road area attended to speak about parking issues in their area.

**16/128** **Apologies:** Apologies were received from Cllrs Butcher, Mullen and Southgate. **Resolved:** To sanction apologies from Cllrs Butcher, Mullen (competing commitments) and Southgate (unwell)

**16/129** **Disclosures of Interest:** None

**16/130** **Dispensations:** None

**16/131** **Minutes**

**Resolved:** That the minutes of the following meetings:

- a) Parish Council 2 November 2016
- b) Community HUB committee 2 November 2016
- c) Neighbourhood Planning working group 21 April 2016

are approved as a true record and signed by the Chairman on behalf of the Council

**16/132** **Reports of Police and invited guests:** None

**16/133** **Corn Mill Green and land by Methodist Chapel on Skipton Road - proposed asset transfer**  
Heads of terms were received from CBMDC regarding the community asset transfer of Corn Mill Green and land off Skipton Road. **Resolved:** (i) to proceed with the asset of Corn Mill Green and Land off Skipton Road from CBMDC and (ii) To appoint a solicitor to act on the Council's behalf.

**16/134** **Christmas lights: to consider a request to act as owner of utility bills**  
**Resolved:** to become the named owner of the electricity bill from Npower. Money to be repaid to the Council by the Christmas lights group.

**16/135** **Consultation on increasing the Published Admission Number (PAN) of Steeton primary School**  
A consultation letter was received from CBMDC on increasing the PAN from 45 to 60 pupils per year. **Resolved:** Cllr Thompson to respond raising concerns about access to the school for both vehicles and pedestrians and about the physical environment of the school, where communal areas such as the hall and dining area are already crowded.

**16/136** **Draft Budget 2017-18**  
**Resolved:** To add £1000 to the HUB reserve. To raise the precept to £30.

**16/137 Insurance**

**Resolved:** to add to the Council's insurance policy loss of income from the HUB in the event of being unable to use the building.

**16/138 Planning Issues**

16/08770/FUL Construction of 7 dwellings, Land Off Sycamore Grove Steeton With Eastburn West Yorkshire

**Resolved:** overdevelopment of the site. The development would add to congestion at the junction of Sutton Lane and Main road, and create further danger for pedestrians in Sutton Lane. Should the development proceed a planning gain contribution towards the creation of a footway in Sutton Lane should be requested.

16/08864/HOU Retrospective application for approval of a garage/utility room extension as built, 13 Green Close Steeton With Eastburn West Yorkshire BD20 8UX

**Resolved:** no comments

16/09170/FUL Relocate existing BOC vacuum insulated evaporator and associated compound Airedale General Hospital Skipton Road Steeton With Eastburn West Yorkshire BD20 6TD

**Resolved:** no comments

**16/139 Policy Reviews – Safeguarding Vulnerable Adults and Child Protection**

**Resolved:** to ratify the safeguarding vulnerable adults and child protection policies and to authorise the chairman to sign on behalf of the Council.

**16/140 Finance**

The accounts for payment were agreed as set out below and balances were noted

Purpose	Payee	Amount (£)
Community Hub - consumables	Scott Janitorial	88.58
IT equipment	R Sanderson(AVG for anti virus software)	46.99
Repairs & renewals	S Berry (Wall repair)	360.00
Community Hub – boiler repair	DSM Heating	93.60
Community Hub – fire equipment servicing and supply	Churches Fire	207.28
Hall hire -deposits	M Cant	45.00
Clerk's salary	R Sanderson	724.71
Community Hub - maintenance	MSPC Pest control	65.00
Recreational area maint/clearing	Treeplan	310.00
Recreational area maint/clearing	Joel Westbrook T/A greenfingers	245.40
Planting at Memorial gardens	Joel Westbrook T/A greenfingers	610.00
*Hall hire -deposits	A Howes (BalletFit)	90.00
*Community Hub - cleaning	E O'Hara	50.00
*Stationery	Cartridgesave (via R Sanderson)	89.61
*Neighbourhood plan	Kirkwells	180.00

Purpose	From	Amount (£)
Hall hire	M Thomas	17.50

Hall hire	A Gudgeon	30.00
Bowling green – CBMDC utility charge	Steeton Bowling Club	35.00
Public Sector deposit fund interest	CCLA	12.50
Hall hire	Priory Group	80.00
Hall hire	A Howes (BalletFit)	40.00
Hall hire	T Joseph	81.00
Hall hire	V Cann	17.50
Hall hire	C Waddington	52.00
Hall hire	Priory Group	40.00
Hall hire	A Gosh	20.00
Hall hire -deposits	L Brook	45.00
Hall Hire	A Wright	10.00
Hall Hire	D Vollentine	17.50
Hall Hire	A Gudgeon	20.00
Hall hire -deposits	M Redpath (Modern & Mature)	45.00
Public Sector deposit fund interest	CCLA	12.41
Hall hire	CBMDC	10.00
Hall hire	A Howes (BalletFit)	40.00
Community Hub - events	G Walsh	14.50
Community Hub - events	W Metcalfe	9.00
Hall hire -deposits	M Redpath (Modern & Mature)	45.00
*Hall hire	D Vollentine	17.50
*Hall Hire	A Wright	10.00
*Hall hire	A Gudgeon	20.00
*Hall hire -deposits	Squashed Pixel (First Responders)	45.00
*Sundry income (for wall at Chapel Road)	CBMDC	2,000.00
*Hall Hire	CBMDC	20.00

**Balances** as at 07 December 2016, after the above payments

Community Account	£4,982.90
Business Base Tracker	£43,013.37
Public Sector Deposit Account	£50,000.00

\*Invoices and receipts received after publication of the agenda

**16/141 Correspondence:** an email was received from Sutton-in-Craven Parish Council regarding their concern about the lack of footway in Sutton Lane, which is on the boundary between the two Councils, and the consequent danger to pedestrians. **Resolved:** The Council should meet with Sutton-in-Craven Council and highways representatives. Cllr. Mounsey to represent the Council.

**16/142 Meetings Attended :** None

**16/143 Members reports**

**Cllr Danby:** asked about displaying knitted poppies in the memorial gardens and on the war memorial for a limited period around remembrance Sunday. **Resolved:** to allow display in the garden and grassed area, but not on the war memorial itself.

**Clr Townend** : moving yellow lines in Thornhill Road has not had a positive effect

**Clr Emmott**: there are some lights out in Halsteads Way

**Clr Blagden**: Spring animal at the HUBBUB play area may be rusty.

**16/144**      **Defibrillator checking rota:** Cllr Weller will carry out the weekly check

**16/145**      **Time and dates of future meetings:** Next meeting: 4 January 2017 – The Hub at 7.30pm

There being no further business the meeting closed at 9.37pm