



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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Minutes of

The Meeting of the Council held on 2nd November 2016 at 7.30pm at
The Community Hub, Skipton Road, Steeton, BD20 6FE

Draft, subject to confirmation

Present : **Councillors:** – Blagden, Danby, Emmott, Mullen, Southgate, Thompson and Weller

In attendance Ward Councillors: – (0)
Clerk: – Rosie Sanderson
Members of the public: (8)

Public question time: 7 residents of the Chapel Road area attended to speak about parking issues near their homes

16/111 **Apologies:** Apologies were received from Cllrs Butcher, Lambert and Mounsey. **Resolved:** To sanction apologies from Cllrs Butcher, Lambert (competing commitments) and Mounsey (unwell)

16/112 **Disclosures of Interest:** None

16/113 **Dispensations:** None

16/114 **Minutes**

Resolved: That the minutes of the following meetings:

- a) Parish Council 5 October 2016
- b) Community HUB committee 5 October 2016

are approved as a true record and signed by the Chairman on behalf of the Council

16/115 **Reports of Police and invited guests:**

PCSO Turnbull reported the following crimes: 5 theft from motor vehicles, possibly using a device on a mobile phone to open them; 2 theft from pedal cycles at the train station; 1 attempted burglary, frightened off by an onlooker; 2 theft from shops; 2 other theft of vehicles, 1 car and 1 motor bike.

16/116 **Bradford District Armed Forces Covenant :** Noted

16/117 **Remembrance day**

Resolved: to authorise purchase of a wreath at a cost of £17.50 and to make a donation to the British Legion of £7.50

16/118 **Projects to be included in 2017-18 budget**

The following projects will be costed and included in a draft budget for 2017-18; Hub exterior paintwork and new chairs; renovation of one commonwealth war grave; provision of grit bins; grant to Eastburn playing fields for renovation of boardwalk and play surfacing; Christmas lights maintenance.

16/119 **Planning Issues**

16/08707/VOC Variation of condition 25 of planning application 14/02638/MAF dated 02/04/2015 (construction of thirteen houses, access road and one double garage) in order to substitute revised

plans for plots 1-3. Land At Sycamore Grove Steeton With Eastburn West Yorkshire

Resolved: No comments

16/120 Policy Reviews – Health and Safety and Lone Worker

Resolved: to ratify the Health and Safety and Lone Worker policies and to authorise the chairman to sign on behalf of the Council.

16/121 Finance

a) The accounts for payment were agreed and balances were noted

Purpose	Payee	Amount (£)
EPFA grant	Eastburn Playing Fields Association	2,500.00
Clerk's salary	R Sanderson	724.71
Training (accommodation cost for YLCA conference)	R Sanderson	50.00
Community Hub – consumables (batteries)	R Sanderson	5.49
Stationery	Ask the Office	27.36
Community Hub - consumables	Ask the Office	8.20
Bowling green utility levy	CBMDC	35.00
Travel	D Mullen	46.80
Community Hub – consumables (key fobs)	D Mullen	10.98
Training (regional conference)	SLCC	82.80
Community Hub - consumables	Ask the Office	42.04
British Legion wreath and donation	D Mullen	25.00
*Community Hub - cleaning	E O'Hara	95.00
*Recreational area maint/clearing	J Westbrook T/A Greenfingers	245.40
*Return of Deposit	Steeton Bowls Club	315.00

Purpose	From	Amount (£)
Hall hire	A Howes (BalletFit)	40.00
Public Sector deposit fund interest	CCLA	16.06
Hall hire	CBMDC	20.00
Hall hire	Airedale Hospital	30.00
Hall hire	Cockcroft	17.50
Hall hire	P Cant	97.00
Hall hire	A Gudgeon	20.00
Hall hire	H Gunton (Carers)	17.00
Hall hire	Sylvia Waddington (patchers)	150.00
Hall Hire	S Fearnley	17.50
Hall Hire	G Horner	5.00
Hall Hire	K Jackson	17.50
Hall Hire	G Dixon	17.50
Hall Hire	S Wilson	17.50
Hall Hire	B Gill	17.50

Hall Hire	L Malherbe	30.00
Sundry income (conference and hotel refund)	YLCA	240.00

Balances as at 02 November 2016, after the above payments

Community Account	£5,281.64
Business Base Tracker	£43,013.37
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

16/122 Correspondence: none received

16/123 Meetings Attended : Society of Local Council Clerks Regional Roadshow – attended by the clerk. Topics included disaster planning, human resources issues and budgeting for professional fees. Rural Action Yorkshire AGM – attended by the chairman. A template for the rules for managing community buildings was given out and will be considered by the HUB committee.

16/124 Members reports

Cllr Emmott: there is water on the road at the back of the Soldiers and Sailors Club in Barrows Lane. Chairman to contact Yorkshire Water.

16/125 Defibrillator checking rota: Cllr Weller will carry out the weekly check

16/126 Time and dates of future meetings: Next meeting: 7 December 2016 – The Hub at 7.30pm

There being no further business the meeting closed at 8.36pm

Part 2: Confidential Business

Resolved: to that due to the confidential nature of the business to be transacted the public and press will be excluded from the meeting during discussion of these items.

16/127 Chapel Road Recreation Ground Boundary wall (easterly section) :

Five dry stone walling contractors and Craven College were asked to visit the site and submit a quotation for the following work:

- Demolish and rebuild of section of wall between Cartmell Lane track and new car park wall
- Rebuild wall adjacent to car park section using stone retained on site
- Remove temporary fence up to end of car park section
- Move gate from Cartmell Lane end to end of retained section of fence (by end of car park section)
- Level and renovate ground which was within the temporary fence, sow grass seed
- Remove all rubbish, including old fencing etc., from site

Three contractors provided quotations, set out in the table below. Craven college telephoned to say they are unable to undertake the work.

	Wall facing and rebuild	Move fencing and sow grass seed	Total (£)
Valley Vale dry stone walling	3850	800	4650
Dry Stone Wall specialists	3520	750	4270
Mark Bashforth	4250	1000	5250

Resolved: to commission the Dry Stone Walling Specialists to rebuild the wall and reinstate the grassed area at a total cost of £4270