



# Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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**Minutes of  
The Meeting of the Council held on 5<sup>th</sup> October 2016 at 7.30pm at  
The Community Hub, Skipton Road, Steeton, BD20 6FE  
*Draft, subject to confirmation***

**Present :** **Councillors:** – Blagden, Butcher, Danby, Emmott, Lambert, Mounsey, Mullen, Southgate and Thompson

**In** Ward Councillors: – (1)

**attendance** Clerk: – Rosie Sanderson

Members of the public: (11)

**Public question time:** 11 residents of the Chapel Road area attended to speak about parking problems in Chapel Road. The PCSO present informed residents that vehicles causing an obstruction should be reported using the 101 number.

**16/091** **Apologies:** Apologies were received from Cllrs Townend and Weller (unwell) **Resolved:** To sanction apologies from Cllrs Townend and Weller

**16/092** **Disclosures of Interest:** None

**16/093** **Dispensations:** None

**16/094** **Minutes**

**Resolved:** That the minutes of the following meetings:

a) Parish Council 7 September 2016

b) Community HUB committee 7 September 2016

are approved as a true record and signed by the Chairman on behalf of the Council

**16/095** **Reports of Police and invited guests:**

**Police:** PCSO Turnbull reported the following crimes in September: theft of a pedal cycle from Station Road, theft from a vehicle in Station Road, 2 burglary other (one using a vehicle to ram a garage door, one where a lock was snapped on a shed and tools stolen). One interference with motor vehicle. Speed watch has been carried out on Skipton Road. Cllr Blagden asked if the police could keep an eye on the Memorial Gardens where young people are gathering on Saturday nights.

**16/096** **Parking in Chapel Road**

Residents of the Chapel Road area requested the Council to allow the roadside edge of the Chapel Road recreation area to be used to create parking spaces as the area is very congested, causing access problems and danger to pedestrians. **Resolved:** a view to be sought from the local Police Inspector and the CBMDC Highways department.

**16/097** **Chapel Road Recreation Ground**

**Boundary wall (easterly section):** A final report was received from Paul Waite, Structural Engineer which states that the car park area is now stable and the wall can be rebuilt. **Resolved:** Three quotes to be obtained for rebuilding the stone wall. The wall to be constructed as follows: Western end - to have this rebuilt at the same time as the rest of the wall. Wall by car-park to be stepped up. Eastern end by

the house with a patio – to terminate new wall at interface of new block work and old stone, leaving the old wall adjacent to the patio in place. Fence to be left in place up to end of patio, and removed otherwise. Waller to remove all rubbish. Replanting grass to be done either by walling company or a separate contractor.

**16/098 Memorial Wood Annex**

The adjacent land owner is not willing to allow the creation of a path through his land. The only option is a circular path within the site. **Resolved:** no further action at this time, to be revisited in 5 years time. Clerk to write to adjoining properties informing them of this decision.

**16/099 Corn Mill Green**

**Resolved:** to proceed with the asset transfer, to ask for a 99 year lease.

**16/100 Website refresh**

The new site is scheduled to be live from 7<sup>th</sup> October

**16/101 Consultation on Burley in Wharfedale neighbourhood plan**

**Resolved:** No comments

**16/102 Planning Issues**

16/07592/HOU

Single storey extension to side and rear elevations to provide a utility/boots off room and all year round summer room, 43 Styveton Way Steeton With Eastburn West Yorkshire BD20 6TP

**Resolved:** No comments

16/07458/MA Construction of new two storey extension to existing hospital emergency department, Airedale General Hospital Skipton Road Steeton With Eastburn West Yorkshire BD20 6TD

**Resolved:** No comments

**16/103 Policy Reviews – Grievance and Disciplinary policies**

**Resolved:** to ratify the Grievance and Disciplinary policies and authorise the chairman to sign

**16/104 Action Plan: 2<sup>nd</sup> Quarter progress report**

Noted

**16/105 Finance**

- a) A budget monitoring report for the end of quarter 2 was noted.
- b) The accounts for payment were agreed and balances were noted

Purpose	Payee	Amount (£)
Community Hub - consumables	Scott Janitorial	128.30
*Community Hub - cleaning	E O'Hara	80.00
*Travel	R Sanderson	47.25
*Clerk's salary (home as office)	R Sanderson	75.00
*Telephone	BT via R Sanderson	59.64
*Postage	R Sanderson	16.58
*Clerk's salary	R Sanderson	724.71
*Newsletter distribution	Worth Valley Publishing Ltd	192.00
*Stationery	Ask the Office	67.88
*Community Hub - consumables	Ask the Office	7.79

*Recreational area maint/clearing	J Westbrook T/A Greenfingers	245.40
*Travel	D Mullen	22.39
*Community Hub – door fittings and closures	T Hawkins	1,350.00
*Newsletter printing	Ellesmere Press	243.00
*Payroll services	Bradford Community Payroll	36.00

Purpose	From	Amount(£)
Hall hire	A Gudgeon	18.00
Hall hire	M Redpath (modern & Mature)	82.00
Hall hire	S Robinson	17.50
Hall hire	M Freebury	17.50
Hall hire	C Hall	8.00
Hall hire	P Cant (handicrafts)	179.00
Hall hire	A Hughes	17.50
Hall hire	D Trenouth	17.50
Hall hire	J Eccleshare	17.50
*Hall hire	I Ahmed	17.50
*Hall hire	Breathe Easy	67.50
*Hall hire	H Patchett	17.50
*Hall hire	D Spencer	17.50
*Hall hire	J Mason	35.00
*Hall hire	R Blackwell	17.50
*Bank interest business base rate	Barclays Bank	6.61

Noted that on 3<sup>rd</sup> October £10,000 was transferred from the Barclays Business Base Rate Tracker account to the Community Account

**Balances** as at 05 October 2016, after the above payments

Community Account	£8,767.36
Business Base Tracker	£43,013.37
Public Sector Deposit Account	£50,000.00

\*Invoices and receipts received after publication of the agenda

**16/106 Correspondence:** A consultation letter was received from BT about removal of the payphone near the Keighley Road recreation ground. **Resolved:** no comments

**16/107 Meetings Attended :** Parish Liaison – the chairman attended. CBMDC have signed up to the Armed Forces covenant as have some Parish Councils. There are to be substantial changes in the structure of Bradford Council.

**16/108 Members reports**  
 Cllr Lambert: the Council should try and sell itself more. E.g. informing residents how much the Council brings in to the area in grant form.  
 Cllr Mouncey : car parking at the end of Sutton Lane is still a problem. Cllr Mullen is to meet with ward Cllr Rickard about the issue  
 Cllr Blagden: Some gullies in Skipton road are blocked. The Chairman reported that these have been

cleared recently.

**16/109 Defibrillator checking rota:** Cllr Mullen will carry out the weekly check

**16/110 Time and dates of future meetings:** Next meeting: 2 November 2016 – The Hub at 7.30pm

There being no further business the meeting closed at 9.40pm