



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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Minutes of The Meeting of the Council held on 6 April 2016 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Blagden, Danby, Emmott, Lambert, Mounsey, Mullen, Thompson, Townend and Weller

In Ward Councillors: – (0)

attendance Clerk: – Rosie Sanderson

Members of the public: (1)

Public question time: A candidate in the CBMDC May election introduced himself.

15/177 **Apologies:** Apologies were received from Cllrs Emmott (unwell) and Southgate (competing commitment) **Resolved:** To sanction apologies from Cllrs. Emmott and Southgate.

15/178 **Disclosures of Interest:** None

15/179 **Dispensations:** None

15/180 **Minutes**

Resolved: That the minutes of the following meetings:

a) Parish Council 2 March 2016

b) Community HUB committee 2 March 2016

are approved as a true record and signed by the Chairman on behalf of the Council

15/181 **Reports of Police and invited guests:** No reports

Reports for police: None

15/182 **Chapel Road Recreation Ground**

Boundary wall (easterly section): A further adjoining landowner has contacted the Council's solicitor to say they have commissioned work to the car park. Clarification is being sought as to exactly which car parking spaces are involved in the new proposal. A quotation has been sought for all of the remaining works. Advice from YLCA is that legal guidance should be sought before the Council pays for work and then charges the landowners. **Resolved:** The Council's solicitor be requested to: (i) ask the resident for a copy of the plans to ensure no further damage to Council property is likely; (ii) enquire if access to Parish Council land is required and (iii) to inform the resident of the need to inform the Council due to the implications of the party wall act.

A complaint had been received from a resident about deep ruts on the recreation ground parallel to the wall. It is not known how these were caused.

15/183 **The HUB**

a) Curtains have been ordered and CCTV has been installed.

b) Councillors were informed of the charges made by PRS for music for use of the TV-

Resolved: to retain the TV.

- 15/184 Memorial Wood annex**
Ross Cannon of Treeplan has submitted a proposal to CBMDC planning and tree officers for comments. The clerk has asked West Yorks police for community safety advice.
- 15/185 Keighley Road Recreation Ground**
a) CBMDC have responded positively to a suggestion that the S106 money payable by Redrow for the Thornhill Road estate could be used to fund creation of a playing pitch at Keighley Road Recreation Ground. The money has not yet been passed by the developers to CBMDC, but is now due.
b) **Dog Fouling:** an email about dog fouling problems was received from a member of the public. **Resolved:** to obtain a price for installation of a fence around the play equipment
- 15/186 Corn Mill Green**
The possible transfer of this asset from CBMDC was considered. **Resolved:** Clerk to investigate the options for transfer.
- 15/187 Local Council Award Scheme**
The Council has been awarded Foundation level of the LCAS. **Resolved:** (i) To register for the Quality level of Local Council Award Scheme (ii) to develop a community engagement strategy.
- 15/188 Website Refresh**
Resolved: to proceed with a refresh of the Council's website by Vision ICT Ltd at a cost of £650. Cllr Butcher to liaise with the clerk to ensure the specification and delivery are adequate.
- 15/189 Planning Issues**
a) **Planning applications:**
16/01413/FUL [Resubmission of lapsed planning approval 10/05863/FUL - Conversion of part of Longlands from house in multiple occupation back to separate dwelling](#), Longlands Longfield Place Steeton With Eastburn West Yorkshire BD20 6FQ
Resolved: No comments
16/01817/FUL [Change of use from public house to three dwellings and demolition of existing toilet block and outbuildings and alterations to windows](#), Old Star Inn 1 Skipton Road Steeton With Eastburn West Yorkshire BD20 6SD
Resolved: No comments
b) Outcomes of Planning Applications:
Granted:
15/07590/HOU [Construction of two storey side extension and single storey rear extension - 75 Thornhill Road Keighley West Yorkshire BD20 6RE](#)
15/07311/HOU [Construction of double garage - 21 Forge View Steeton With Eastburn West Yorkshire BD20 6QF](#)
c) Planning Application Appeals: None received
- 15/190 Policy Reviews: Code of Conduct**
Resolved: to ratify the existing policy and approve for the chairman to sign
- 15/191 Action Plan**
a) An end of year progress report for the year 2015-16 was received.

- b) Action Plan 2016-17 **Resolved:** To agree the circulated action plan for 2016-17

15/192

Finance

- a) Carry forwards: **Resolved:** to agree the following carry forwards to the 2016-17 financial year: £3,985 of grant funding awarded by the national lottery for acoustic improvements at the HUB and £6,000 for neighbourhood planning (allocated in 2014/15 and 2015/16 budgets but not yet spent)
- b) A budget monitoring report for end of Quarter 4 2015-16 was noted
- c) **Accounts for payment: Resolved:** to authorise payment of the accounts below and note the receipts and account balances.

Payments:

Purpose	Payee	Amount (£)
Travel	R Sanderson	65.25
Postage	R Sanderson	34.90
Telephone	R Sanderson	42.21
Community Hub - licences	PRS for music	365.20
Neighbourhood plan (return of grant)	Groundwork UK	785.00
Accreditation fee – Local Council Awards Scheme	NALC	60.00
Subscriptions	Rural Action Yorkshire	35.00
Land Registry search	R Sanderson	6.00
Clerk's salary	R Sanderson	549.32
Business Rates	CBMDC	49.21
Neighbourhood plan – flyer distribution	Worth Valley Publishing Ltd	288.00
Subscriptions	YLCA	740.00
Stationery	Ask the Office	56.13
Community Hub - consumables	Ask the Office	7.78
*Recreational area maint/clearing	J Westbrook T/A Greenfingers	245.40
*Website hosting	Vision ICT	204.00
*Community Hub - cleaning	E O'Hara	50.00
*Community Hub - CCTV	Homefit Security (CCTV)	680.00

Receipts:

Purpose	From	Amount (£)
Public Sector deposit fund interest	CCLA investment management	17.76
Hall hire	A Howes (FitCamp)	80.00
Hall hire	City Valley Church	40.00
Hall hire	CBMDC	20.00
Hall hire	A Howes (FitCamp)	90.00
Hall hire	Breath Easy Aire Valley	67.50
Hall hire	H Mason	20.00
Hall hire	S Joseph	70.00
Hall hire	P Cant (handicrafts)	93.00
Hall hire	N Watson	17.50
Hall Hire	M Rhodes	17.50
Hall Hire	S Waddington (Patchers)	210.00

Hall hire	T Bailey (pilates)	210.00
Hall Hire	Steeton Bowling Club	420.00
Hall hire -deposits	Steeton Bowling Club	315.00
Feed in Tariff	Npower Ltd	42.89
Public Sector deposit fund interest	CCLA investment management	19.32
*Hall hire	N Kennedy	17.50
*Hall hire	N Bowden	17.50
*Hall hire	J Martin	17.50
*Hall hire	D Wilson	17.50
*Hall hire	D Smith	17.50
*Hall hire	G Williamson	17.50
*Hall hire	A Eaton	1.00
*Hall hire	M Redpath (Modern & Mature)	102.00
*Hall hire	A Haggett	32.00

Balances as at 06 April 2016, after the above payments

Community Account	£6,525.86
Business Base Tracker	£11,609.07
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

15/193

Correspondence (for information and to inform future agendas):

A letter congratulating the Council on being awarded Local Council Award Scheme Foundation status was received from Kris Hopkins MP.

15/194

Meetings attended (for information and to inform future agendas): None

15/195

Member's Community Reports (for information and to inform future agendas)

Cllr. Weller: Houses have been burgled in Stone Grove.

Cllr Blagden:

1. Memorial gardens need attention –The Chairman informed her that as agreed at the last meeting the Parish council's contractor has been commissioned to plant annual bedding for summer 2016.
2. Rubbish tipped in back Elmsley St. (Clough Ave side) – Cllr Blagden has informed CBMDC several times
3. Elmsley House – rats in the garden. Cllr Blagden has contacted the pest control team at CBMDC. The chairman will also contact CBMDC.

15/196

Defibrillator checking rota: Cllr Weller will check weekly until the May Council meeting.

15/197

Date and time of next meeting: 4 May 2016 7.30 p.m. at the HUB

There being no further business the Chairman closed the meeting at 8.46 p.m.

Chairman..... Date: 4 May 2016