



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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Minutes of The Meeting of the Council held on 2 March 2016 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Blagden, Butcher, Danby, Emmott, Lambert, Mounsey, Mullen, Southgate, Thompson and Townend

In Ward Councillors: – Cllr Naylor

attendance Clerk: – Rosie Sanderson

Members of the public: (1)

Public question time: A resident of Thornhill Road spoke about parking difficulties in Thorn hill Road. The chairman told her about a plan being consulted on by CBMDC highways. It was only available by visiting in person at Keighley Town Hall. Cllr Naylor and the chairman undertook to investigate. Money has been set aside by CBMDC.

15/153 **Apologies:** None

15/154 **Disclosures of Interest:** None

15/155 **Dispensations:** None

15/156 **Minutes**

Resolved: That the minutes of the following meetings:

- a) Parish Council 3 February 2016
- b) Community HUB committee 3 February 2016
- c) Neighbourhood Plan working group 25 November 2015

are approved as a true record and signed by the Chairman on behalf of the Council

15/157 **Actions taken by Clerk resulting from the last meeting which did not otherwise appear on the agenda**

Minute 15/141

Queen's 90th Birthday celebrations

Both local primary schools have been contacted to offer financial assistance with any celebrations they may be planning.

15/158 **Reports of Police and invited guests:** The local PCSO has reported one assault, a burglary at Steeton Primary School, theft of coping stones from a property in Thorn hill Road and a theft from My Local shop

Reports for police: None

15/159 **Chapel Road Recreation Ground**

Boundary wall (easterly section): Letters have been sent to adjoining landowners setting a new deadline for proposals of 31st March. Queries raised by Cllr Mounsey regarding the start date of any claim, they type of claim and identity of the defendants have been resolved.

Resolved: Clerk to obtain a quotation for doing all of the remaining remedial work required and to consult with YLCA about the legality of the Council doing the work and then charging the residents.

- 15/160 The HUB**
 Recommendations were received from the HUB committee to purchase curtains for both ends of the orange and blue rooms and a CCTV system to cover the main entrance. A grant from Awards for All has been received for improving acoustics at the HUB and will be used to pay for the curtains. **Resolved:**
 a) To purchase curtains from Whitakers (the previously approved supplier) at a cost of circa £2100£
 b) To purchase a CCTV system from Homefit Security at a cost of £590
- 15/161 Memorial Wood annex**
 No further information has been received from Ross Cannon of Treeplan. He has confirmed that there will be no charge for his work on a feasibility study and consultations with CBMDC officers.
- 15/162 Keighley Road Recreation Ground**
 An estimated cost for the installation of ball catch fencing along the Keighley Road side of the playing area of £3,000-£5,500 was received, making the total cost of works to create a junior size pitch running north/south in the region of £32,000 including a 10% contingency.
Resolved: To agree in principle to proceed with this project to make the field more usable. Clerk to approach CBMDC regarding use of Section 106 money .
- 15/163 Older People's Support Group**
 Recommendations from a meeting about improving support to older people, organised by the CBMDC neighbourhood officer were considered. **Resolved:** not to proceed with the street champions idea or days of action, but to put useful phone numbers in an edition of the Parish Council newsletter once a year.
- 15/164 Risk Assessment**
Resolved: To approve the risk assessment for 2016.
- 15/165 Asset Register**
Resolved: To approve the asset register for 2016. Clerk to contact CBMDC regarding additional areas of land which CBMDC believe are in Parish Council ownership.
- 15/166 CBMDC standards committee**
Resolved: Clerk to write to CBMDC stating the Council do not wish to be involved as they would have no vote.
- 15/167 Planning Issues**
 a) Planning applications:
 16/00506/HOU [Removal of existing conservatory and construction of new single storey extension. New sloping roof to match extension over existing flat roof garage.](#) 71 Thornhill Road Keighley West Yorkshire BD20 6RE
Resolved: no comments
 16/00690/HOU [Dormer loft conversion including removal of rear redundant chimney](#) 11 Keighley Road Steeton With Eastburn West Yorkshire BD20 6RJ
Resolved: no comments
 16/00856/HOU [Construction of single storey rear extension](#) 27 Sun Street Steeton With Eastburn West Yorkshire BD20 8UR
Resolved: no comments

Cllr Mounsey declared a non-pecuniary interest in the following item as it is close to her home 16/01321/FUL Change of use of land to menage with associated building work. Re-submission of application 15/03591/FUL, Stables At Knott Lane Steeton With Eastburn West Yorkshire
Resolved: no comments

b) Outcomes of Planning Applications: None received

C) Planning Application Appeals: None received

15/168 Policy Reviews: Standing Orders

Resolved: to ratify the existing policy and approve for the chairman to sign

15/169 Finance

a) Accounts for payment: Resolved: to authorise payment of the accounts below and note the receipts and account balances.

Payments:

Purpose	Payee	Amount (£)
Donation	Steeton Flower Club	100.00
Neighbourhood plan	Silsden Methodist Church	55.00
Clerk's salary	R Sanderson	549.32
Neighbourhood plan	R Sanderson (stationery)	6.85
Neighbourhood plan	Kirkwells	720.00
Neighbourhood plan	I print (printing)	97.50
*Recreational area maint/clearing	J Westbrooke T/A Greenfingers	245.40
*Community Hub - cleaning	E O'Hara	50.00
*Hall hire -deposits	S Joseph	45.00
*Newsletter printing	Ellesmere Press	243.25
*Community Hub - doorstops	D Mullen	17.95
*PAYE and NI	HMRC	185.13
*Community Hub - consumables	Scott Janitorial Supplies	100.38

Receipts:

Purpose	From	Amount(£)
Hall hire	U Milling	17.50
Public Sector deposit fund interest	CCLA investment management	19.21
Grants received	Awards 4 All (HUB acoustics)	3,985.00
Hall hire	A Gudgeon	37.50
Hall Hire	M Wareing	17.50
Hall Hire	A Haggett (french conversation)	29.00
Hall Hire	J Morris	17.50
Hall Hire	N Begum	30.00
Hall Hire	C Sheriff	17.50
*Hall hire	Craegmore Facilities	40.00
*Hall hire	N O'Hara	17.50
*Hall hire	A Eaton	2.00
*Hall hire -deposits	A Eaton	45.00
*Wayleave	Northern Electric PLC	21.44

*Hall hire	M Howes	17.50
*Hall hire	E Wright	17.50

Balances as at 02 March 2016, after the above payments

Community Account	£8,798.79
Business Base Tracker	£13,002.60
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

15/170

Dates of Council meetings 2016-17

Resolved: to agree the circulate dates and to publish on the Council website

15/171

Correspondence (for information and to inform future agendas): None

From YLCA – notification that the Council is the first in Yorkshire to be awarded the Foundation Level of the LCA award scheme.

15/172

Meetings attended (for information and to inform future agendas): None

The Chairman and clerk met with the ward officer and parks and arboricultural officers regarding future budgets. The same level of service is to be retained for 2016, Mel Smith (parks) will meet with the chair and clerk again in October 2016 prior to the Parish Council setting a budget.

15/173

Member’s Community Reports (for information and to inform future agendas)

Cllr Blagden: Sign at Steeton Tyres is leaning badly. The appropriate offer has been informed and has visited the site.

Cllr Emmott: Williams Road – lights are out.

Cllr Butcher: Thornhill road surface is very poor. Chairman has reported it.

Cllr Southgate: Bruce Andrews (highways officer) has not contacted the Goat pub as promised at a Council meeting. Chairman to contact him.

15/174

Defibrillator checking rota: Cllr Weller will check weekly until the April Council meeting.

15/175

Date and time of next meeting: 6 April 2016 7.30 p.m. at the HUB

There being no further business the Chairman closed the meeting at 9.05 p.m.

Chairman..... Date: 6 April 2016