



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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Minutes of The Meeting of the Council held on 3 February 2016 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Blagden, Butcher, Danby, Emmott, Lambert, Mouncey, Mullen, Thompson and Weller

In Ward Councillors: – (0)

attendance Clerk: – Rosie Sanderson

Members of the public: (1)

Public question time: Tanya Graham, representing Kris Hopkins MP informed councillors that he welcomes being approached by local groups who need funding for projects. He is still working on the Steeton/Silsden footbridge issue. She handed out petition forms. There will be a jobs fair in March hosted by Keighley college. Tanya will send a poster to the clerk.

15/132 **Apologies:** Apologies were received from Cllrs Southgate and Townend. **Resolved:** To sanction apologies from Cllrs. Southgate and Townend (Competing commitments).

15/133 **Disclosures of Interest:** None

15/134 **Dispensations:** None

15/135 **Minutes**

Resolved: That the minutes of the following meetings:

a) Parish Council 6 January 2016

b) Community HUB committee 6 January 2016

are approved as a true record and signed by the Chairman on behalf of the Council

15/136 **Reports of Police and invited guests:** No reports

Reports for police: None

15/137 **Chapel Road Recreation Ground**

- a) **Area of land used as an unauthorised car-park and planting of an orchard:** Trees and daffodil bulbs were planted by Bradford Environmental Action Trust on 6th January. Robust tree protectors are to be installed.
- b) **Boundary wall (easterly section):** The Council's solicitor has advised that a date of when the cause of the action arose is not required as this is a nuisance claim. He has written to the adjoining landowners setting a new deadline for positive proposals of 31st March. **Resolved:** clerk to ask for confirmation about date of action in writing

15/138 **The HUB**

- a) **Acoustics :** Curtains were installed for a temporary period to test the effect on acoustics. A positive response was received from one user group. Councillors themselves noticed an improvement. **Resolved:** to purchase curtains for both ends of the main room at the HUB from the previously chosen provider, Whitakers. The Hub committee to be responsible for the final choice of curtain type. Clerk to obtain

samples.

- b) **CCTV:** further clarification is to be sought from suppliers before a recommendation can be made.

- 15/139 Memorial Wood annex**
A report is awaited from Ross Cannon of Tree Plan. He has contacted tree officers at CBMDC.
- 15/140 Keighley Road Recreation Ground**
a) Drainage: Enquires of STRI have not resulted in a definitive response regarding the potential success of a drainage scheme. **Resolved:** Clerk to obtain an estimate for the price of fencing at the road end of the pitch.
b) Utilities searches: responses from utility companies state that there are no water, sewerage, gas or electricity supplies crossing the site.
c) Steeton School have confirmed that they are keen to use the site as a playing pitch.
- 15/141 Queen's 90th Birthday celebrations**
Steeton Flower Club are organising an event and asked for a financial contribution. **Resolved:** To contribute £100, the cost of one flower arrangement to the Steeton Flower Club; and to offer £100 each to Steeton and Eastburn schools.
- 15/142 Christmas lights insurance cover**
Resolved: to arrange all risks cover for the lights at an annual cost of £41 and to inform the Christmas Lights Group of this
- 15/143 Neighbourhood Plan**
A draft plan was considered . **Resolved:** to approve the draft neighbourhood plan for public consultation, subject to the addition of a paragraph about why a joint plan with Silsden is being produced.
- 15/144 Consultation on Bradford Local Plan**
Comments opposing the CIL draft charging schedule have been submitted by the chairman. **Resolved:** no further response to be submitted.
- 15/145 Planning Issues**
a) Planning applications:
15/07465/HOU: [Construction of entrance porch and garage conversion to form living accommodation](#), The Weavers Cottage 13 Lyon Road Steeton With Eastburn West Yorkshire BD20 8UY. **Resolved:** No comments
- Cllr Mullen declared a non-prejudicial interest in the following application as a resident of a nearby property*
15/07590/HOU: [Construction of two storey side extension and single storey rear extension](#)
75 Thornhill Road Keighley West Yorkshire BD20 6RE
Resolved: Provision of off street parking to be retained at existing levels; there appears to be insufficient space between the proposed extension and the adjacent property; render should be in keeping with nearby properties.
- 16/00130/HOU: [Construction of garage to replace the existing garage](#)
14 Curren Walk Steeton With Eastburn West Yorkshire BD20 6TL. **Resolved:** No comments
- b) Outcomes of Planning Applications:** Noted

C) Planning Application Appeals: None received

15/146

Policy Reviews

Grant Awarding Policy and Procedures: Resolved: to amend the policy to clarify the criteria for the award of grants

15/147

Finance

a) External audit: Resolved: that the external auditors should be appointed by the sector led body.

b) Accounts for payment: Resolved: to authorise payment of the accounts below and note the receipts and account balances.

Payments:

Purpose	Payee	Amount (£)
Community Hub - licences	TV licensing	145.50
Community Hub – Gas safety checks	DSM Plumbing and heating	122.40
Clerk's salary	R Sanderson	549.32
Stationery	Ask the Office	26.34
Community Hub – lights bulbs	Ask the Office	30.89
Refreshments PC Liaison meeting	Booths via R Sanderson	10.09
Keighley Road recreation ground water and sewerage search	Safe-Move (asset search) via R Sanderson	24.00
*Community Hub - keys	Hebden and Holding	150.82
*Recreational area maint/clearing	Joel Westbrook T/A Greenfingers	245.40
*PAYE and National Insurance	HMRC	185.13
*Community Hub - cleaning	E O'Hara	50.00

Receipts:

Purpose	From	Amount (£)
Hall hire	L Bishop	17.50
Hall hire	K Baker	17.50
Hall hire	C Waggett	17.50
Hall hire	E Gatenby	17.50
Hall hire	D Wright	17.50
Hall hire	M Redpath (Modern & Mature)	70.00
Hall hire	A Eaton	2.00
Hall hire	C Cockshott	17.50
Hall hire -deposits	T Bailey (pilates)	45.00
Hall hire	D Cox	17.50
Hall hire	R White	17.50
Hall hire	D Sharples	17.50
Hall hire	M Freebury	17.50
*Hall hire	Craegmore Facilities	80.00
*Hall hire	P Cant (handicrafts)	85.00
*Hall hire	A Eaton	2.00
*Hall hire	Keighley Malayalee Assoc	60.00

Balances as at 03 February 2016, after the above payments

Community Account	£6,882.92
Business Base Tracker	£13,002.60
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

15/148 Correspondence (for information and to inform future agendas): None

- a) Book – a Life in Verse- in which a past resident of Steeton is featured. Cllr Blagden undertook to find out if more is known about him.
- b) CBMDC – footpath diversion order - noted

15/149 Meetings attended (for information and to inform future agendas):

CBMDC Parish Liaison (chairman and clerk): there was a presentation by the Local Access Forum about Rights of Way and the need to ensure all footpaths are on the definitive map by 2026.

15/150 Member’s Community Reports_(for information and to inform future agendas)

Cllr Blagden: Survey about garden waste- she had been informed by a ward councilor that a decision had been taken before the survey could be responded to. The survey was unclear.
Cllr Emmott: trailers are blocking a parking spaces in Emsley Street. The chairman will contact the CBMDC neighbourhood officer.
Cllr Mounsy: the exit from Sutton Lane is still dangerous due to parked cars. The chairman will inform CBMDC highways about this again.
Cllr Weller: the noisy motorbike in Elmsley St. has returned.
Cllr Lambert: The temporary curtains have the additional benefit of stopping people looking in the windows.

15/151 Defibrillator checking rota: Cllr Weller will check weekly until the March Council meeting.

15/152 Date and time of next meeting: 2 March 2016 7.30 p.m. at the HUB

There being no further business the Chairman closed the meeting at 9.00 p.m.

Chairman..... Date: 2 March 2016