



# Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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## Minutes of

### The Meeting of the Council held on 2 December 2015 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

**Present :** **Councillors:** – Blagden, Danby, Emmott, Lambert, Mouncey, Mullen, Southgate, Thompson, and Weller

**In** Ward Councillors: – (0)

**attendance** Clerk: – Rosie Sanderson

Members of the public: (3)

**Public question time:** Ross Turner from the Christmas lights group asked that a contribution towards maintenance and storage be included in the Council budget for 2016-17. To be an agenda item for the January meeting. The new lights have been well received, both the white lights on lampposts and the Christmas trees on buildings. Signs have been displayed regarding sponsors.

Bruce Andrews of Bradford MDC highways department attended to discuss parking problems around schools. Craig Smith, landlord of the Goat's Head public house stated that the situation is getting worse and a danger is presented by cars parking on double yellow lines. The road is often obstructed. There is also a problem with cars and motorbikes jumping the red traffic lights. Mr Andrews undertook to investigate the situation and to liaise with the school. The chairman has contacted the headteacher who has agreed to set up a walking bus arrangement if use of the café car park can be agreed. The chairman will liaise with Mr Andrews to arrange for him to report back to councillors.

**15/112** **Apologies:** Cllr. Townend

**15/113** **Disclosures of Interest:** None

**15/114** **Dispensations:** None

**15/115** **Councillor vacancy**

CBMDC had notified the Council that no members of the public have asked for an election to be held. Chris Butcher introduced herself as a candidate for co-option. **Resolved:** to co-opt Christine Butcher as a councillor. Cllr Butcher signed a declaration of acceptance of office.

**15/116** **Minutes**

**Resolved:** That the minutes of the following meetings:

- a) Parish Council 4 November 2015
- b) Community HUB committee 4 November 2015
- c) Neighbourhood Planning Working Group 30 September 2015

are approved as a true record and signed by the Chairman on behalf of the Council

**15/117** **Reports of Police and invited guests:** Cllr. Southgate reported on behalf of Insp. Sanderson. There had been 11 crimes in total during the last month, including theft of a motorcycle from a garden, theft from Morrisons and damage to Christmas lights in Stone Grove. PCSO John Turnbull has been appointed as the problem solver for the Craven area. A new inspector for the

Keighley area (Insp. Dodds) will be replacing Sue Sanderson who retires on 17<sup>th</sup> December. The owners of the problem motorcycle reported at the November Council meeting have been served with a Section 59 notice to prevent them misusing vehicles.

**Reports for police:** None

**15/118 Chapel Road Recreation Ground**

- a) **Area of land used as an unauthorised car-park and planting of an orchard:** Bradford Environmental Action Trust have agreed to carry out planting as requested. A date is awaited. Daffodil bulbs have been purchased.
- b) **Boundary wall (easterly section):** Letters have been sent by the Council's solicitor to all adjoining land owners who have not so far taken any action. Confirmation has been received from Mr Dinsdale that he is prevented from doing anything by the lack of action of the adjoining property owner. The other property owners have not so far responded. One letter has been returned marked "not at this address". The solicitor has been instructed to follow this up with legal action as previously agreed. The solicitor will be asked to find ownership details from the land registry.

**15/119 Acoustics at the HUB**

Cllr Lambert has obtained from Sutton village hall redundant velvet curtains at a cost of £50 to test the effect on acoustics. The Chairman and Cllr Lambert will conduct tests in the new year. An application for a grant has been submitted to the lottery "Awards for All scheme".

**15/120 Memorial Wood annex**

The specification produced by Cllr Lambert has been sent to Ross Cannon of Tree Plan to produce a feasibility study, including consulting with tree officers at CBMDC. A letter expressing concern about loss of habitat for hedgehogs was received from a local resident. Ross Cannon to be asked to include habitat retention in his report.

**15/121 Local Plan for the Bradford District - Core Strategy Development Plan Document - Proposed Main Modifications**

**Resolved:** no comments

**15/122 Minerals and Waste Joint Plan – Preferred Options Consultation**

**Resolved:** no comments

**15/123 Planning Issues**

**a) Planning applications:**

15/06521/HOU Construction of two storey side extension, parking area to front and demolition of existing garage, 6 Gamel View Steeton With Eastburn West Yorkshire BD20 6TW

**Resolved:** No comment

15/06556/HOU Dormer window loft conversion, 11 Keighley Road Steeton With Eastburn BD20 6RJ

**Resolved:** Guidelines for the construction of dormer windows and roof extensions in conservation areas should be applied

15/06860/HOU Two storey side extension, single storey rear extension and porch to front, 12 Stone Grove Steeton With Eastburn West Yorkshire BD20 6TQ

**Resolved:** No comments

**b) Outcomes of Planning Applications:**

**Refused:** 15/03825/FUL Construction of new house - Land At 1 Styveton Way Steeton BD20

**C) Planning Application Appeals:** None received

15/124

**Policy Reviews**

**Safeguarding Vulnerable adults and Child Protection:** **Resolved:** to ratify the existing policy and approve for the chairman to sign

15/125

**Finance**

- a) **Budget 2016-17:** A draft budget was considered and amendments made. **Resolved:** to re-consider the budget in January, when more details will be available about the level of council tax support and the number of households.
- b) **Accounts for payment:** **Resolved:** to authorise payment of the accounts below and note the receipts and account balances.
- c) **Finance liaison councillor:** **Resolved** that Cllr Butcher be appointed to liaise with the clerk about financial issues

**Payments:**

Purpose	Payee	Amount (£)
Clerk's salary	R Sanderson	533.68
Community Hub - equipment	Ask the Office	17.99
Recreational area maint/clearing	Boston Seeds	79.99
Community Hub - consumables	Scott Janitorial Supplies	21.49
Travel	D Mullen	18.00
Community Hub - small works	P Akrigg	72.00
Hall hire -deposits	Steeton Bowling Club	315.00
*HUB Fire safety checks	Phoenix Fire	104.04
*Community Hub - cleaning	E O'Hara	75.00
*Community Hub – magnetic hooks	R Sanderson	9.60
*Neighbourhood plan	Kirkwells	5,652.00
*Website	Vision ICT	66.00
*National Insurance and income tax	HMRC	174.59
*Curtains to test acoustics at the HUB	R Lambert	50.00

**Receipts:**

Purpose	From	Amount (£)
Hall hire	L Brown	30.00
Hall hire	P Cant	72.00
Hall hire	Silsden singers	21.00
Hall hire -deposits	Anneli Howes (FitCamp)	45.00
*Hall hire	R Markham	30
*Hall Hire	Breath Easy Aire Valley	11
*Hall hire	H Muller-Bennett	17.50
*Hall hire	M Cooper	17.50
*Hall hire	J Thynne	17.50

**Balances** as at 02 December 2015, after the above payments

Community Account	£1,205.24
Business Base Rate Tracker	£22,999.73
Public Sector Deposit Account	£50,000.00

\*Invoices and receipts received after publication of the agenda

**15/126 Correspondence (for information and to inform future agendas)**

- a) Invitation to civic lunch and carol service from CBMDC: noted
- b) Letter to councilors about leaves on the pavement in Thornhill Road: noted

**15/127 Meetings attended (for information and to inform future agendas)**

The Chairman attended the YLCA South Pennine branch meeting. Quality council status was discussed, there are many Councils awaiting accreditation. The Leader European programme of funding is directed to rural employment.

**15/128 Member's Community Reports (for information and to inform future agendas)**

Cllr Lambert: A report critical of Bradford schools was issued recently by the chief inspector of schools. This may put pressure on schools outside of the city, including Steeton. Councillors who are also governors of Steeton School stated that there is sufficient room on the school site for expansion, as there is at Eastburn School.  
The chairman reported that he had spoken to Rights of Way at CBMDC about the footpath issue raised by Cllr Danby at the November meeting. The trees have been cut back; adjoining landowners are to be contacted.  
Cllr Emmott: no street lights on Halsteads Way. This has been reported but not yet fixed. Trees between the Thornhill Road development and the industrial estate appear to have been taken down. A resident has contacted her as he can't get all of his children into the same school. Cllr Thompson informed the meeting that residents of Steeton and Eastburn have the right to demand from CBMDC a place at a school in Steeton or Eastburn.

**15/129 Defibrillator checking rota:** Cllr Weller will check weekly until the December Council meeting.

**15/130 13. Staffing**

- a) **Automatic Pension Enrollment:** a progress report was noted. **Resolved:** To revisit the issue in June 2016
- b) **Clerk's salary and conditions of service 2016-17: Resolved:** To approve the recommendation of the Staffing Committee meeting held on 12 November 2015 increasing the Clerk's salary by one point to scale point 24 on the nationally agreed scales.

**15/131 Date and time of next meeting:** 6 January 2016 7.30 p.m. at the HUB

There being no further business the Chairman closed the meeting at 9.30 p.m.

Chairman..... Date: 6 January 2016