



**Steeton-with-Eastburn
Parish Council**



c/o The HUB, Skipton Road, Steeton, BD20 6FE
clerk@steeton-with-eastburnparishcouncil.gov.uk
07841633230

**Minutes of the Meeting of the Council held on 3 July 2019 at 7.30pm
at The HUB, Skipton Road, Steeton, BD20 6FE**

FINAL

- Present:** **Councillors:** – Blagden, Danby, Mounsey, Thompson, Gill, Mullen, Weller.
- In attendance** Ward Councillors: (1 – Cllr Whitaker)
Police: (0)
Members of the public: (3)
- Public question time:**
Chapel Rd. Resident queried outcome of *in camera* meeting. Referred to September meeting when it will be on agenda.
- 19/103** **Apologies:** Cllr Pickles (conflicting appointment), Cllr Lambert (conflicting appointment)
- 19/104** **Disclosures of Interest:** none
- 19/105** **Dispensations:** none
- 19/106** **Minutes**
Resolved: The minutes of the following meeting were approved:
a) Parish Council Monthly Meeting 5 June 2019
b) Community Hub Meeting 5 June 2019
- 19/107** **Welcome to new Councillor:**
i. Cllr Carole Short welcomed to the Parish Council and signed Declaration of Acceptance of Office.
ii. Code of Conduct – New councillor made aware of parameters of office.
iii. Register of Interests – new Councillor asked to complete these electronically and send to clerk.
- 19/108** **Reports of Police and invited guests:**
No police in attendance

Crime figures for 5 Jun – 2 July 2019: none reported
- 19/109** **Memorial Gardens tap installation**
Council have applied to Yorkshire Water have tap installed and we await the outcome.
- 19/110** **Keighley Rd Recreation Ground**
Defer to September meeting when existing reports have been properly analysed.

- 19/111 New Station Car Park**
No final decisions made yet as bids for funding etc have not yet been submitted. No plans yet submitted. No realistic starting date for any works.
- 19/112 Chair's allowance.**
Approved and budgeted.
- 19/113 Land at Chapel Road**
Proposal to install a fence around the Christmas tree and hard landscaping underneath. The Parish Council authorized Cllrs Mounsey and Lambert to seek quotes.
- 19/114 Clerk Resignation**
Clerk has extended maternity leave to full 52 weeks (to 31st October) and has also submitted resignation as of that date. Had approval from YLCA to recruit new clerk as maternity cover in first instance to become permanent as of 1st November 2019. 1st staffing meeting to be held 8th July
- 19/115 Planning Applications**
- a) Planning application(s) to consider including any planning applications, approvals or refusals received after the agenda has been published:**
- i. **19/02531/HOU:** Single storey side extension, 2 Dixon Close, Steeton With Eastburn, West Yorkshire BD20 6QG
Written to request proper drawings of intended development
 - ii. **19/0273/HOU:** Construction of a two storey side extension, single storey rear extension and associated internal works, 38 Thornhill Road, Steeton With Eastburn, West Yorkshire BD20 6RE
Query overdevelopment of site.
 - iii. **19/02747/HOU:** Two storey extension, 12 James Avenue, Steeton With Eastburn, West Yorkshire BD20 8UE
No comments
- b) Approvals: none**
c) refusals: None
- 19/116 Finance**
- a) Agreed the accounts for payment and note receipts up to 3 July 2019**

Payments

Purpose	Payee	Amount (£)
Broadband	Talk Talk	28.80
Council Phone	O2	23.36
Cleaner	E O'Hara	100
Grounds maintenance	Joel Westbrook	273
Clerk Allowance + Additional expenses	S B Thompson	40
Expenses & RFO Allowance	D M Mullen	242.56
Zurich Municipal	Insurance	1,286.02
Conference Booking Fee	YLCA	120
Stationary	ASK	55.18
Sanitary Services	Janitorial Direct	310.32
Water Survey Mem Gdns	Yorks Water Services	159.60
Hall Hire	Chris Ashton	20.00
Interest	Public Sector Deposit	32.44
Hall Hire	Annelise Haggett	47.00
Hall hire	A Whitehead	20.00

Hall Hire	H Mason	20.00
Hall Hire	Airedale clay modelers	6.00
Total		2784.28

Receipts

Purpose	From	Amount (£)
Repayment	Savage Crangle	10.00
Hall Hire	Nazila Aqbar	20.00
Holiday at Home Grant	St Stephens PCC	400
Advertising Flyer Grant	Steeton School	400
S137 Donation to party in the Park	Friends of Steeton School	100
Christmas Lights Grant	Steeton Christmas Lights Group	1,500
Chairs Allowance	D M Mullen	500
Deposit Return	Sarah Baines Mormile	45
total		2,975.00

*Please note payments & receipts may be added on or subject to change after publication of the agenda

Account balances as at 3 July 2019:

Community Account	£10,389.13
Business Base Tracker	£105,214.55
Public Sector Deposit	£50,000.00

Money Transfer from Business Base Tracker to Community Account of £5,000 on 29 June 2019

19/117

Correspondence: none

19/118

Meetings Attended: Cllr Mullen attended meeting Parish Council Liaison meeting at Ilkley. All roads around schools are to be 20mph zones. Cllr Mullen also discussed Chapel Rd with Simon D'Vali. Informed the Parish Council that any highways proposals made by Parish Councils are charged to Parish Councils for preparation and submission of plans. To cost in region of £5,000.00 to £7,500.00.

19/119

Room Booking clash:

As a result of an error and double booking of the Hub, **ALL** bookings must now be submitted on official paperwork.

19/120

Members reports:

TM: litter bin survey. One by bus stop o/s AGH on north side of Skipton Rd is in bad repair.
PB: requested that Cllr Whitaker request a lamp to be installed on snicket between Clough Ave and Parkway.

19/121

Defibrillator checking rota: Cllr. Danby will carry out the weekly check

19/122

Time and dates of future meetings: Next meeting: 4 September 2019 – The Hub at 7.30pm
Cllr Thompson gave apologies – conflicting appointments.

There being no further business the meeting closed at 21:10