



## Steeton-with-Eastburn Parish Council



c/o The HUB, Skipton Road, Steeton, BD20 6FE  
clerk@steeton-with-eastburnparishcouncil.gov.uk  
07841633230

### Minutes of the Meeting of the Council held on 3<sup>rd</sup> October 2018 at 7.30pm at The HUB, Skipton Road, Steeton, BD20 6FE

**Present :** **Councillors:** – Gill, Emmott, Blagden, Lambert, Mullen, Mounsey, Townend, Danby, Thompson, West

**In attendance** Ward Councillors: (1) – Rebecca Whittaker

Clerk: – Sarah Brooksbank

Police: (0)

Members of the public: (0)

**Public question time:** None

**18/136 Apologies**

Received from Cllr. Williamson (Holiday)

**18/137**

**Disclosures of Interest:** Cllr. Emmott – Planning Application - 18/04099/FUL - Land At Redcar Farm, Redcar Lane, Steeton With Eastburn, West Yorkshire (personal & pecuniary interest).

**18/138**

**Dispensations:** None

**18/139**

**Minutes**

**Resolved:** That the minutes of the following meetings:

a) Meeting of the Parish Council on 5<sup>th</sup> September 2018 are approved as a true record and signed by the Chairman on behalf of the Council.

b) HUB Committee meeting on 5<sup>th</sup> September are approved as a true record and signed by the Chairman on behalf of the Council.

**18/140**

**Reports of Police and invited guests:** No Police in attendance.

The crime figures for Steeton with Eastburn are below between the 06/09/2018 – 02/10/2018:

3 X Theft. One of these relates to the theft of the sword carved stone and another theft from a male who had been asleep outside the CO-OP

1 X Theft from a motor vehicle

1 X Vehicle interference

2 X Taking a motor vehicle

3 X Criminal damage. One of these is in relation to a wheel clamp being placed on a vehicle.

One is in relation to damage which is landlord tenant related.

**Airedale General Hospital**

1 X Theft from a vehicle

- 18/141 Chapel Road Meeting with Councillors and residents - 26<sup>th</sup> September 2018**
- Cllr West took Cllrs. through meeting minutes
  - Cllr. West and Cllr. Lambert requested to be present at the Simon D'vali meeting – date/location TBC
  - Cllr. Mounsey to draft letter to Charity Commission and send to Cllrs. Mullen, Lambert & West for approval.
  - Council agreed for Cllr. Mounsey to provide instruction to David Hill to value the Chapel Road green space – (whole site, front 5 metres/front 10 metres)
- 18/142 Chapel Road Tree Fencing & Flagging**  
Tree planted on 20<sup>th</sup> September & wooden stakes placed to stop potential mowing damage. Council agree to obtain a quote on fencing and flagging/larger stones – resolved to be done in time.
- 18/143 Corn Mill Green Update**  
Cllr. Mounsey informed the Council that Savage Crangle (Solicitors) has received replies from Bradford Council regards boundaries and have agreed to take out the brown hatched land. Bradford Council stated they are not going to levy business rates on the area. Bradford Council also offered a 99 year peppercorn lease rather than a 50 year lease. Cllr.Mounsey to inform Savage Crangle that the Parish Council are happy to proceed on the above points.
- 18/144 Keighley Road Recreational Ground Update**  
The Land Registry will not accept the Parish Council is the legal owners of the area. A valuation was requested which has been submitted to the Land Registry. The Land Registry has also been sent statutory declarations signed by Cllr. Mullen, Blagden and Townend. Currently waiting for a response to the statutory declarations.
- 18/145 Cast Iron Gas Lamp salvaged from Steeton**  
Ross Turner from Steeton & Eastburn Christmas Lights Group presented the cast iron gas lamp proposal:
- Ross Turner salvaged an original top at a cost of £60 – to be refunded by PC
  - Quote received for refurbishment of the top - £1,800
  - Require quote for the refurbishment of the post – Ross to provide
  - Bottle green has been suggested for the refurbishment colour
  - Installation cost can only be quoted when location is determined
  - Two locations have been suggested 1.) Chapel Road grass area near the Methodist Church and Corn Mill Green near Mill Lane. Easier option is to place on PC land.
  - Ross, Cllr. Mullen, Cllr. Lambert and Cllr. West to organise site visit to determine best location – date TBC
  - Council agreed to outline costs to refurbish the gas lamp and place in Steeton.
- 18/146 Remembrance Sunday 2018**  
Council ratified the purchase of a wreath and donation to the British Legion. Cllr. Gill to provide a reading at St.Stephen's Church on Sunday 11<sup>th</sup> November 2018.
- 18/147 Policy Review:** (a) Grievance and Disciplinary policies to be referred to HR Committee for review and approval.  
(b) Council decided to defer electronic banking amendments for the financial regulations.

To take into consideration points from Cllr.Mounsey and bring back financial regulations to next meeting for sign off.

**18/148 Planning Applications :**

**i. 18/03920/FUL - Airedale General Hospital, Skipton Road, Steeton With Eastburn, West Yorkshire, BD20 6TD.** Construction of car parking with associated infrastructure.

**Resolved: For parking charges to be abolished at Airedale General Hospital.**

**Resident only parking to be introduced in Steeton-with-Eastburn.**

**Will require a major shift in Bradford Council policy unless or until.**

**Cllr. Mullen to raise issue with Simon D’Vali.**

**Stance: Object**

**ii. 18/03203/MAF - Land At Grid Ref 401740 444379, Holly Fold Steeton With Eastburn West, Yorkshire**

Construction of 12 dwellings.

**Resolved: Refusal on grounds of 1.) Green belt land, 2.) High tension cables run across the land, 3.) Large water pipe runs underneath the land**

**Stance: Object**

**iii. 18/04099/FUL- Land At Redcar Farm, Redcar Lane, Steeton With Eastburn, West Yorkshire**

Two polytunnels for the accommodation of sheep.

**Resolved: No comments**

**Stance: Neutral**

**iiii. 18/04027/HO - 36 High Street, Steeton With Eastburn, West Yorkshire, BD20 6NT**

Proposed dormer windows to front and rear elevation.

**Resolved: Doesn’t comply with conservation policy and contact Planning Enforcement Team to investigate if building work has already started.**

**Stance: Object**

**18/149 Action Plan:** To receive a quarterly progress report for the 2018-2019 action plan – ratified by Council.

**Finance**

- 18/150**
- a) External Financial Audit Results – ratified by Council
  - b) To receive a budget monitoring report for end of Quarter 2 – ratified by Council
  - c) To agree the accounts for payment and note receipts
  - d) Balances at 3<sup>rd</sup> October 2018

**Payments**

Purpose	Payee	Amount (£)
Grounds maintenance (Sept 18)	Greenfingers Garden Services	£262.50
Parish Council Mobile Phone	O2	£22.80
Clerk Pay	Sarah Brooksbank	£700.77

Line Rental & Broadband	Talk Talk Business	£28.80
HUB Hire Refund	Patrick Morgan	£45.00
Cleaner for September 2018	Elaine O'Hara	£95.00
Hub Carpet Cleaning	Carpet Sparkle	£150.00
3 x Village stones cleaned	Wright & Sons Limited	£1080.00
HUB Electronic items PAT tested	DHYS Pro Pat Testing	£164.00
Christmas Tree – end of Chapel Road	Daleside Nurseries LTD	£433.45
External Financial Audit Fees	PKF Littlejohn LLP	£360.00
*Data Protection Fees	Information Commissioners Office	£40.00
*Replacement Lights – HUB	One Contact Property Solutions	£147.04
*Men's Toilet Repair	One Contact Property Solutions	£95.26
*HUB Decorating	Hawkins Home Improvements	£1588.30
*Newsletter Printing	Ellesmere Printing	£299.00
*Newsletter Delivery	Aire Valley Magazine	£192.00
*Expenses	Cllr. Mullen	£51.22
*VAT Training Course	Yorkshire Local Council Association	£45.00
*Clerk Payroll Fees	Bradford CPA	£36.00

#### Finance - Receipts

Purpose	From	Amount(£)
Hall Hire	R.Vaughn	£20.00
Hall Hire	S.Matthew	£15.00
Hall Hire	A.Gugdeon	£13.00
Hall Hire	N.Ramsden	£20.00
Hall Hire	H.Gunton	£33.00
Hall Hire	A.Gardener	£15.00
Hall Hire	R.Grayson	£20.00
Hall Hire	D.Danby	£126.00
Hall Hire	Redpath	£110.00
Interest	Public Sector Deposit Fund	£27.17
*Interest	Public Sector Deposit Fund	£25.91
Hall Hire	Airedale Hospital	£100.00
FIT Payment	NPOWER	£297.27
Hall Hire	Elysium Healthcare	£100.00
Bank Transfer	Business Premium Account	£10,000
Hall Hire	A.Mullen	£50.00
Hall Hire	Keighley Malayalee	£25.00

\*Invoices and receipts received after publication of the agenda  
Balances at 3<sup>rd</sup> October after the above payments and receipts:

<b>Community Account</b>	<b>£5,700.27</b>
<b>Business Base Tracker</b>	<b>£68,100.05</b>
<b>Public Sector Deposit</b>	<b>£50,000.00</b>

- 18/151 Correspondence**  
Taxis are constantly parked on the end of Rivock Avenue Steeton with up to 3 taxis parked at a time – refer to Bradford Council.
- Resident enquired about planting up a section of Bradford Council owned land – refer to Bradford Council.
- 18/152 Meetings Attended:**  
Cllr. Mullen attended the Parish Council Liaison Meeting – covered information on Dementia Friendly Parish Councils.
- 18/153 Members reports :**
- Cllr. Blagden**  
Complaint of conifer tree growing over onto the pavement on Clough Avenue – Bradford Council to be notified.
- Cllr.Emmott**  
Parts missing on the concrete where the bollards are sited opposite Airedale Hospital entrance – Highways to be notified again.
- Cllr.Gill**  
Christmas lights switch on taking place Sunday 25<sup>th</sup> November. Action for Clerk to look back into March HUB meeting minutes to determine if the HUB Committee committed to donating funds towards the light switch on event as there is to be no Pantomime this Christmas.
- Cllr.Lambert**  
34 litres of urine have been thrown over the wall into Cllr.Lambert’s garden.  
Suggested to report to Police under anti-social behavior.
- 18/154 Defibrillator checking rota:** Cllr. Danby will carry out the weekly check
- 18/155 Time and dates of future meetings:** Next meeting: 7<sup>th</sup> November 2018 – The Hub at 7.30pm
- There being no further business the meeting closed at 21.38pm