



Steeton-with-Eastburn Parish Council



c/o The HUB, Skipton Road, Steeton, BD20 6FE
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07841633230

Minutes of the Meeting of the Council held on 5th September 2018 at 7.30pm at The HUB, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Gill, Emmott, Blagden, Lambert, Mullen, Mounsey, Townend, Williamson, Danby

In Ward Councillors: (1) – Rebecca Whittaker

attendance Clerk: – Sarah Brooksbank

Police: (1)

Members of the public: (4)

Public question time:

- Eastburn Playing Fields - Wasp nest reported near the rocks – reported to Bradford Council
- Members of public asked for update on Chapel Road parking issues. Meeting to be arranged with residents in late Sept/early October. Date TBC and agenda and supporting documentation to be supplied prior to the meeting. Suggestion was made for a camera on Chapel Road to stop cars going the wrong way.
- Cast Iron Gas Lamp salvaged from Steeton – place on agenda to discuss usage and location for the next meeting Parish Council meeting on 3rd October.

18/115 **Apologies**

Received from Cllr. West (Holiday) & Cllr. Thompson (Conflicting meeting)

18/116

Disclosures of Interest: Cllr. Lambert – Planning Application - 18/02970/FUL- High Hall Kitchen Garden High Hall St Stephens Road Steeton BD20 6SB (personal & pecuniary interest)

18/117

Dispensations: None

18/118

Minutes

Resolved: That the minutes of the following meetings:

- a) Meeting of the Parish Council on 4th July 2018 are approved as a true record and signed by the Chairman on behalf of the Council.
- b) HUB Committee meeting on 4th July 2018 are approved as a true record and signed by the Chairman on behalf of the Council.

18/119

Reports of Police and invited guests: PC Irving in attendance.

The crime figures for Steeton with Eastburn are below between the 1/8/18 to 05/9/18:

- 3 x Theft from motor vehicles
- 1 x Theft of motor vehicle
- 4 x Vehicle interference
- 1 x Burglary business
- 1 x Burglary residential
- 1 x Theft of bike
- 1 x Theft from shop
- 3 x Damage

Airedale General Hospital

- 2 x Theft
- 1 x Damage

18/120

Chapel Road Update

Refer to public question time.

18/121

Keighley Road Recreational Ground Update

Still not resolved the land registration issues and until these issues can be resolved we are unable to access the money that is available to make improvements to the site.

Cllr. Mullen has signed the stat deck documents which have been sent to the solicitor.

18/122

Corn Mill Green Update

The asset transfer of this piece of land is being delayed due to Bradford Council.

The Parish Council received a draft lease last year, which caused the Council to raise questions through our solicitor; we are still awaiting answers from Bradford Council to these questions. When they get back to us with these answers and an amended lease then we will be in a position to proceed.

18/123

Constituency-wide TRO - Craven Area Schemes (Summerhill Lane, Steeton, Sutton Lane, Eastburn)

The TRO schemes were considered and all Councillors support the proposal for Summerhill Lane, Steeton and Sutton Lane, Eastburn.

18/124

Eastburn Playing Fields Review

Cllr. Lambert has gathered together the legal documents and history regards Eastburn Playing Fields on drainage etc. Further work to be completed and a suggestion of a review of the play equipment as a whole to be completed.

18/125

Autumn newsletter draft review

Clerk presented newsletter to Councillors and amendments were implemented.

Newsletter due for delivery to Steeton-with- Eastburn resident's w.c 29th September via Aire Valley Magazine.

18/126

Christmas tree quote –End of Chapel Road

Quote was discussed and ratified by the Council. Cllr. Lambert enquired about a tree guarantee from the supplier. Tree guard needs to be sourced to limit damage when Bradford Council cut the grass. Tree due for planting on 19th September.

18/127

Policy Reviews (a) Complaints (b) Recording of meetings –policies ratified by Council (c) Financial regulations – defer to next meeting – to take into consideration electronic banking & points from Cllr.Mounsey on financial regulations.

18/128

Planning Applications :

i. 18/03367/HOU - 6 Summerhill Drive Steeton With Eastburn West Yorkshire BD20 6RT

Replacement of flat roof with new pitched roof over existing single storey garage and dining room. Formation of new window opening. **Comments: No comments/support**

ii. 18/03570/HOU - 12 Rivock Avenue Steeton with Eastburn West Yorkshire BD20 6SA

Carport extension to side. **Comments: No comments/support**

iii. **18/02943/HOU - Bank Cottage Hollins Bank Lane Steeton With Eastburn West Yorkshire BD20 6QB** Replacement and new window installations to rear and roof, replacement of shed to side and installation of TV satellite dish. **Comments: No comments/Neutral**

iiii. **18/02970/FUL - High Hall Kitchen Garden High Hall St Stephens Road Steeton BD20 6SB** Construction of dwelling, demolition of out house and section of garden wall. **Comments: No comments/Neutral**

18/129 Council re-appointed Yorkshire Internal Audit Services as the internal auditor for the 2018/2019 PC accounts.

Finance - Payments

18/130

Purpose	Payee	Amount (£)
Grounds maintenance (July 18)	Greenfingers Garden Services	£262.50
Parish Council Insurance	Zurich Municipal Insurance	£1259.56
YLCA Annual One Day Conference	YLCA	£115.00
Cleaner for July 2018	Elaine O'Hara	£80.00
Parish Council Mobile Phone	O2	£23.09
Clerk Pay	Sarah Brooksbank	£697.40
Line Rental & Broadband	Talk Talk Business	£27.54
Bin	Scott Janitorial Supplies	£14.78
Cheques/Direct debits for all above payments issued in July & August 2018		
Bin	Scott Janitorial Supplies	£0.08
Power Jet Washing Cenotaph	PJ Blastclean Ltd	£340.00
Parish Council Mobile Phone	O2	£22.80
No Smoking Sign at HUB	Fat Cow Signs	£665.59
Line Rental & Broadband	Talk Talk Business	£27.54
Boardwalk Removal Eastburn P/Fields	Hawkins Home Improvements	£3340.00
Clerk Pay	Sarah Brooksbank	£697.40
HUB Hire Refund	S.Jacob	£20.00
Travel to YLCA Meeting	Clr David Mullen	£18.00
Grounds maintenance (August 18)	Greenfingers Garden Services	£262.50
Cleaner for August 2018	Elaine O'Hara	£80.00
Memorial Gardens Lights Installation	Ringway Infrastructure Services	£4,991.72
*Expenses	David Mullen	£178.58
*Expenses	Clerk – Sarah Brooksbank	£201.90

Finance - Receipts

Purpose	From	Amount(£)
Interest	Public Sector Deposit Fund	£23.87
Hall Hire	D.Danby	£47.00
Hall Hire	D.Pritchard	£176.00
Hall Hire	N.Begum	£20.00
Hall Hire	S.Waddington	£150.00
Hall Hire	S.Pickles	£200.00
Hall Hire	D. Hall	£20.00
Hall Hire	Tillotson	£35.00
Hall Hire	M.Curtin	£20.00
Hall Hire	A.Haggett	£30.00
Hall Hire	L. Brooks	£153.00
Hall Hire	N.Akbar	£20.00
Hall Hire	L.Burgin	£20.00
Hall Hire	C. Neale	£20.00
Hall Hire	Keighley Malayalee	£100.00
Bank Transfer	Business Premium Account	£5000.00
Bin	D.Mullen	£14.78
Bin	D.Mullen	£0.08

Balances at 18th September 2018 after the above payments and receipts:

Community Account	£748.73
Business Base Tracker	£78,058.96
Public Sector Deposit	£50,000.00

*Invoices and receipts received after publication of the agenda

18/131

Correspondence:

- Airedale Hospital Car Park Application letter
- Friends of Airedale Line Letter
- Sense Charity Collection Bins Request Letter

18/132

Meetings Attended: None

18/133

Members reports :

Cllr. Emmott

- Parts missing on the concrete where bollards are sited opposite Airedale Hospital entrance – Highways department to be notified
- Pot holes worsening on Intake Road
- Concerns regarding the priority signage on Barrows Lane in Steeton not being seen by car users – Ward Councillor Rebecca Whitaker to investigate

Cllr.Townend

- Street light out at No.40 Styveton Way – report via Bradford Council website

AOB

Cllr. Lambert

- Informed Cllr. Blagden (footpath warden) that the footpaths at Whitley Head and Reddings Lane require visiting to assess condition
- Cllr.Lambert was informed the wall has been re-instated on Cartmel Road – to visit

and report findings

- Hearing loop to be present and working for the next PC meeting
- Enquired as to whether the Pill Boxes on the Redrow Estate have been cleaned

Cllr. Williamson

- Apologies (Holiday) on 3rd October

18/134

Defibrillator checking rota: Cllr. Danby will carry out the weekly check

18/135

Time and dates of future meetings: Next meeting: 3rd October – The Hub at 7.30pm

There being no further business the meeting closed at 21.57pm