



Steeton-with-Eastburn Parish Council



c/o The HUB, Skipton Road, Steeton, BD20 6FE
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07841633230

Minutes of the Meeting of the Council held on 4th July 2018 at 7.30pm at The Steeton Hub, Skipton Road, Steeton, BD20 6FE

Present : Councillors: – Gill, Emmott, Blagden, Lambert, Mullen, Danby, West, Thompson

In attendance Ward Councillors: (1) Rebecca Whitaker
Clerk: – Sarah Brooksbank
Police: (1)
Members of the public: (2)
Public question time:

Local residents:

- Requested an update on the John Grogan 1st June meeting.
- Reported fallen tree in the middle of Chapel Road recreation ground. This was a victim of the October storm and although previously reported, still has not been removed. Report again to Bradford Council.
- Reported a tree in the banking adjacent to Chapel Road is leaning. Report to Bradford Council
- Reported two wheelie bins dumped on Chapel Road Recreation Ground. Report to Bradford Council.

18/093 Apologies
Received from Cllr. Vicky Williamson (Holiday), Cllr. Hilda Townend (Illness), Cllr. Mounsey (Holiday)

18/094 Disclosures of Interest: None

18/095 Dispensations: None

18/096 Minutes

Resolved: That the minutes of the following meetings:

- a) Meeting of the Parish Council on (6th June 2018) are approved as a true record and signed by the Chairman on behalf of the Council.
- b) HUB Committee meeting (6th June 2018) are approved as a true record and signed by the Chairman on behalf of the Council.

18/097 Reports of Police and invited guests: PC Irving in attendance.

The crime figures for Steeton with Eastburn are below for the 6/06/18 to 03/7/18:

- 1x burglary residential. This appears to have been by someone invited into the property.
- 1 x theft in dwelling

- 1 x theft from shop
- 1 x theft of a motor vehicle. This was a scooter which was found abandoned nearby
- 3 x criminal damage

For Airedale General Hospital

- 2 x thefts
- 1 x arson to ticket machine

- 18/098** **Update from John Grogan meeting on 1st June** - All councillors provided with a copy of the minutes from John Grogan 1st June meeting along with supporting notes from Chairman Mullen.
- 18/099** **Commission ‘Those Plant People’**- Clerk presented quotes for planting in the memorial gardens & around newly refurbished name stones which were approved by Council. Planting scheduled to take place in September 2018.
- 18/100** **Memorial Gardens** – Clerk presented power jet washing quote for the tarmac & Cenotaph. Quote approved by Council but suggested investigating whether power washing the Cenotaph name stones could potentially damage the engraving.
- 18/101** **Parish Council Summer Newsletter** – Clerk took Council through a list of potential newsletter topics & a shortlist was devised with topics delegated to Councillors/Clerk & Chairman for completion. Council suggested distributing an Autumn newsletter rather than Summer newsletter.
- 18/102** **Eastburn Playing Fields** – Site visit findings & quote discussed by Council. Two actions were to receive a quote for removing the boardwalk entirely & for the immediate repair of a hole in the decking. A tree health update has also been requested by Council.
- 18/103** **Poppy Feature Sign** – Council agreed to feature an electronic Poppy sign to celebrate the 1st world war Centenary. To run from the end of October until December to coincide with the Christmas lights. Location & installation to be agreed in due course.
- 18/104** **Policy Review – Financial regulations:** to defer to September meeting to include additional information on electronic banking.
- 18/105** **Policy Review- Equal Opportunities:** Policy ratified by the Council.
- 18/106** **Standing Orders** – Cllr.Thompson reviewed the staffing section. Policy ratified by the Council.
- 18/107** **Action Plan:** Council received a quarterly progress report for the 2018-19 action plan.
- 18/108** **Planning Applications :**
i. 18/02525/HOU - 6 Thornhill Road Steeton with Eastburn West Yorkshire BD20 6SS
Proposed conservatory. **Comments: Inappropriate design**
- ii. 18/02443/HOU** - 23 Seed Hill Terrace Steeton with Eastburn West Yorkshire BD20 6QE.
Single storey rear extension. **Comments: None**

iii. **18/02397/HOU** - 23A Thornhill Road Steeton with Eastburn West Yorkshire BD20 6SU
Single storey rear extension and addition of new window to ground floor side elevation
Comments: Alert planners to original conditions regarding placement of window on South facing elevation.

iiii. **18/02278/HOU** - 9 Styveton Way Steeton With Eastburn West Yorkshire BD20 6TP
Demolition of existing garage and construction of two storey side and rear extension
Comments: Inappropriate over development

18/109

Finance

To receive a budget monitoring report for end of Quarter 1 2018-2019

Resolved: The accounts for payment were agreed as set out below and balances were noted.

Payments

Purpose	Payee	Amount £
Grounds maintenance (June 18)	Greenfingers Garden Services	£262.50
Cleaner for June 2018	Elaine O'Hara	£95.00
Parish Council Mobile Phone	O2	£22.80
Clerk Pay	Sarah Brooksbank	£697.40
Line Rental & Broadband	Talk Talk Business	£27.54
GDPR Seminar	Yorkshire Local Councils Association	£135.00
Annual Membership	Yorkshire Local Councils Association	£806.00
Sanitary Bin Service	Janitorial Direct	£310.32
*Clerk Payroll Services	Bradford CPA	£56.40
*HUB Cleaning Supplies	Scott Janitorial	£141.94

Receipts

Purpose	From	Amount £
Interest	Public Sector Deposit Fund	£22.67
*Interest	Public Sector Deposit Fund	£21.46
Feed in Tariff Payment	N POWER	£215.56
Hall Hire	A.P (Hall Hire & Deposit via BACS)	£65.00
Half payment for Kirkwell's Project	Silsden Town Council	£980.00
Hall Hire	M.R (Stitching Group)	£105.00
Hall Hire	P.M (Hall Hire & Deposit via BACS)	£65.00
Hall Hire	K.S (Party)	£20.00
Hall Hire	A.G (Party)	£11.00
Hall Hire	J.G (MP Surgeries)	£75.00
Hall Hire	D.D (Crafters Group)	£157.00
Hall Hire	C.A (Model Club)	£10.00
*Hall Hire	D.Mullen	£85.00

Balances as at 4th July 2018:

Community Account	£9,166.87
Business Base Tracker	£83,058.96
Public Sector Deposit	£50,000.00

*Invoices and receipts received after publication of the agenda

18/110 Correspondence: Steeton School regards permission to use Keighley Road Recreational Ground for their Summer Fayre & Sports Day.

18/111 Meetings Attended: Chairman Mullen attended the Yorkshire Local Councils Association AGM.

18/112 Members reports :

Cllr. Emmott – furniture has been fly tipped at the top of Intake Lane – report to Bradford Council.

Cllr. Thompson – continued problem of sewage on Lyon Road – report to Bradford Council.

Cllr. Gill – report of rats in the rose gardens at Eastburn – report to pest control at Bradford Council.

AOB

Apologies for Cllr. West (Holiday) & Cllr. Thompson (Conflicting meeting) for 5th September Parish Council Meeting.

18/113 Defibrillator checking rota: Cllr. Danby will carry out the weekly check

18/114 Time and dates of future meetings: Next meeting: 5th September – The Hub at 7.30pm

There being no further business the meeting closed at 22.15pm