



Steeton-with-Eastburn Parish Council

Steeton HUB, Skipton Road, Steeton, BD20 6FE
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Minutes of The Meeting of the Council held on 6th June 2018 at 7.30pm at The Steeton Hub, Skipton Road, Steeton, BD20 6FE

Present : Councillors: – Williamson, Gill, Emmott, Blagden, Lambert, Mullen, Mounsey, Danby

In attendance Ward Councillors: (0)
Clerk: – Sarah Brooksbank
Police: (2)
Members of the public: (3)

Public question time:

3 local residents aired strong concerns around the parking on Chapel Road & pedestrian safety. The local residents requested parking spaces on the green & for double yellow lines on the road. They also enquired as to whether a signed petition from local residents would help towards elevating the parking issues & improve pedestrian safety on Chapel Road.

John Grogan MP is to write to the charity commission regards Chapel Road land.

1 local resident reported the dead tree on Keighley Road Recreation Ground is still present after the Parish Council previously reported it to Bradford Council. Clerk to report to Bradford Council again.

18/067 Apologies

Received from Cllr. West (Holiday), Cllr. Thompson (Conflicting Meeting), Cllr. Hilda Townend (Illness)

18/068

Disclosures of Interest: Cllr. Gill - Planning application for Grange Road, Steeton
Cllr. Mullen & Cllr. Blagden - Grant application from Steeton Parochial Church Council

18/069

Dispensations: None

18/070

Minutes

Resolved: That the minutes of the following meetings:

- a) Annual Meeting of the Parish Council 2nd May 2018
are approved as a true record and signed by the Chairman on behalf of the Council.

18/071

Reports of Police and invited guests:

Sergeant Softy & PCSO Sam Booth in attendance.

Steeton crime figures are as follows:

- 3x public order offences
- 1x burglary- business and community
- 3x burglary residential
- 2x theft of motor vehicle
- 2x theft from motor vehicle
- 4x anti-social behavior
- 4x other theft
- 4x shoplifting

Eastburn crime figures are as follows:

- 1x bicycle theft
- 1x antisocial behavior
- 1x burglary residential
- 1x other theft
- 2x criminal damage

(Please note above crime figures exclude Airedale Hospital)

Car thefts have reduced over the last month in Steeton/Eastburn.

New PCSO for Steeton-with-Eastburn is Sam Booth.

Parish Council asked PCSO Booth to look at footpath parking on walk rounds.

- 18/072** **Village name stones** – Quote provided by David Gallagher (Funeral Directors) for the total of £1,080 to clean stones. Parish Council agreed on cost & to take forward. Chairman signed sales sheet to instruct David Gallagher to complete the work. 10 week's lead-time for completion.
- 18/073** **Commission 'Those Plant People'** – to provide designs and drawings for some informal planting in the memorial gardens. Parish Council suggested to try & involve the children at Steeton school regards planting – Cllr Mullen to make enquiries with Steeton School.
- 18/074** **Commission 'Those Plant People'** – to design and install a small planting scheme around newly refurbished name stones after the cleaning work has been completed.
- 18/075** **Grant application from Steeton Parochial Church Council** – Parish Council approved the sum of £400 towards this year's Holiday at Home & payment has been issued.
- 18/076** **Clerk contact update** - dedicated Parish Council mobile phone & new Clerk correspondence address.
- 18/077** **Corn Mill Green** – Bradford Council have been trying to contact the old solicitors rather than Savage Grangle (new solicitors). Chairman has updated Bradford Council on the ongoing issues around Corn Mill Green.
- 18/078** **Keighley Road Recreation Ground** – Solicitor acting for the Parish Council contacted Bradford Council & has discovered a freedom of information request has been lodged against Bradford Council for Corn Mill Green original deeds. Also any other information that they can provide.

- 18/079** **Annual Review of Council contracts** – amendments for 2018 have been ratified by the Council.
- 18/080** **Policy review amendments from May 2nd Meeting:** (a) Sickness Absence Amended policy has been ratified by the Council.
- 18/081** **Policy Review** – Financial regulations – will bring back new amended regulations in July meeting.
- 18/082** **Policy Review** – Grant Awarding Policy. Amended policy has been ratified by the Council.
- 18/083** **GDPR** - General privacy notice & councillor’s privacy notice. Notices have been ratified by the Council.
- 18/084** New councillor register of interest forms have been completed by Councillors.

18/085 **Planning Applications :**

i. 18/01748/HOU - 2 Grange Road, Utley - first floor side & rear extension & front bay window. **Resolved: Comments are as follows: Extension should be subordinate & set back. Also query on parking requirements due to house size increasing by double.**

ii. 18/01530/FUL – 1 Styveton Way - change of elevation design from previous approved plan (16/04868/FUL) for new dwelling. **Resolved: No comments**

18/086 **Finance**

Resolved: The accounts for payment were agreed as set out below and balances were noted

Payments

Purpose	Payee	Amount £
Grounds maintenance (May 18)	Greenfingers Garden Services	£262.50
*Memorial Garden Maintenance	Greenfingers Garden Services	£980.00
Cleaner for May 2018	Elaine O’Hara	£80.00
Parish Council Mobile Phone	O2	£22.80
Clerk Pay	Sarah Brooksbank	£755.90
*Clerk Expenses	Sarah Brooksbank	£223.40
*Clerk Tax on Pay	HM Revenue & Customs	£15.80
Unpaid Cheque	Helen Gunton	£19.00
Chairman’s Allowance	David Mullen	£500.00
Chairman’s Expenses	David Mullen	£41.53
Grant - Christmas Lights	Steeton Christmas Lights	£1500.00
Grant – Holidays at Home Scheme	St Stephens Church – Steeton	£400.00
USB Drive	Digital Nomads	£136.80
Line Rental & Broadband	Talk Talk Business	£27.54
Fire Alarm Replacement Panel	Phoenix Fire & Safety	£216.00
Install mobility door threshold	Hawkins Home Improvements	£90.00
Keighley Road Recreation Ground	David Hill	£120.00

Receipts

Purpose	From	Amount £
Interest	Public Sector Deposit Fund	£21.39
Precept 2018	Bradford Council	£52,543.00
Hall Hire	PG – Party	£20.00
Hall Hire	CS – Party	£20.00
Hall Hire	MF – Party	£20.00
Hall Hire	Steeton Flower Club	£10.00
Hall Hire	JY – Party	£20.00
Hall Hire	Woodlands Mill	£20.00
Hall Hire	AH	£31.00
Hall Hire	DK – Party	£20.00
Hall Hire	Steeton Bowling Club	£600.00
Hall Hire	Airedale NHS Training	£65.00
Hall Hire	SJ – Party	£20.00
Hall Hire	S.G – Party	£20.00

Balances as at 6th June 2018:

Community Account	£13,719.12
Business Base Tracker	£83,041.39
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

- 18/087** **Correspondence:** Email received from a local resident regarding long grass, dog fouling & glass at Eastburn Playing Fields. Bradford Council has cleaned up the area.
- 18/088** **Meetings Attended:** John Grogan Meeting on 1st June 2018. Cllr. West asked to provide an update.
- 18/089** **Members reports :**
Cllr Blagden: Dead tree on Keighley Road Recreation Ground.
Cllr Lambert: Fly tipped waste on Chapel Road site (2 x bins & garden waste). Clerk to contact Waste Disposal at Bradford Council
- 18/090** **AOB –** Eastburn Playing Fields - The rubber matting on entry to the playing fields is breaking up & creating loose plastic pieces. Bradford Council is investigating this.
Also noted was damage to the decking. Cllr. Danby to contact local handyman to repair.
- 18/091** **Defibrillator checking rota:** Cllr. Danby will carry out the weekly check
- 18/092** **Time and dates of future meetings:** Next meeting: 4th July – The Hub at 7.30pm
There being no further business the meeting closed at 9.42pm