



Steeton-with-Eastburn Parish Council

Rebecca Whitaker, Clerk to the Parish Council.

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Minutes of

The Meeting of the Council held on 6th December 2017 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Blagden, Danby, Emmott, Gill, Lambert, Mounsey, Mullen, Southgate, Thompson, Townend and West

In attendance : Ward Councillors: – (0)
Clerk: – Rebecca Whitaker
Members of the public: (5)

Public question time: a) Residents requested an update of the parking issues on Chapel Road area

Resolved: Cllr West to contact Ward Cllr Mallinson for an update, request the cost for making the improvements and ask what are the alternatives may be.

b) Local Contractor was thanked for his work in connection with the Steeton Christmas Lights.

Resolved: Received and accepted the Accounts for the Christmas Lights Committee regarding the earlier grant funding.

17/102 Apologies: None

17/103 Disclosures of Interest: None

17/104 Dispensations: None

117/10 Minutes

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Resolved: That the minutes of the following meetings:

a) Parish Council 1 November 2017

b) Community HUB committee 1 November 2017

are approved as a true record and signed by the Chairman on behalf of the Council

17/106 Reports of Police and invited guests: PCSO Turnbull attended and reported on the cash machine which was blown up at the Co-op Store, Steeton. An attempted robbery when a person in a passing car tried to steal a handbag from a female who was walking on Skipton Road. There has been somebody charged in relation to a spate of shed burglaries. A theft of a scooter on the moor has also been reported.

17/107 Ratified: The Councillors be given the Nalc user name and password

Resolved: Clerk to circulate to all Councillors

17/108 The Draft Budget 2018-19 was received, it was agreed that the insurance figure would be increased to £2000. The lights in the Memorial Gardens will be added in as a project to be included in the budget, with a figure of £4000. A further project regarding the tidying of the Memorial Gardens in order to commemorate the 100th anniversary of the end First World War was also agreed, with a figure of £500, to be added into the next financial budget.

Resolved: The Clerk to prepare a final budget for the January meeting y to include the above agreed

amendments and adjustments.

- 17/109 The Lease of Mill Green Recreational Ground/Corn Mill Green** was considered
Resolved: Cllr Mounsey to get quotes from local solicitors to carry out the work on the Community Asset Transfers.
- 17/110 Cllr Lambert update regarding Chapel Road** was dealt with earlier in the meeting when it was agreed that Cllr West will contact Cllr Mallinson.
- 17/111 Lighting Columns in the Memorial Gardens:** Local contractor verbally updated on an estimate of costs for the new lights.
Resolved: Provision was made in the draft budget to cover these costs. A formal quote will be submitted to the council in due course.
- 17/112 Insurance for Eastburn Playing Fields:**
Resolved: The existing policy was agreed to be adequate to meet the requirements needed.
- 17/113 Planning Issues**
a) Planning applications considered:

17/06226/HOU The Coach House, Lyon Road, Steeton With Eastburn West Yorkshire BD20 8UY
Construction of detached garage
Resolved: No comments

17/06414/CLP 3 Gamel View, Steeton With Eastburn West Yorkshire BD20 6TW
Construction of single storey side extension
Resolved: Refused as inappropriate development.

Additional Planning application received by the Clerk on the 6 December 2017

17/05944/HOU 28 Dale Crescent, Steeton West Yorkshire BD20 6PL
Construction of a side sunroom
Resolved: No comments

b) To note outcomes of Planning Applications: None to date

c) To note outcomes of Planning Application Appeals: None to date

- 17/114 13. Policy Reviews- Safeguarding Vulnerable Adults and Child Protection**

Resolved:

Ratified the Safeguarding Vulnerable Adults Policy was accepted and authorised the Chairman to sign on behalf of the Council.

Ratified: that the Child Protection policy after amendment to show the new clerk's contact details and authorised the Chairman to sign on behalf of the Council.

Ratified: that the Terms and Conditions for hire of The Hub will include reference to all the Steeton-with-Eastburn Parish Council 's policies on its website: hirers must ensure compliance with any policies that are relevant to them.

17/115 14) Finance

Ratified:

a) Balances on the Minutes from 1 November 2017 which were TBC were agreed as follows:

Community Account	£19,389.81
Business Base Tracker	£33,019.13
Public Sector Deposit	£50,000.00

b) The accounts for payment were agreed and balances noted

Payments

Purpose	Payee	Amount (£)
Community Hub-Broadband	Talk Talk	27.35
Clerk's salary	HMRC	89.35
Community Hub – cleaning	Elaine O'Hara	50.00
Recreational area maint/clearing	Joel Westbrook T/A Greenfingers	250.00
Recreational area maint/clearing	Joel Westbrook T/A Greenfinger invoice 910	933.00
Reference books	Nalc	19.99
Postage	David Mullen	1.30
Printing & photocopying	David Mullen	5.00
Telephone	David Mullen	15.00
Travel	David Mullen	40.80
Clerk's salary	Rebecca Whitaker	781.37
*Newsletter and Website	Vision ICT Ltd (gov.uk domain renewal)	66.00
*Community Hub-maintenance	All Signage Ltd	934.20
*Community HuB-safety checks	Phoenix Fire	104.04

Receipts

Purpose	From	Amount (£)
Hall hire	Z A Grayston	20.00
Hall hire	A Gudgeon	22.00
Hall hire	Knit Natter & Crafts(DD-Handicrafts)	73.00

Hall hire	A Haggett (French Conversation)	32.00
Neighbourhood Plan	Silden TC (NHP)	48.09
Hall hire	S J Wilson (Ramsden Bday Party)	20.00
Hall hire	Breathe Easy	29.00
Public Sector deposit fund interest	CCLA	7.18
Hall hire	Christopher Dixon (CP on 9/12/17)	35.00
Hall hire	S Jacob (CP on 2/12/17)	20.00
Hall hire	Bengali Kuktural Association	35.00
Hall hire	J.Grogan (16/12/17)	25.00
Hall hire	B J Longbottom ((2/12/17)	20.00
Hall hire	Kopec (CP on 16/12/17)	20.00
Hall hire	Steeton Bobbins WI	56.00
*Hall hire	J.Grogan (3/3/18)	25.00

Balances on the 6 December 2017, after the above payments and receipts have been included

Community Account	£16,559.68
Business Base Tracker	£33,019.13
Public Sector Deposit	£50,000.00

***Invoices and receipts after publication of the agenda**

c) Payments were agreed for Eastburn Playing Fields Association:

Purpose	Payee	Amount (£)
Insurance	Zurich Insurance Plc	237.31

17/117 Correspondence:

a) an email was received from a resident with as suggestion for outdoor gym equipment.

Resolved: Council agreed the Clerk would write and thank the resident for her suggestion but agreed that this facility was already available in the parish, ie, on the Eastburn Playing Fields and the newer facilities on the Redrow estate.

b) a Facebook enquiry by a resident regarding the parking issues on Bracken Road, Eastburn.

Resolved: The Clerk to write and thank the resident for his enquiry, explain this is one of many areas within the parish which is affected by hospital staff parking. The resident will be invited to direct his enquiry to a named contact at the Airedale Hospital.

17/118 a) Meetings Attended: Cllr Mullen and The Clerk attended the YLCA South Pennine Branch meeting on the 8 November 2017

b) Courses Attended: Cllr Mullen attended two Employment courses.
Clerk attended an Accounts and Finance course.

17/119 Member's reports:

Cllr Mullen: updated on the Japanese Knotweed and pointed out this was not a notifiable weed so there is nothing further that the Council can do.

Cllr West: requested an update regarding the Section 106 payment for The Keighley Road Recreation Ground.

Resolved: It was reported that the S106 money from Redrow has now been lodged with Bradford MDC and we can now access this money for improvements on the Keighley Road Recreation Ground. This matter to be added to the agenda for the January meeting.

Cllr Thompson: reported that a fallen tree, blown down in high winds in October, on the Chapel Road Recreation Ground.

Resolved: Cllr Mullen to contact Bradford MDC to arrange for it to be removed.

Cllr Thompson: reported again that the lurid green coloured water, a foul smelling effluent, was still running down a large gulley at the side of the bridleway, off Lyon Road, Eastburn.

Resolved: Cllr Mullen to contact Bradford MDC to request that this be looked at again and addressed as a matter of urgency. Bradford drainage and Yorkshire Water have looked at this previously without resolution. Cllr Mullen has requested this be escalated

17/120 Cllr Thompson: requested an update on the knee rails on Chapel Road.

Resolved: To bring this matter as an agenda item back to the January meeting.

Defibrillator Checking Rota: Cllr Danby will carry out the weekly check.

Times and dates of future meetings: Next meeting: 3 January 2018- The Hub at 7.30pm

There being no further business the meeting closed at 9.35pm

