



# Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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## Minutes of Meeting of the Council held on 4<sup>th</sup> October 2017 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

**Present :** **Councillors:** – Blagden, Danby, Emmott, Gill, Lambert, Mounsey, Mullen, Southgate, Thompson and West

**In** Ward Councillors: (0)

**attendance** Clerks: – Rosie Sanderson, Rebecca Whitaker

Police: (1)

Members of the public: (0)

**Public question time:** None

**17/071** **Apologies:** Cllr Townend(unwell). **Resolved:** to approve apologies from Cllr Townend.

**17/072** **Disclosures of Interest:** None

**17/073** **Dispensations:** None

**17/074** **Minutes**

**Resolved:** That the minutes of the following meetings:

a) Parish Council 6 September 2017

b) Community HUB committee 6 September 2017

are approved as a true record and signed by the Chairman on behalf of the Council

**17/075** **Reports of Police and invited guests:**

PC Edward Irving reported that crimes have included 2 burglary residential, 2 theft of motor vehicles, 2 damage to motor vehicles and 2 attempted burglaries. He has done a walk about and arranged for a fridge freezer to be removed from a footpath. He will be meeting with a manager at Airedale hospital to address crime on the hospital site. Cllr Thompson requested that the police review obstruction of the pavement in Thornhill Road caused by parked vehicles.

**17/076** **Chapel Road Recreation Ground**

The section of Cartmel Lane which passes over Chapel Lane recreation area is being widened by cars driving along the edges of the track. Trees planted alongside the track have been damaged by vandals and/or by cars. **Resolved:** to obtain prices for installation of a substantial knee rail on both sides of the Cartmel Lane track, allowing a width of road as specified in the conveyance. Cllr. Lambert will produce a drawing on which prices can be based. To be discussed at the November Council meeting.

**17/077** **Remembrance Sunday 2017**

**Resolved:** to purchase a wreath from the British Legion, and to make a donation to bring the cost up to £25. Poppies produced by the knit and natter group will be installed on 10<sup>th</sup> November .

17/078

**Planning Issues :**

Planning Applications:

17/05226/HOU [Demolition of an existing conservatory and the construction of a new sunroom](#), 7 Rivock Avenue Steeton With Eastburn West Yorkshire BD20 6SA

**Resolved:** No comments

17/05330/OUT Residential development for three dwellings, Land Off Sycamore Grove Steeton With Eastburn West Yorkshire

**Resolved:** Overdevelopment of the site, there are potential access problems

17/04995/HOU Demolish existing garage and storage sheds and construction of new garage, 44 Parkway Steeton With Eastburn West Yorkshire BD20 6SL

**Resolved:** Overdevelopment of the site

Cllr Gill declared a pecuniary interest in the following application and left the room

17/05522/FUL Removal of existing shop front and installation of new shop front with disabled ramp to entrance. Eastburn Post Office Main Road Steeton With Eastburn West Yorkshire BD20 8UA

**Resolved:** No comments

**b) To note outcomes of Planning Applications:** none to date

**c) To note outcomes of Planning Application Appeals:** None to date

17/079

**Policy Reviews – Grievance and Disciplinary Policies**

**Resolved:** to ratify the Council Grievance and Disciplinary policies and to authorise the Chairman to sign.

17/080

**Action Plan: End of Quarter 2 progress report:** noted

17/081

**Finance**

a) Quarter 2 budget monitor: received and noted. The training budget is will be overspent due to the appointment of a new clerk and new councilors. **Resolved:** to vire £2,000 from reserves to the training budget.

b) **Resolved:** The accounts for payment were agreed as set out below and balances were noted

Purpose	Payee	Amount (£)
Community Hub - Kettle	R Sanderson	24.95
Clerk's salary	R Sanderson	748.81
Pads for defibrillator	R sanderson	46.68
Newsletter distribution	Worth Valley Publishing	192.00
Training	YLCA	115.00
Stationery	Ask the Office Ltd	62.69
Community Hub – broadband (Direct Debit)	TalkTalk	23.94

Payroll services	Bradford Community Payroll	36.00
Chairman's allowance	D Mullen	150.00
Travel	D Mullen	18.30
Community Hub - cleaning	E O'Hara	80.00
Postage	R Sanderson	16.50
Travel	R Sanderson	27.00
Clerk's salary	R Sanderson Home as Office	75.00
Telephone	R Sanderson	29.02
Recreational area maint/clearing	Joel Westbrook T/A Greenfingers	250.00

Purpose	From	Amount (£)
Hall hire	K Savage	35.00
Sundry income (payment for tables)	S Matthews	60.00
Hall hire	S Ahmed	20.00
Hall hire	D Danby (Crafts group)	210.00
Public Sector deposit fund interest	CCLA	8.08
Hall hire	Airedale hospital	50.00
Hall hire	M Redpath	113.00
Hall hire -deposits	S Waddington (Patchers)	45.00
Hall hire	K Clark	20.00
Hall hire	D Trenouth	20.00
Hall hire	J Mason	40.00
Hall hire	Breathe Easy	16.00

**Balances** as at 04 October 2017, after the transactions above

Community Account	£28,730.33
Business Base Rate Tracker	£33,019.13
Public Sector Deposit Account	£50,000.00

\*Invoices and receipts received after publication of the agenda

**17/082**

**Correspondence:**

A thank you card was received from St. Stephen's Church for the grant awarded to "Holidays at Home".

**17/083**

**Meetings Attended:**

Rebecca Whitaker attended an introductory training event for new clerks on Saturday 29<sup>th</sup> September.

**17/084**

**Members reports :**

Cllr Emmott: A resident of Mill Lane has requested a car parking area. Seats have been removed from Corn Mill Green. The chairman informed the meeting that the benches have

been removed by CBMDC on safety grounds.

Cllr Blagden has received a complaint about the football club preventing pedestrian access to the Doris Wells Football Field. The clerk informed the meeting that there is no requirement in the lease to the football club that they should allow pedestrian access.

Cllr West: thanked Cllr Gill for arranging painting of the post boxes. He suggested that Google Earth is used in future to show planning applications. The new clerk will investigate. He suggested 3 projects for the Council: (1) replacement of 2 lighting columns near the war memorial, (2) push forward the concept of a footpath link from Redrow estate to the station, (3) acquire the unused area of land at the bottom of Clough Avenue to put in a footpath link and trees

**17/085**      **Defibrillator checking rota:** Cllr Danby will carry out the weekly check.

**17/086**      **Time and dates of future meetings:** Next meeting: 1 November 2017 – The Hub at 7.30pm

There being no further business the meeting closed at 9.35pm

## Part 2: Confidential Business

**Resolved: to that due to the confidential nature of the business to be transacted the public and press will be excluded from the meeting during discussion of these items.**

### 17/087 Appointment of clerk to the Council

Cllr. Thomson reported that the staffing committee advertised the post of clerk to the Council and interviewed 2 candidates. The committee recommend that Rebecca Whitaker is appointed as clerk to the Council, with a start date of 2<sup>nd</sup> October 2017, on a starting salary point of LC18. Rosie Sanderson finishes as clerk on 20<sup>th</sup> October, there will be a handover period of 3 weeks. **Resolved:** to accept the recommendation of the staffing Committee that Rebecca Whitaker be appointed as clerk to the Council, on a salary point of LC18, from 2<sup>nd</sup> October.