



Steeton-with-Eastburn Parish Council

Rebecca Whitaker Clerk to the Parish Council.

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Minutes of

The Meeting of the Council held on 1st November 2017 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : Councillors: –Blagden, Emmott, Danby, Gill , Lambert, Mullen, Townend and Thompson

In attendance Ward Councillors: – (0)
Clerk: – Rebecca Whitaker
Members of the public: (0)
Public question time: None

17/087 **Apologies:** Apologies were received from Cllrs Mounsey, Southgate and West. **Resolved:** To sanction apologies from Cllrs Mounsey , Southgate and West (unwell)

17/088 **Disclosures of Interest:** None

17/089 **Dispensations:** None

17/090 **Minutes**

Resolved: That the minutes of the following meetings:

- a) Parish Council 4 October 2017
- b) Community HUB committee 4 October 2017

are approved as a true record and signed by the Chairman on behalf of the Council

17/091 **Reports of Police and invited guests:** No Police in attendance - Noted: apologies and written report received by PC Irving by email, opened after the meeting and circulated to Councillors.

17/092 **Resolved:** Ratified that Councillors be circulated with the user name and password to access the Members Section of the YLCA website

17/093 **The following Projects to be costed and to be considered for inclusion in 2018-19 budget:-**
Lighting Columns in the Memorial Garden: Local contractor attended the meeting and advised on different options.
Resolved: The Clerk will email the local contractor for further designs and costings.
Keighley Road Rec :
Resolved: Confirmation that section 106 monies are now available for improvements to the Keighley Road Recreation Ground.
New Signage at The Hub-
Resolved: Cllr Lambert to look at the designs and costs for HUB signage on the Skipton Road side of The Hub.
The Corn Mill Green: Resolved: An Arbitrator Report to be requested from Treeplan by The Clerk

The Christmas Tree: Costs of a new Christmas Tree on land near Chapel Road/The Methodist Church

Benches: Corn Mill Green and Eastburn Moor

17/094

Planning Issues

17/05709/HOU/Construction of single storey extension/ 31 Moor Lane, Steeton With Eastburn West Yorkshire BD20 8UJ

Resolved: The application is an overdevelopment of the site and will result in a loss of a parking space. To be decided by the Planners.

17/095

Policy Reviews – Health and Safety and Lone Worker

Resolved: Ratified the Health and Safety and Lone Worker policies and authorised the Chairman to sign on behalf of the Council.

17/096

Finance

a) The accounts for payment were agreed and balances were noted

Purpose	Payee	Amount (£)
Community Hub - broadband	TalkTalk	23.94
Community Hub - maintenance	One Contact Property	7,053.26
Community Hub - maintenance	One Contact Property	88.36
Community Hub - maintenance	Hawkins decorating services	830.21
Newsletter and website	Ellesmere Press Ltd - printing	243.00
Training	Yorkshire Local Councils Associations	115.00
Community Hub - cleaning	Elaine O'Hara	105.00
Community Hub - safety checks	David Harrison-Young (PAT testing)	5.00
Recreational area maint/clearing	Joel Westbrook T/A Greenfingers	250.00
Clerk's salary	R Sanderson	679.23
Clerk's salary	Rebecca Whitaker	520.97
Postage	R Sanderson	7.76
Travel	R Sanderson	53.10
Telephone	R Sanderson	7.26
Clerk's salary	R Sanderson Home as Office	20.00
Community Hub - safety checks	Churchesfire (Fire extinguisher service)	55.20
Hall hire -deposits	Steeton Bowling Club (Returned deposits)	315.00

Purpose	From	Amount (£)
Hall hire	Sarah Hedges	20.00
Hall hire	R Fairclough	30.00
Hall Hire	S Savage	20.00
Hall Hire	D Danby (Crafts group)	84.00
Hall hire	S Haston	20.00
Hall hire	Leslie Brook	159.00
Hall hire	N Howe	20.00
Hall hire	J Oakes	35.00
Public Sector deposit fund interest	CCLA	7.96
Hall hire	Airedale hospital	25.00
Feed in Tariff	Npower	234.81
Hall hire	Elysium Healthcare	50.00
Hall hire	A Gardner + D Gardner	10.00
Hall hire	S.Waddington	156.00
Hall hire	Steeton flower club	8.00
Hall hire	H L Gunton	11.00
Hall hire	Steeton Bobbins WI	75.00
Hall hire	M.D Gatenby +E K Gatenby	20.00
Hall hire	Sarah Bottomley(B'day party)	25.00

Balances as at 01November 2017, after the above payments

Community Account	TBC
Business Base Tracker	TBC
Public Sector Deposit Account	£50,000.00

b) It was agreed that the new Clerk/RFO , Rebecca Whitaker, be added to all existing bank accounts, including access to the internet banking facility, to carry out her duties as the Responsible Finance Officer. It was agreed that the name of the former Clerk/RFO, Rosie Sanderson, will be removed from all banking accounts including the internet banking.

17/097

Correspondence: 2 received

- resident regarding Chapel Road/ Cartmel Road dealt with under Members Reports

-resident regarding parking on Thornhill Road -Noted that there are difficulties with putting yellow lines all down Thornhill as it prevents residents and their visitors from parking outside their homes.

17/098 Meetings Attended : None

17/099 Members reports

Cllr Emmott: A need for double yellow lines on Sutton Lane.

Noted: the difficulties when exiting this road.

Cllr Lambert: an email received from a resident regarding Chapel Road/ Cartmel lane was acknowledged and noted.

Cllr Lambert: raised concerns regarding the Japanese Knotweed which is spreading in both the Whitley Head area and in the grounds of the Airedale Hospital-

Resolved: Cllr Mullen to make enquires.

Cllr Thompson: raised on going issues regarding parking on Thornhill Road

Noted: The parking issues remain a problem for residents and visitors

17/100 Defibrillator checking rota: Cllr Danby will carry out the weekly check

17/101 Time and dates of future meetings: Next meeting: 6 December 2017 – The Hub at 7.30pm

There being no further business the meeting closed at 09:10pm

