



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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**Minutes of
Meeting of the Council held on 6th September 2017 at 7.30pm at
The Community Hub, Skipton Road, Steeton, BD20 6FE
*Draft, subject to confirmation***

Present : **Councillors:** – Blagden, Danby, Emmott, Gill, Lambert, Mullen, Thompson, Townend and Thompson

In Ward Councillors: (0)

attendance Clerk: – Rosie Sanderson

Police: (1)

Members of the public: (3)

Public question time: None

17/056 **Apologies:** Cllr Mounsey, West and Southgate (competing commitments) and Cllr Thompson for lateness. Resolved: to approve apologies from Cllrs Mounsey, West, Southgate and Thompson.

17/057 **Disclosures of Interest:** None

17/058 **Dispensations:** None

17/059 **Minutes**

Resolved: That the minutes of the following meetings:

a) Parish Council 5 July 2017

b) Community HUB committee 5 July 2017

are approved as a true record and signed by the Chairman on behalf of the Council

17/060 **Reports of Police and invited guests:**

PC Edward Irving introduced himself as the new ward manager. He urged councillors to contact him directly. Crime at Airedale hospitals 2 assaults, 2 thefts, 2 possessions of knives, 1 theft from vehicle. Other crime: 7 burglary residential, including 2 targeting motor vehicles and 4 sheds. Neighbourhood watch contacts have been asked to pay attention to security of sheds.

17/061 **Neighbourhood Plan**

Cllr Emmott declared an interest in land around Steeton Reservoir. Cllr Lambert declared an interest in green space at High Hall.

An amended draft of the Steeton, Eastburn and Silsden Neighbourhood Plan was considered. Cllr Lambert suggested the green spaces in the new Redrow Housing estate could be given statutory protection. He was assured this is dealt with under planning conditions for the estate. He also suggested that nurses housing on the Airedale state could be a contribution to the 700 houses required to be built in Steeton. The chair informed him that this is not possible as the cutoff date is 2016. Cllr Emmott raised a number of questions about Sykes lane in Silsden and Steeton reservoir. **Resolved:** Proposed Cllr Thompson, seconded Cllr Lambert, carried unanimously, to approve for submission to CBMDC as the planning authority

17/062 Chapel Road safety improvements

Cllr. Lambert reported on a second meeting with representatives of the residents, Cllr. Mallinson and highways officers to explore options for alleviating parking and access problems. Highways officers are to provide further engineering advice on a plan including a road marked footpath on the north side of Chapel Road (minimum width 1.8m), making Chapel Road one way with speed humps and echelon parking for approximately 20 cars on part of the village green space , taking up about 5 meters of green space. A sketch map of possibilities was considered. The total cost is estimated to be at least £40,000. The Charity Commission has been contacted for advice on the covenant, but as a charity is not involved are not able to help. The land is registered to the Parish Council.

17/063 Planning Issues :

a) Planning applications:

Cllr Thompson declared an interest in the following application:

17/04624/HOU [Two storey side extension](#), 6 Thornhill Road Steeton With Eastburn West Yorkshire BD20 6SS

Resolved: no comments

b) To note outcomes of Planning Applications: none to date

c) To note outcomes of Planning Application Appeals: None to date

17/064 Policy Reviews – (a) Complaints and (b) Recording of meetings

Resolved: to ratify the Council policies on a) Complaints and (b) Recording of meetings and to authorise the Chairman to sign.

17/065 Finance

a) The report of the external auditor was received and noted

b) **Resolved:** to appoint Yorkshire Internal Audit service as internal auditors for the 2017/18 accounts.

c) **Resolved:** The accounts for payment were agreed as set out below and balances were noted

Purpose	Payee	Amount (£)
Community Hub - broadband	TalkTalk	23.94
Community Hub - maintenance	Monowa Operable Wall systems - service	474.00
Training	YLCA	45.00
Insurance	Zurich Munciiial Insurance	1,233.89
Clerk's salary	Bradford Community Payroll	56.40
Clerk's salary	Bradford Community Payroll	30.00
Clerk's salary	R Sanderson	749.01
Recreational area maint/clearing	J Westbrook T/A Greenfingers	250.00

Community Hub - cleaning	E O'Hara	95.00
Community Hub - broadband	TalkTalk	23.94
Cheques for all above payments were signed and sent in July		
Community Hub – broadband (Direct Debit)	TalkTalk	23.94
Christmas lights	Christmas Lights grant	1,500.00
Clerk's salary	R Sanderson	749.01
Community Hub - equipment	Amazon via R Sanderson	94.74
Training	YLCA	235.00
Hall hire	S Bottomley (refund)	5.00
Travel	D Mullen	37.80
Telephone	D Mullen	20.00
Training	YLCA	45.00
Audit fee - external	PKF Littlejohn	360.00
Community Hub - consumables	D Mullen	5.99
Community Hub - equipment	Scott Janitorial Ltd	141.18
Miscellaneous provision	YLCA (recruitment advert)	15.00
Clerk's salary	R Sanderson Home as Office	75.00
Telephone	R Sanderson	53.59
Postage	R Sanderson	25.15
Travel	R Sanderson	40.50
Christmas lights	Christmas Lights grant	1,500.00
Clerk's salary	R Sanderson	749.01
*Community Hub - waste	Nationwide Waste Services	324.00
*Community Hub - safety checks	Pro PAT testing	119.00
*Recreational area maint/clearing	Joel Westbrook T/A Greenfingers	250.00
*Community Hub - cleaning	E O'Hara	80.00

Purpose	From	Amount (£)
Hall hire	D Danby (Crafts group)	80.00
Hall hire	A Gudgeon	20.00
Hall hire	M Cooke	20.00
Hall hire	R Bester	20.00
Hall hire	R Wilson	20.00
Hall hire -deposits	R Wilson	45.00
Hall hire	L Brook (Girls Group)	105.00
Hall hire	Breathe Easy	18.00
Hall hire	A Haggett (French Conversation)	29.00
Hall hire	H Mason	20.00
Public Sector deposit fund interest	CCLA	10.07

Feed in Tariff	Npower	236.55
Hall hire	Airedale hospital	25.00
Sundry income	Sale of table	15.00
Hall hire	A Ranton	20.00
Hall hire	A Sharples	20.00
Hall hire	K Moate	20.00
Hall hire	S Waddington (Patchers)	156.00
Hall hire	R Rees-Jones	35.00
Hall hire	H Gunton	22.00
Public Sector deposit fund interest	CCLA	8.20
Hall hire	C Waddington	16.00
Hall Hire	T Joseph	20.00
Community Hub - broadband	TalkTalk	
Hall hire	Elysium Healthcare	150.00
Hall hire	Elysium Healthcare	100.00
Hall Hire	Breathe Easy	17.00
Hall Hire	L McDonald	10.00
Hall Hire	A Marley	20.00
Hall Hire	C Parkinson	25.00

Balances as at 06 September 2017, after the transactions above

Community Account	£29,989.14
Business Base Rate Tracker	£33,019.13
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

17/066 Correspondence: None

17/067 Meetings Attended: None

17/068 Members reports :

CLlr Lambert: There are no living trees left along Cartmel Lane. The Clerk to remind BEAT about replanting. He suggested a wooden rail along the side of Cartmel Lane. To be considered at the October Council meeting. There is a dead tree in Memorial Wood which needs replacing planted about 2 years ago. Clerk to contact Bradford Council. A public seat in Memorial Gardens has sunk and needs attention.

CLlr Emmott: Can the box junction be repainted at the junction of Thornhill Road.

CLlr Townend: Green Lane is very overgrown, who is responsible for cutting it? Chair informed her it will be closed off soon.

CLlr Danby: can a sign be put on the front of the HUB? To be put on the agenda of a future HUB meeting.

CLlr Gill: soil is piled in the bottom of Green Lane. Clerk to contact planning enforcement

Sutton Lane junction is still dangerous. The chairman reported that he has met Cllr Rickard on site. A meeting with highways is awaited.

17/069 **Defibrillator checking rota:** Cllr Danby will carry out the weekly check.

17/070 **Time and dates of future meetings:** Next meeting: 4 October 2017 – The Hub at 7.30pm

There being no further business the meeting closed at 8.48pm