



# Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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**Minutes of  
Meeting of the Council held on 5<sup>th</sup> July 2017 at 7.30pm at  
The Community Hub, Skipton Road, Steeton, BD20 6FE  
*Draft, subject to confirmation***

**Present :** **Councillors:** – Blagden, Danby, Emmott, Gill, Lambert, Mounsey, Mullen, Southgate, Thompson, Townend and West

**In** Ward Councillors: (0)

**attendance** Acting Clerk: – Ian Orton

Police: (1)

Members of the public: (0)

**Public question time:** None

**17/038** **Apologies:** None

**17/039** **Disclosures of Interest:** None

**17/040** **Dispensations:** None

**17/041** **Minutes**

**Resolved:** That the minutes of the following meetings:

a) Parish Council 7 June 2017

b) Community HUB committee 7 June 2017

are approved as a true record and signed by the Chairman on behalf of the Council

**17/042** **Reports of Police and invited guests:** PC Livesey reported that there have been a range of issues on the hospital site. There is a new Sergeant at Keighley, contact details will be provided by PC Livesey. There will be a police surgery at the HUB on 26<sup>th</sup> September. It will be communicated via Facebook and websites, PC Livesey asked if posters could be put up.

**17/043** **Chapel Road parking**

Cllrs. West and Lambert had meet with representatives of residents. Further advice is required regarding the covenant on the land. **Resolved:** (i) Cllrs West and Lambert to meet with representatives of the residents and highways officers to explore other options for alleviating the parking and access problems; and (ii) advice to be sought from the Charity Commission regarding use of the recreation area.

**17/044** **The HUB**

A recommendation was received from the HUB management committee to replace the interior lighting throughout the building and to have the gable end wall repainted and new lettering made. **Resolved:** (i) To replace all light fitting in the HUB at a cost of £6,000; to have the exterior gable wall painted and new lettering made at a total cost of £1653; and (iii) to display a sign in the front window of the HUB informing people that the building is owned and managed by the Parish Council.

**17/045 Eastburn Playing Fields**

A request from the Eastburn Playing Fields Association for additional grant funding during 2017-18 to allow repair of damaged play equipment was received. **Resolved:** To grant Eastburn Playing Fields Association an additional £1,200 during 2017-18 for repairs to play equipment.

**17/046 Planning Issues :**

17/03334/FUL [Construction of two semi-detached two storey houses](#), Land South Of 10 To 12 Main Road Steeton With Eastburn West Yorkshire

**Resolved:** No comments

17/02697/ADV [Installation of a pole mounted sign with church information and notice board on either side](#), St Stephens Church St Stephens Road Steeton With Eastburn West Yorkshire BD20 6SB

**Resolved:** The advice of the conservation team to be sought.

17/03616/HOU [Garage extension to East and South Elevation](#), 8 Steeton Hall Gardens Steeton With Eastburn West Yorkshire BD20 6SW

**Resolved:** No comments

16/07458/SUB02: Submission of details to comply with Conditions 6, 8 and 11 of permission 16/07458/MAF dated 21.10.16: Construction of new two storey extension to existing hospital emergency department. Airedale General Hospital Skipton Road Steeton With Eastburn West Yorkshire BD20 6TD

**Resolved:** No comments

**b) To note outcomes of Planning Applications:** none to date

**c) To note outcomes of Planning Application Appeals:** None to date

**17/047 Policy Reviews – : Equal Opportunities**

**Resolved:** to ratify the Council policy on equal opportunities and to authorise the Chairman to sign.

**17/048 Action Plan: Quarter 1 progress report:** Noted

**17/049 Finance**

a) **Resolved:** The accounts for payment were agreed as set out below and balances were noted

Purpose	Payee	Amount (£)
Travel	D Mullen	22.50
Clerk's salary	R Sanderson	748.81
Garden work	Joel Westbrook T/A Greenfingers	933.00
Community Hub - equipment	Ask the Office Ltd	25.19

Community Hub - waste	Janitorial Direct	310.32
Training (event management)	YLCA	115.00
*Recreational area maint/clearing	Joel Westbrook T/A Greenfingers	250.00
*HUB cleaning	E O'Hara	80.00
*Training	YLCA	115.00
*Community grant	St Stephens church	400.00

Purpose	From	Amount (£)
Hall hire	H Mason	20.00
Hall hire	M Redpath	98.00
Hall hire	D Danby (Crafts group)	93.00

**Balances** as at 07 June 2017, after the transactions above

Community Account	£5,895.46
Business Base Rate Tracker	£63,019.13
Public Sector Deposit Account	£50,000.00

\*Invoices and receipts received after publication of the agenda

- 17/050 Correspondence:** A grant application from St Stephens church for “Holiday at Home” summer event to take place in early August was received after the agenda was published. Resolved: (i) to award a grant of £400 to St Stephens church; and (ii) to request a report on the event for the Council newsletter.
- 17/051 Meetings Attended:** The chair had attended a YLCA South Pennine meeting.
- 17/052 Members reports :**  
**Cllr Gill:** postboxes in Steeton and Eastburn will be painted by the end of 2017.  
**Cllr West:** The Christmas tree at Eastburn has been damaged. Could it be fenced off?  
**Cllr Southgate:** reported that work to and around trees on Cartmel Lane had been completed.  
**Cllr Mullen:** will be meeting highways regarding the problems to the Sutton Lane/Main Road junction on 10<sup>th</sup> July.
- 17/053 Defibrillator checking rota:** Cllr Danby will carry out the weekly check. New parts are needed for the machine, the expiry date on some items will be exceeded in September 2017.  
**Resolved:** to purchase and fit the parts required.
- 17/054 Time and dates of future meetings:** Next meeting: 6 September 2017 – The Hub at 7.30pm

There being no further business the meeting closed at 9.15pm

## Part 2: Confidential Business

**Resolved:** to that due to the confidential nature of the business to be transacted the public and press will be excluded from the meeting during discussion of these items.

17/055

### Insurance

Three companies, all known to provide insurance for local councils, were invited to provide quotations for both a one year and a three year deal, based on the current level of cover.

### Quotations

The quotes obtained are set out below.

Supplier	1 year	3 years
Zurich Municipal	£1,328.99	£1,233.89
Came and Co	£1,193.78	£1,134.09
Aon	£1,369.29	£1,300.82

**Resolved:** to purchase insurance cover from Zurich with a three year deal