



Steeton-with-Eastburn Parish Council

Rosie Sanderson, Clerk to the Parish Council.

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Minutes of The Meeting of the Council held on 7th June 2017 at 7.30pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Danby, Emmott, Gill, Mounsey, Mullen, Southgate, Thompson, Townend and West

In Ward Councillors: (0)

attendance Clerk: – Rosie Sanderson

Police: (1)

Members of the public: (6)

Public question time: None

17/023 **Apologies:** Apologies were received from Cllrs. Blagden and Lambert **Resolved:** To sanction apologies from Cllrs. Blagden (unwell) and Lambert (Competing commitments)

17/024 **Disclosures of Interest:** Cllr Mullen declared an interest in a planning application submitted by Steeton Primary School where he is a governor.

17/025 **Dispensations:** None

17/026 **Minutes**

Resolved: That the minutes of the following meetings:

a) Parish Council 3 May 2017

b) Community Neighbourhood Plan Working Group 10 January 2017

are approved as a true record and signed by the Chairman on behalf of the Council

17/027 **Reports of Police and invited guests:** None.

Chapel Road parking

Cllr. West explained that the proposed meeting with residents had not yet taken place due to holiday commitments. He put forward suggestions for a way forward for the Council, agreed by Cllr. Lambert and himself. The Council had received a proposed highways scheme costed at approximately £12,000 and advice from the conservation team at CBMDC in response to a pre-application enquiry submitted by the Council. A quotation and estimate for construction of echelon parking from a local contractor had been obtained by the residents (20 spaces, £27,000). Legal advice on the conveyance of the land to the Council and its subsequent use had been obtained. Total costs from £22,000 to £39,000. Parallel parking would be a cheaper alternative (15 spaces, £10,000). Highways advice is that a footpath on the highway is not feasible. An alternative would be to construct a footpath behind the proposed parking spaces, within the recreational area. At present a hawthorn tree obstructs part of the area which may be used. **Resolved:** (a) Cllrs Lambert and West to explore the views of residents and bring back to the Council a suggested scheme, including whether any proposed parking provision should be for public access or be sold or leased to residents; (b) additional legal advice to be

obtained once a decision on (a) above has been made.

17/028 Annual Review of Council contracts

Resolved: Clerk to add checking existence and date on fire extinguishers to list of monthly jobs at the HUB. Insurance to be reviewed at July Council meeting. In future Hawkins Home improvements to be asked to carry out minor repair work at the HUB.

17/029 Annual Review of Correspondence received by the Council

Over half of correspondence received is requests for allotments, which are referred to the private allotments.

17/030 Planning Issues :

17/02757/FUL [New lighting scheme for the schools multi use games area](#), Steeton Primary School Market Street Steeton With Eastburn West Yorkshire BD20 6NN; **Resolved:** this application suggests that the school site will be used outside normal school hours by other agencies. How will the site be made secure?

b) To note outcomes of Planning Applications: none to date

c) To note outcomes of Planning Application Appeals: None to date

17/031 Policy Reviews – : Financial Regulations

Resolved: to ratify the Council financial regulations and to authorise the Chairman to sign.

17/032 Finance

a) Resolved: The accounts for payment were agreed as set out below and balances were noted

Community Hub - broadband	TalkTalk	23.94
Clerk's salary	R Sanderson	749.01
Community Hub - equipment	Amazon via R Sanderson	34.71
Hall hire -deposits	N Begum	20.00
Local Council Award Scheme	YLCA	80.00
Professional fees	A Holland Law - solicitors	21.00
Community Hub - maintenance	Hawkins Home Improvements	302.00
Hall hire -deposits	A Eaton	45.00
Community Hub - equipment	Luxor Upholstery	345.60
Newsletter and website	Worth Valley Publishing - distribution	160.00
Audit fee - internal	Yorks Internal Audit Services	255.00
EPFA grant	EPFA	7,500.00
*EPFA grant	EPFA	600.00
*Community Hub - cleaning	E O'Hara	80.00
*Clerk's salary – tax and NI	HMRC	28.25
*AVG software licence	R Sanderson	29.99
*Recreational area maint/clearing	Joel Westbrook T/A Greenfingers	254.60

*Stationery	Ask the Office Ltd	15.50
*Newsletter printing	Ellesmere Press Ltd	243.00
*Community Hub - tables	Gopak	1,689.82
*Community Hub - fencing	M Armstrong Fencing	156.00
*Community Hub - broadband	TalkTalk	23.94

Purpose	From	Amount (£)
Hall hire	D Danby (Crafts group)	73.00
Hall hire	C Dalton	20.00
Hall hire	A Haggett (French Conversation)	31.00
Rent football field	Steeton Football Club	0.05
Public Sector deposit fund interest	CCLA	10.71
Hall hire	C Waddington	100.00
Council Tax Support grant	CBMDC	2,612.00
Precept	CBMDC	46,585.00
Hall hire -deposits	N Begum	45.00
Hall hire	Steeton flower club	29.00
Hall hire	R Wilson	35.00
Hall hire	N Prior	20.00
Hall hire	Steeton Bobbins WI	50.00
Hall hire	R Cooper	20.00
*Public Sector deposit fund interest	CCLA	9.42
*VAT repayment	HMRC	2,149.87
*Hall hire	N Prior	20.00

Balances as at 07 June 2017, after the transactions above

Community Account	£8,569.28
Business Base Rate Tracker	£63,019.13
Public Sector Deposit Account	£50,000.00

*Invoices and receipts received after publication of the agenda

17/033 Correspondence: Notification of resurfacing work on Stone Grove was received from CBMDC

17/034 Meetings Attended : None

17/035 Members reports :

Cllr West: suggested a committee to discuss future projects

Cllr Gill: the postbox in Eastburn has been painted. The service commitment is to repaint them every 3 years. The company (Royal Mail) will investigate when the remainder in the area can be done, apparently the area has been missed out in a change of boundaries. Cllr Gill will contact them again.

Cllr Southgate: One of the metal benches on Corn Mill green has snapped off its legs. The Clerk

will ask CBMDC to replace.

Cllr Mounsey : asked about progress with asset transfers and land registration.

17/036 **Defibrillator checking rota:** Cllr Danby will carry out the weekly check

17/037 **Time and dates of future meetings:** Next meeting: 5 July 2017 – The Hub at 7.30pm

There being no further business the meeting closed at 8.50pm