

# Steeton-with-Eastburn Parish Council

## Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.  
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### Minutes of The Joint Neighbourhood Plan Working Group held on 28 January 2014 at 7.30 pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

**Present :** Councillors: –Atkinson, Lambert, Mullen, Naylor, O’Dwyer, Thompson and Whitaker  
**In attendance:** Clerk :– Rosie Sanderson

**13/NP09** **Apologies:** Apologies were received from Cllr Mounsey. **Resolved:** to sanction apologies from Cllr. Mounsey (competing commitment)

**13/NP10** **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

**13/NP11** **Financial provision**  
An application has been submitted for Government funding of £7,000 through an organisation called Locality. The maximum amount is awarded by neighbourhood plan area, not by parish council. Thus £7,000 is the maximum amount the joint parishes can apply for.

**13/NP12** **Involvement of Bradford Council**  
The lead officer at Bradford MDC for neighbourhood planning work , Bill Caulfield, would like to meet with the working group. He has confirmed that the application for neighbourhood area status must be in the name of one council on behalf of both. Being the named organisation confers no other authority or responsibilities on that Council. **Resolved:** to invite Bill Caulfield to the next meeting of the working group on 12<sup>th</sup> February.

**13/NP13** **Application for neighbourhood area status**  
There are two parts to an application, a map of the area and a statement of aims. A map showing the boundary around both parishes had been obtained from CBMDC. A draft statement as to why a joint application is desirable and a statement of overall aims of the neighbourhood plan were discussed and amendments made. **Resolved:**  
(1) That the boundary around both parishes should form the boundary of the neighbourhood area  
(2) To review the amended statements of aims at the next meeting.  
(3) Cllr. Naylor to request a large, paper map of each parish from CBMDC.  
(4) The joint parish boundary map to be circulated to all members in electronic form

**13/NP14** **Next meeting:** 7.30 pm on Wednesday 12<sup>th</sup> February 2014

**The meeting closed at 8.40pm**

Chairman.....

Date: 12<sup>th</sup> February 2014