

# Steeton-with-Eastburn Parish Council

## Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.  
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### Minutes of

The Joint Neighbourhood Plan Working Group held on 27<sup>th</sup> May 2014 at 7.30 pm at  
The Community Hub, Skipton Road, Steeton, BD20 6FE

**Present :** Councillors: – Atkinson, Lambert, Mullen, O’Dwyer, and Whitaker  
**In attendance:** Clerk :- Rosie Sanderson

**14/NP01** **Apologies:** Apologies were received from Cllrs Mounsey and Naylor. **Resolved:** to sanction apologies from Cllrs. Mounsey and Naylor (holidays)

**14/NP02** **Minutes:** The minutes of neighbourhood planning meeting held on 24<sup>th</sup> March 2014 were approved and signed by the chairman.

**14/NP03** **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

**14/NP04** **Dispensations**  
None

**14/NP05** **Application for Neighbourhood Area status**  
Initial documents have been submitted to CBMDC. Further information has been requested , including the minutes of both Councils agreeing to a joint application. Other Parishes are considering submitting neighbourhood area applications, it is likely that Bradford MDC will run the required consultation exercises simultaneously rather than one by one, which may cause a delay.

**14/NP06** **Public consultation**  
**Draft information to be presented at a public consultation event** and as an introduction online produced by Councillors Mounsey and Whitaker was discussed. **Resolved:** to add sections on infrastructure (utilities, education etc.), housing density and sheltered housing and to clarify the section on the economy to make it clear that most development is likely to be in Keighley and that expansion of employment in the public sector is uncertain. Transport: improvements to public transport may be dependent on improvements in transport to Airedale hospital, improved car parking at the railway station is required, and better transport between Silsden and Steeton, as many facilities serve both populations, e.g. healthcare and secondary education. The environment and the importance of the river and canal should be put at the forefront, as the need to protect these watercourses is paramount in managing flood risk and defines where development can take place. Transport should be the second most priority. Additional sections to be added, Roger to draft. An illustrative drawing of housing density would be useful for the public exhibition.

**Draft questionnaire and programme of public consultation suggested amendments:** to

include the housing numbers allocated in the LDF. To consider adding a question about primary health care provision in Steeton-with-Eastburn and IT infrastructure. **Resolved:** Questionnaire to be available on line and in person. The number of questions should be reduced to take out those which only produce general information, e.g. do you use a pedal cycle, concentrating on those which give data which can be used to generate specific proposals, e.g. would you use a footbridge over the bypass. To aim at a maximum of 2 pages of questions. To have consider having 2 rounds of questionnaires, one to guide the issues on which the plan should concentrate and the second to gain detailed information about possible actions.

**Appointment of consultants: Resolved:** Clerk to contact suitable firms of planning consultants, including Arrowsmiths, Kirkwells and Planning Aid to ask them to send a representative to speak to the working group on 24<sup>th</sup> June, in particular to ask if they can provide guidance on questions to ask of the public and subsequent analysis.

**Public consultation: Resolved:** To have public consultation events in Steeton (the Hub) and Silsden (Methodist church) in September. Chris Atkinson to find out availability of the Methodist church. To advertise in both Parish newsletters in early September, bringing forward publication dates if need be and by setting up a Facebook page.

**14/NP07**      **Next meeting(s):** 24<sup>th</sup> June 2014 at 7.00 pm at Steeton Hub.

**The meeting closed at 9.20 pm**

Chairman.....

Date: