



Steeton-with-Eastburn Parish Council



Silsden Town Council

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Minutes of The Joint Neighbourhood Plan Working Group held on 25th February 2015 at 7.00 pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : Councillors: – Mullen, O'Dwyer , Thompson and Whitaker

In attendance: Clerk :- Rosie Sanderson
Public: - Paul Mason
Kirkwells: - Michael Wellock

14/NP66 **Apologies:** Apologies were received from Cllr. Mounsey. **Resolved:** To sanction apologies from Cllr. Mounsey (competing commitment).

14/NP67 **Minutes:** The minutes of neighbourhood planning meeting held on 10th December 2014 were approved and signed by the chairman.

14/NP68 **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

14/NP69 **Dispensations:** None

14/NP70 **Draft Skeleton Neighbourhood Plan**

A draft plan had been prepared by Kirkwells. Michael Wellock explained the various parts of the plan and drew attention to the decisions which need to be taken. Chapters 1 – 5 are introductory and scene setting. Chapter 6 is the policy engine. A neighbourhood plan cannot alter the green belt boundary. Sites for housing can be allocated in the plan which go towards the housing total but may not reach it. The issue then becomes one for Bradford. If Bradford think insufficient numbers are allocated in the neighbourhood plan they can override with their own allocations process. It is best to agree sites with CBMDC then let them decide whether to alter the green belt boundary to accommodate any more. Issues such as a bypass are outside the scope of a neighbourhood plan. Employment sites can be included in call for sites. Green spaces: local survey suggested to identify all such sites, a map to be included in the plan. Any developments approved before 31/03/13 are not taken off the local plan housing allocation figure.

Resolved:

- (i) A description of the area to be added as part of the introduction, Cllr Whitaker to draft something for Silsden, Annette Mullen to be asked to draft a Steeton and Eastburn section. Kirkwells will supply statistics etc. The benefit of this is to put the plan in context for the inspector.
- (ii) Members of the working group will supply information about the current status of planning applications listed in Paragraphs 5.4 to 5.10.
- (iii) To include a housing design policy

(iv) To hold 2 further meetings of the group during March to discuss the remaining questions within the skeleton plan.

14/NP71 Public Engagement

- a) **Completed questionnaires:** information from these has been incorporated in the draft plan.
- b) **Engagement with interest groups and hard to reach groups:** GPs: Cllr O’Dwyer has explained the concept of the plan to the manager of the Silsden GP surgery. It will be discussed at the next meeting of the patient participation group. Cllr Mounsey is trying to contact Cross Hills surgery and has an appointment to meet Silsden Methodists. Cllr Mullen and the clerk are to meet the Director of Strategy at Airedale Hospital. Cllr Whitacker attended a churches together meeting, local churches will be publishing information about the plan in their newsletters. Local young people are too busy with school work to take on a separate exercise about the neighbourhood plan. Young people’s groups must be informed of the engagement events.
- c) **Businesses –** A letter was sent to 306 local businesses on 5th January to inform them about the plan and ask for veiws. 2 responses have been received so far.

Resolved : further public engagement events to take place in mid to late May. Feedback to be used to inform the final draft which will go on 6 week consultation. To advertise engagement events via flyers, banners, newsletter and press releases..

14/NP72 Call for sites

Criteria for site assessment are required before the call for sites is published. Draft criteria supplied by Kirkwells to be discussed at the next meeting. Green belt sites should be ruled out as Parish Councils do not have power to alter the green belt. No need to resubmit SHLAA sites, but can reassess on the neighbourhood plan criteria.

Resolved: to run a call for sites from late May, parallel with public engagement sessions. To be publicised via a press release, websites, CBMDC website, over a 2-3 week period. To ask CBMDC for details of landowners and developers and to contact any known local agents, e.g. David Hill, Matthew Binns

14/NP73 Next meetings: Wednesday 11th and Wednesday 18th March 2015 at 7.00 pm at Steeton Hub.

The meeting closed at 9.17 pm

Chairman.....

Date: