



Steeton-with-Eastburn Parish Council



Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.
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**Minutes of
The Joint Neighbourhood Plan Working Group held on 2nd September 2014 at 7.00 pm at
The Community Hub, Skipton Road, Steeton, BD20 6FE
*Draft, subject to confirmation***

Present : **Councillors:** – Atkinson, Naylor, Mounsey, Mullen, O’Dwyer and Whitacker

In attendance: **Clerk :-** Rosie Sanderson
 CBMDC: - Bill Caulfield, Emma Higgins

14/NP30 **Apologies:** Apologies were received from Cllrs. Lambert and Thompson . **Resolved:** to sanction apologies from Cllrs. Lambert and Thompson (competing commitments)

14/NP31 **Minutes:** The minutes of neighbourhood planning meeting held on 19th August 2014 were approved and signed by the chairman.

14/NP32 **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

14/NP33 **Dispensations:** None

14/NP34 **Discussion with CBMDC planning officers**

The working group updated the planning officers on progress so far. Points made by the planning officers included:

- The need to engage with the public rather than to formally consult in advance of drafting a plan
- The need to engage with hard to reach groups, e.g. young people, the elderly
- The neighborhood area application will go to the area committee then to the Council executive in December 2014
- The public should be asked to suggest additional sites for housing in addition to those shown in the SHLAA
- Future needs of the community, e.g. GP surgeries, could be dealt with by a criteria based policy for new extensions or replacements
- Guidance will be checked regarding the constituency for referenda

The clerk will send the planning officers an updated timetable, a draft public questionnaire, draft aims, issues and options, the remit given to consultants and a contact point.

14/NP35 **Next meeting:** Tuesday 9th September 2014 at 7.15 pm at Steeton Hub.

The meeting closed at 9.00 pm

Chairman.....

Date: