



Steeton-with-Eastburn Parish Council



Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.
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Minutes of The Joint Neighbourhood Plan Working Group held on 16th June 2015 at 7.15 pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : **Councillors:** – Mounsey, Mullen, Naylor, O'Dwyer, Thompson and Whitaker

In **Clerk :-** Rosie Sanderson
attendance: **Kirkwells:** - Michael Wellock
 Public: - Paul Mason

15/NP10 **Apologies:** None

15/NP11 **Minutes:** The minutes of neighbourhood planning meeting held on 19th May 2015 were approved for signing by the chairman.

15/NP12 **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

15/NP13 **Dispensations:** None

15/NP14 **Call for Sites**
Newspaper adverts: public notices were published week beginning 4th June in Keighley News, Craven Herald and Ilkley Gazette at a total cost of £770 with a closing date of 21 July. It has also been advertised on notice boards, websites and facebook and a letter sent to local land agents. Two people have requested site submission forms so far.

Eastern bypass for Silsden : CBMDC current policy is to get developers to build it in phases. The neighbourhood plan cannot make policy on such strategic issues, but could include a view. Best to do site allocation first, using information from the call for sites and SHLAA and then to take a view on what the neighbourhood plan should include on this issue.

15/NP15 **Draft Skeleton Neighbourhood Plan**
A second draft produced by Kirkwells was considered.

Minor comments/and corrections – all members to send to the clerk by Friday 4th July for collation into one document and onward transmission to Kirkwells.

Cllrs Whitaker and O'Dwyer have drafted an introductory paragraph for Silsden.

Para 6.10: Housing density: agreed to have different minimum levels for different sites. A minimum level of 30 per hectare as suggested in the emerging Bradford core strategy is likely to be acceptable. Maximum levels are frowned on, but could put "should not exceed" and make the level dependant on infrastructure improvements.

Para 6.12: Cllr Whitaker has found a CBMDC list of buildings of local interest. (within appendix 2 to conservation assessment). Historic England produce guidance on creating a local list

Para 6.20: Infrastructure: working group need to identify employment sites to be protected. Accessibility to be defined as “accessible to all”

Para 6.28: Employment sites: Working group to identify sites to be protected.

Para 6.32 : Transport improvements: list to be rationalized by the working group

Paras 6.33 and 6.34 Community assets and green spaces : where appropriate it is best to list assets as both in order to ensure protection.

Para 6.37 Tourism: A specific list of proposals would be good.

Maps: Clerk to obtain 2 A0 printed maps. Michael Wellock to send a link to a digital map to all members. Clerk to print tiled version for Su Thompson.

15/NP16 Public engagement

MP: Cllr Mounsey will circulate a brief note of the meeting.

Schools: Cllr Mullen is to meet deputy head at Steeton school this week. Cllr Whitacker has mentioned the issue to the chairman of Governors at Hothfield School..

15/NP17 Finance

Up to £8,000 of additional funding is available through Locality. The clerk has submitted a grant application. Technical support is also available. The clerk will be speaking to Locality about the support available for heritage assessment. **Resolved:** (i) not to ask for technical support at this stage, but to find out if a further application can be made in the future, (ii) to discuss finance at the next meeting when the outcome of the grant application to Locality will be known.

15/NP18 Next meeting: Wednesday 29th July at 7.00 pm (to review responses to call for sites) at Steeton HUB.

The meeting closed at 9.15 pm

Chairman.....

Date: