

Steeton-with-Eastburn Parish Council

Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.
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Minutes of

The Joint Neighbourhood Plan Working Group held on 24th March 2014 at 7.30 pm at
The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : Councillors: – Lambert, Mouncey, Mullen, Naylor, O’Dwyer, Thompson and Whitaker
In attendance: Clerk :– Rosie Sanderson

13/NP22 **Apologies:** Apologies were received from Cllr Atkinson. **Resolved:** to sanction apologies from Cllr. Atkinson

13/NP23 **Minutes:** The minutes of neighbourhood planning meetings held on 12th February 2014 were approved and signed by the chairman.

13/NP24 **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

13/NP25 **Dispensations**
None

13/NP26 **Minutes**
Agreed

13/NP27 **Application for Neighbourhood Area status**
A letter has been produced by Silsden Town Council agreeing that Steeton-with-Eastburn can act as lead applicant. **Resolved:** to submit an application as soon as possible.

13/NP28 **The Neighbourhood planning process**
A timeline based on information provided by Rural Action Yorkshire was considered.

Public consultation: Means of consulting the public, including developers, and employers were discussed. The CBMDC neighbourhood office may be able to help with publicity and help at the events. Past experience shows that piloting questionnaires is valuable.

Resolved:

- (i) to consult the public by a variety of methods, including social media and public drop in events at the Methodist Church in Silsden and the Hub in Steeton.
- (ii) To distribute questionnaires or feedback forms, then employ consultants to analyze the responses and draft a plan, to be followed by a further round of consultation.

Structure of a plan: Possible themes include: housing, education, transport, employment, environment, health and health services, retail, crime & ASB, community, heritage, infrastructure – utilities etc, mineral resources and fracking.

Resolved: Cllrs Mouncey and Whitacker will draft some questions. They will contact other members if specialist help is needed. Clerk to circulate list of headings and to obtain questions used by other parishes.

13/NP29 **Next meeting:** 12th May 2014 at 7.30 pm at Steeton Hub.

The meeting closed at 8.35 pm

Chairman.....

Date: