

# Steeton-with-Eastburn Parish Council

## Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.  
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**Minutes of  
The Joint Neighbourhood Plan Working Group held on 12 February 2014 at 7.30 pm at  
The Community Hub, Skipton Road, Steeton, BD20 6FE  
*Draft, subject to confirmation***

**Present :** Councillors: –Atkinson, Lambert, Mouncey, Mullen, O’Dwyer, Thompson and Whitaker  
**In attendance:** Clerk :- Rosie Sanderson, Emma Higgins, Bill Caulfield

**13/NP15 Apologies:** Apologies were received from Cllr Naylor. **Resolved:** to sanction apologies from Cllr.Naylor (unwell)

**Minutes:** The minutes of neighbourhood planning meetings held on were approved and signed by the chairman.

**13/NP16 Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

**13/NP17 Financial provision**  
The application for Government funding of £7,000 through Locality has been awarded. £6,300 has been received, the remaining £700 will be awarded when the plan is completed..

**13/NP18 Involvement of Bradford Council**  
The lead officer at Bradford MDC for neighbourhood planning work , Bill Caulfield, attended, together with the lead contact for Steeton and Silsden, Emma Higgins.

They wished to find out how far the joint parishes have progressed, the direction of travel, and the support that may be required from Bradford MDC. The Bradford Local Plan Core strategy will go on deposit from Monday 17<sup>th</sup> Feb for 6 weeks. The allocations issues and options paper will follow in September, which will begin the process of apportionment (i.e. deciding on the locations of the allocated amounts of housing, employment land etc.), and will take account of neighbourhood plans. There is a need to decide whether the Steeton-with-Eastburn and Silsden plan will do allocations and to inform Bradford.. Current calculations indicate that green belt land will have to be used to accommodate the housing allocated to Steeton, possibly not so for Silsden. The neighbourhood plan could take a view on this matter. Housing sites with planning permission before base date 31/01/13 will not be counted against allocations. Bill Caulfield will find out which sites have been included in the allocations. Allocations on the Strategic Housing Land Availability Assessment (SHLAA) are to be 0.2 hectares or above. Smaller sites are not counted against the allocation. Neighbourhood areas may opt to provide more but not less housing than the allocation. The neighbourhood plan can include the facilities and infrastructure to support the housing allocations. Bradford planning officers can and will supply information to support the planning process. Employment land has not been apportioned within valley areas, but is likely to be

concentrated on the principal towns, i.e. Keighley in the Aire valley. Employment areas can be allocated in the neighbourhood plan, providing there is no conflict with the Local Plan. Some sites in the SHLAA have design briefs which set out desired density of housing, access points etc. Policy HO7 in the Core strategy sets out housing allocation principles agreed by Bradford MDC, a neighbourhood plan could set out different criteria. Bradford anticipate submitting the Core strategy to the Secretary of State in 2015, following review by a planning inspector in Autumn 2014.

**13/NP19      Application for neighbourhood area status**

Revised statements in support of the application were agreed. A statement from Silsden is required stating that they agree to Steeton with Eastburn submitting on their behalf. There will be a delay in City of Bradford MDC starting the consultation period due to elections in May. **Resolved:** That the revised statements be submitted, together with text on joint applications sent by Bradford MDC, a supporting statement from Silsden Town Council and minutes of both councils agreeing to a joint application.

**13/NP20      The Neighbourhood planning process**

A timeline based on information provided by Rural Action Yorkshire was considered. **Resolved:** to discuss in detail at the next meeting.

**13/NP21      Next meeting:** date to be agreed.

**The meeting closed at 9.40pm**

Chairman.....

Date: