



Steeton-with-Eastburn Parish Council



Silsden Town Council

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Minutes of

The Joint Neighbourhood Plan Working Group held on 10th December 2014 at 7.00 pm at
The Community Hub, Skipton Road, Steeton, BD20 6FE

Present : Councillors: – Mounsey, Mullen, Naylor, O'Dwyer , Thompson and Whitaker

In Clerk :– Rosie Sanderson

attendance: **Public:** - Paul Mason

Kirkwells: - Michael Wellock, Louise Kirkup

14/NP55 **Apologies:** None

14/NP56 **Minutes:** The minutes of neighbourhood planning meeting held on 4th November 2014 were approved and signed by the chairman.

14/NP57 **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.

14/NP58 **Dispensations:** None

14/NP59 **Neighbourhood Area Application**

The neighbourhood area has been approved by Bradford Council.

14/NP60 **Fit with national and local plans**

Cllr. Whitaker produced some amendments to the document relating to Silsden which will be incorporated by Kirkwells.

14/NP61 **Vision/Issues and Objectives**

The vision and issues identified and displayed at the public drop in events did not excite any adverse comment. The only additional issue raised was tourism – both a desire to provide additional facilities (hotels etc) as an economic benefit and to improve local attractions, e.g. canal towpath. Mitigating measure to protect foraging areas (SSSIs) may have an impact on potential development zones. A shopping list of items can be developed which may be used to direct spend of CIL or Section 106 payments. A number of minor issues were identified by the public, e.g. potholes . **Resolved:** Cllr. Mullen to send a list of these issues to CBMDC and obtain a reference number for each.

Bradford Council are expected to adopt CIL , with the process beginning in 2016. It may be useful to ask questions about the mechanism for devolving money to parishes. Money is payable prior to development commencing. **Resolved:** Cllrs. Naylor and Mullen to write to the local MP about this issue.

14/NP62 Questionnaire and consultation

- a) **Completed questionnaires:** 41 received to date. To be sent to Kirkwells.
- b) **Engagement with interest groups and hard to reach groups:** GPs: Cllr O’Dwyer has tried to make contact with the manager of the GP surgery, so far to no avail. Cllr Whitacker gave him contact details for the chair of the patient participation group. Schools: Aireview: Chair of governors is interested, wants Cllr Naylor or Atkinson to go to a governors meeting. Steeton and Eastburn schools- Clerk to forward contact details to Cllr Naylor. Silsden churches together – Cllr Whitaker will attend their next meeting.

Cllrs talking to residents/groups should generally introduce the plan and the issues and ask for views, flagging up need for involvement. It is essential to make a note of who was seen, when and what the main issues were. Issues to be fed in to the neighbourhood planning group.

- c) **Businesses** – A letter has been drafted, the Clerk and Cllr Naylor are trying to obtain a list of business addresses from Bradford Council. A business breakfast meeting has been successful in other areas. The local MP has held such events previously, Cllr. Naylor will contact him to ask if he will help.

An invitation to attend a meeting organised by Ilkley Parish Council about infrastructure in the Aire valley was received. Cllrs Naylor and Whitacker will attend and report back.

14/NP63 Drafting the plan

Kirkwells will prepare a skeleton draft plan, incorporating the draft objectives and suggesting possible policies. Policies and evidence required to be discussed by the neighbourhood planning group early in the new year, draft to be circulated two weeks in advance of the meeting.

14/NP64 Call for sites

The neighbourhood plan can allocate land for specific uses, e.g. business, residential, leisure. If the plan is to include land allocations government advice is to run a call for sites exercise in addition to that done by Bradford Council. Anyone can put sites forward, doesn’t have to be the landowner. Adverts are placed, responses are invited over a set period, responders are asked to complete a proforma and a scoring system is used to assess them. **Resolved:** To conduct a call for sites. Kirkwells will design proforma and scoring system for discussion at the next meeting, clerk to post notices and advertise once those are agreed.

14/NP65 Next meeting: Wednesday 25th February 2015 at 7.00 pm at Steeton Hub.

The meeting closed at 9.07 pm

Chairman.....

Date: