

# Eastburn Playing Fields Association

Minutes of the Trustees Meeting, Wednesday 4 February 2015, 7.05p.m.  
Community Hub, Stone Grove, Steeton  
*Draft, subject to confirmation.*

**Present:** Parish Councillors: Pam Blagden, Martin Carr, Gladys Emmott, Roger Lambert, David Mullen, Su Thompson and Hilda Townend

**In attendance:** Rosie Sanderson, Clerk to the Trustee Body

14/01      Apologies: Tessa Mounsey

14/02      Minutes of meeting held on 6 November 2013

**Resolved:** to approve the minutes

14/03      Drainage

Drainage is still poor, despite works carried out some 5 years ago The clerk to find out if maps of the existing drainage are available. Cllr Chris Matthews to be asked to review the contract with the previous contractors, (Adele Adams of Bradford Community Environment Project).

14/04      Sign Board

As the previously approved suppliers had not produced the requested sign, the clerk had obtained a new price for replacing the sign board at the entrance to the playing fields. The sign to be weatherproof, and installed in the existing frame. **Resolved:** To order a replacement sign board from Fat Cow Signs at a cost of £223 including installation.

14/05      Annual return

A draft annual return was circulated. **Resolved:** to approve the draft return and to authorise the clerk to make an online submission to the charity commission.

14/06      Any Other Business

The Community Lights committee want to have a fundraising event on the field. The clerk will send an event application form.

..... Date.....

Chairman: Gladys Emmott  
Vice-Chairman: Vacant  
Clerk: Rosie Sanderson

Registered Charity: 101088