



Steeton with Eastburn Community Hub Premises Hire

Booking Form

Organisation	
Contact name	
Address	
Post Code	
Telephone	
E Mail	
Event	

Requirements

Date	
Rooms	

Time in	Time out

Charges

A charge of £1 per person per morning/afternoon/evening session will be made for community groups. For children's parties there is a flat rate of £25.00 for a morning, afternoon or evening session. Sessions for parties are from 9am to 12.30pm, 1pm to 5.00pm and 5.30pm to 11pm. Party bookings which combine sessions will be charged £45 for two sessions and £60 for three sessions. A returnable damage/loss deposit of £45 will be charged. Business rates are set at £30 for half day session, £60 for two sessions and £90 for three sessions. **Payment should be made upon booking: please note that bookings will only be confirmed once payment has been received.**

CHEQUES to be made payable to STEETON with EASTBURN PARISH COUNCIL

Steeton-with-Eastburn Parish Council are collecting personal information, and by submitting this booking form or sending us an email, users are agreeing to this. Please visit the below link to view our privacy statement: <http://www.steeton-with-eastburnparishcouncil.gov.uk/UserFiles/Files/General%20Privacy%20Notice.pdf>

Please tick the box to confirm that you have read and accept our Privacy Statement and Hub Conditions of Use.

SIGNED:

DATE: