

Steeton-with-Eastburn Parish Council

Action Plan 2016-17

Quarter 1 progress report

What	When	Estimated Cost	Who	Progress
Obtain finance for creation of a playing pitch at Keighley Road Recreation Ground and commence work	December	£30,000	Clerk, CBMDC (re S106 money), contractors	Approval in principle for use of S106 money given by CBMDC. Awaiting payment by developers to CBMDC
Rebuild wall to southern side of Chapel road Recreation ground	Awaiting action by adjoining land owners to secure car park	£1,000	Clerk, solicitor employed by Council insurers, contractor	Car park landowners rebuilt the car park in June. Awaiting report on safety from Paul Waite engineer.
Complete neighbourhood plan and public consultation, submit to CBMDC	August	£2,000	Neighbourhood plan working group, Kirkwells consultants and clerk	Awaiting response from Historic England regarding need for an environmental assessment
Obtain quotations and planning permission for work to add the Memorial Wood annex to the publicly accessible area of the memorial gardens. Apply for grant funding if applicable	December	£5,000	Councillors, clerk, contractors	Advice from police received. Decision on next steps to be taken at July PC meeting
Apply for "Quality" level of Local Council Award Scheme	March 2017	£100	Councillors, clerk	Actions required identified and agreed at May PC meeting. To be carried out during the year and an application made in March 2017.
Agree and enact a community engagement strategy	June 2016		Councillors, clerk	Agreed May 2016
Revamp and improve Council website	May 2016	£650	Councillors, clerk, contractor	New website commissioned April 2016, under construction by Vision ICT