



Steeton-with-Eastburn Parish Council



Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.
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Minutes of The Joint Neighbourhood Plan Working Group held on 10th January 2017 at 7.30 pm at The Community Hub, Skipton Road, Steeton, BD20 6FE

- Present :** Councillors: – Mounsey, Mullen, O’Dwyer, Thompson and Whitaker
In Clerk :- Rosie Sanderson
attendance: Kirkwells: Michael Wellock
Public: - (0)
- 16/NP77 Apologies:** None
- 16/NP78 Minutes:** The minutes of the neighbourhood planning meeting held on 10th November 2016 were approved.
- 16/NP79 Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.
- 16/NP80 Dispensations:** None
- 16/NP81 Strategic Environmental Assessment**
Confirmation has been received from Historic England and Natural England that a full SEA will not be required for the redrafted plan. No response has been received from the Environment Agency.
- 16/NP82 Review of re-drafted plan**
Maps to be included in the plan. Drafting amendments to be submitted to the clerk by 18th January who will collate and send to Kirkwells. **Resolved:** that Sunday 15th January is the cutoff date for including changes to plan to reflect the current environment.
- 16/NP83 Formal consultation on draft plan**
To run from 3rd February to 17th March 2017. A flyer is to be distributed to household with the Aire Valley Magazine from 27 January, and to those areas not covered by the Aire Valley magazine by a company specialising in deliveries, “Mr Flyer”. 5 Banners have been ordered.
- Drop in events: 4 Feb in Silsden, 10 – 1 pm, M O’D and DM to attend, 18 Feb. in Steeton DM to attend. Hard copies of plan to be available at events. Displays to be made of A2 size copies of maps and copies of objectives. Post it notes to be distributed to attendees for people to add things missed, or say what they like or don’t like. If possible extracts from the plan to be displayed on a loop presentation. Refreshments to be available. Use display boards from Burley PC.
- Draft letter to businesses approved. A copy of the plan to be sent to statutory consultees, a list of these has been obtained from CBMDC. Kirkwells to supply template letter and standard response form . The response from to be available at drop in events. Press release to be issued. Copies of the plan MUST be on web on 3rd Feb, Silsden.net to be pre-warned.
- 16/NP84 Next meeting: 30th March 7.00pm at the HUB**

The meeting closed at 9.05 pm