



# Steeton-with-Eastburn Parish Council



## Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.  
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### Minutes of

The Joint Neighbourhood Plan Working Group held on 21<sup>st</sup> April 2016 at 7.00 pm at  
The Community Hub, Skipton Road, Steeton, BD20 6FE

- Present :** Councillors: – Mounsey, Mullen, Naylor, O'Dwyer, and Whitaker  
**In** Clerk :- Rosie Sanderson  
**attendance:** Kirkwells: Michael Wellock  
Public: - (0)
- 15/NP56** **Apologies:** None
- 15/NP57** **Minutes:** The minutes of the neighbourhood planning meeting held on 10<sup>th</sup> February 2016 were approved.
- 15/NP58** **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.
- 15/NP59** **Dispensations:** None
- 15/NP60** **Strategic Environmental Assessment**  
A positive response was received from Natural England. Historic England made a number of comments, and may require a full SEA. A response has been sent by Kirkwells to Historic England, a reply is awaited. No response has been received from the Environment Agency, this had been followed up by the clerk. When final responses have been received from all three statutory consultees these will be sent to CBMDC. If an SEA is required it should be possible to gain access to consultants employed through Locality. A tight specification, timetable and choice of consultants to be used should be requested. **Resolved:** to await further responses before taking any action.
- 15/NP61** **Comments by CBMDC on the draft plan**  
Detailed comments had been received from CBMDC on the draft plan. **Resolved:** Kirkwells will send a response to CBMDC correcting errors in their comments about the neighbourhood planning process. The clerk will send a copy of the action agreed regarding each of the CBMDC comments to Bill Caulfield once a response has been received from statutory consultees on the SEA.
- 15/NP62** **Informal consultation on draft plan**  
One response had been received. **Resolved:** to extend the response date to the end of May and to be put details on Silsden.net and Steeton Village green Facebook page. Clerk to add a note to the questionnaires about needing to see a copy of the plan before completing them and to take further copies to Silsden Post Office.
- 15/NP63** **Timetable**  
Amendments were agreed
- 15/NP64** **Formal consultation on draft plan**

**Resolved:** to aim for formal consultation from 20<sup>th</sup> June, pending responses to SEA screening. Clerk to defer hall bookings if possible.

**15/NP65**      **Finance:** An end of year response was sent to Locality, and a repayment of £784 made. The Councils are entitled to apply for further funding, up to a maximum amount of £9,000 over the two years 2015-17. The clerk has submitted an application.

**15/NP66**      **Next meeting: 15<sup>th</sup> June 7.00pm at the HUB**

**The meeting closed at 8.44 pm**