



Steeton-with-Eastburn Parish Council



Silsden Town Council

Rosie Sanderson, Clerk to Steeton-with-Eastburn Parish Council.
35 Kings Mill Lane, Settle, North Yorkshire, BD24 9FD. Tel: 01729 825944
clerk@steeton-with-eastburnparishcouncil.gov.uk

Minutes of

The Joint Neighbourhood Plan Working Group held on 10th February 2016 at 7.00 pm at
The Community Hub, Skipton Road, Steeton, BD20 6FE
Draft, subject to confirmation

- Present :** Councillors: – Mounsey, Mullen, O'Dwyer, and Whitaker
In Clerk :- Rosie Sanderson
attendance: Kirkwells:
Public: - Annie Oldroyd
- 15/NP47** **Apologies:** Were received from Cllr Thompson. **Resolved:** To sanction apologies from Cllr. Thompson (Competing commitments). Apologies were received from Cllr Naylor after the meeting.
- 15/NP48** **Minutes:** The minutes of the neighbourhood planning meeting held on 25th November 2015 were approved.
- 15/NP49** **Disclosures of Interest:** All members declared a personal, non prejudicial interest as residents of the area.
- 15/NP50** **Dispensations:** None
- 15/NP51** **Timetable**
To put the questionnaire drafted by Annie on Facebook and websites, to be piloted for 1 week from 17 Feb then to be online for 6 weeks from 24 Feb to 6th April. Annie will collate results and provide a report by 20th April to be considered by the working group on 21st April. Formal consultation stage to begin on 9th May. A list of venues at which people can pick up a hard copy of the questionnaire to be sent to Annie.
- 15/NP52** **Formal consultation on draft plan**
Clerk to enquire of Kirkwells if large print or Braille documents need to be provided. A revised timetable and plan for communications was discussed. **Resolved:** to approve revisions to the communications plan.
- 15/NP53** **Strategic Environmental Assessment**
A screening exercise carried out by Kirkwells was circulated. This will be sent, together with a copy of the draft plan, to Historic England, Natural England, the Environment Agency and Bradford Council. A 5 week period must be allowed for responses.
- 15/NP54** **Finance:** A budget monitoring report was noted
- 15/NP55** **Next meeting:** 21st April 7.00pm at the HUB

The meeting closed at 8.20 pm