



Steeton-with-Eastburn Parish Council



**The Minutes of the Meeting held at Eastburn Junior and Infant School
Wednesday 3 September 2008 at 7.30p.m.**

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Dr. Harding, Hargreaves, Miss Henson, Mrs Pickard, Mrs Thompson, Mrs Townsend and Weller.

In attendance: Mrs. C. Brown, Clerk, 2 Members of the public, 1 Member of the Press, Councillors Mallinson and Kelly, Ward Councillors Mr Michael Denney and Mr Mat Pollard, Yorkshire Water P.C.S.O. Lawrence Walton

08/160 Apologies
Apologies were sanctioned from Councillors Mrs Emmott and Mitchell.

08/161 Declaration of Interest
None

08/162 Minutes
Resolved- That the Minutes of the Council Meeting held on 6 August 2008 are approved as a true record and signed by the Chairman.
The clerk's report on action taken and information received on items discussed at the meeting held 6 August 2008:

Minute Number	Action/Information
	Note: The Clerk has completed the draft Parish Plan with the exception of the cover and acknowledgements page.
08/142	Register of Interest forms for Councillors Henson and Mitchell were sent to the Monitoring Officer. The policy and electoral units were informed of the co-option of the two new councillors. The two new co-opted councillors' photographs and contact details have been added to the website.
08/145	The Clerk has again requested an update on the sign attached to the lamp standard and the rotating sign. The Structures section has been contacted for an update on the wall at Whitley Head. Enforcement letters have been sent to businesses and properties on Station Road, Steeton, to cut back overhanging bushes. There has been no feedback from Councillor Mallinson on the council's dissatisfaction with the cutting back and spraying of weeds.
08/152	The signed agreement has been sent to Youth Services.
08/154	The Clerk has visited the land at Ash Grove to make a plan of the trees to be felled. The application to remove the trees will be completed and sent prior to the September meeting.
08/157	Highways agreed to contact the landowner regarding the wall on Green Lane.
08/158	Planning application 08/04299/FUL, Single garage at 23 Thornhill Road: The Planning Officer asked the council to withdraw its recommendation to refuse this application. Councillors were contacted by e-mail and refused to withdraw their objections. An e-mail from the Senior Planning Officer, Keighley, informed the council that the application had been determined by delegated powers as the access was covered by permitted development rights.
08/159	Potholes reported will be repaired The Barrows Lane name plate will be fixed Tower Road: further information has been requested as to the exact location that requires cutting back. The white lining will be done when the vehicle is available. Parks and Landscapes has obtained some bollards to replace the stones at the edge of Chapel Road Recreation Ground to stop cars parking on the grass. These will be put in as soon as possible. The parking of site vehicles was reported to the Enforcement Officer. The 'Skipton' sign on the A629 was reported to Street Lighting.

- 08/163 Yorkshire Water
Mr Michael Denney, Customer Case Officer, and Mr Mat Pollard, Network Engineer, attended the meeting. Mr Pollard presented the council with information about the responsibilities for drainage and sewerage problems. This presentation will be circulated to members and will be available to download from the parish council website, www.steeton-with-eastburnparishcouncil.gov.uk. Contact numbers for Yorkshire Water, 0845 1242424, and the Environmental Health Department, 01274 434366, were given out. If a problem persists then the Clerk will be able to contact the Field Officer, Yorkshire Water, directly for advice. The Chairman thanked Mr Denney and Mr Pollard for attending the meeting.
- 08/164 Police Issues
i) Police Tasking Meeting
Councillor Mrs. Blagden informed the council that there had been no meeting due to shift changes. The next tasking meeting will be on 2 October 2008.
Councillor Blagden had reported the items from the last parish council meeting by e-mail and added the theft of lead from the church hall and chapel roofs.
ii) Reports for communication to the police at the next Tasking Meeting
The extended 30mph zone on Keighley Road is not being adhered to. PCSO Walton agreed to recommend a speedwatch deployment in the area.
- 08/165 Eastburn Playing Field
i) The Clerk informed the council that it would seem that it is possible for the parish council to enter in to an agreement with a landowner to create a permissive right of way.
Resolved: Councillor Pickard will make an informal approach to one of landowners to find out if he would object to the permissive right of way across his land..
ii) Resolved: The Clerk will write to the brewery that owns the Eastburn Inn and ask for a contribution to the rebuilding of the boundary wall and the redevelopment of the playing field.
- 08/166 Highways Issues
i) Councillor Mallinson reported on the survey results from residents in the Thornhill Road area. The results will be presented to the Keighley Area Co-Ordinator's office and Keighley Area Committee.
ii) Councillor Mallinson presented a plan showing measures that could be introduced to improve the safety for pedestrians crossing Station Road close to the junction with Steeton Grove. The scheme shown would cost in the region of £7k. The addition of coloured anti-skid markings on the road and an additional warning sign would bring the costs up to £10k. It was noted that more enforcement is needed to deter cars from stopping on the bridge to enable passengers to alight.
- 08/167 Parish Plan
Councillor Mullen gave an update of the Parish Plan. Draft copies are available for members to read prior to considering it for adoption at the next parish council meeting. The Clerk will get another printing quote as the booklet has more pages than the original estimate as well as prices for splitting the plan into two smaller booklets. Councillor Hargreaves wanted thanks recorded to the Steering Group and the Clerk for all their hard work in producing such an excellent plan.
- 08/168 Bowling Club Committee
Councillor Weller gave a report from the committee meeting he attended. The different responsibilities of the parish council and bowling club were clarified. The bowling club requested that a sign is put up reminding trespassers that they do so at their own risk to deter young people from climbing on the roof. Electrical safety and upgrading work will be completed soon. The next meeting will be held 22 September and the AGM is provisionally booked for 5 October 2008.
- 08/169 Relate young people's counselling service
Resolved: The parish council can not offer any funding at this time and a letter to this effect will be sent by the Clerk.
- 08/170 Church sign in the Memorial Garden, Steeton
i) Councillor Blagden informed the council that this has not been discussed at the Parochial Church Council.
ii) Resolved: A decision will be deferred until a formal request is made by PCC.
- 08/171 Freedom of Information Act
The Clerk informed members that a new publication scheme will be required from 1 January 2008. A model scheme will be provided.
The Clerk reminded members that copies of e-mails sent to the parish council address can be requested by members of the public under the Freedom of Information Act 2004.

08/172 Sponsorship and Community Involvement by local company
 The Clerk informed members that she had met with a representative of the marketing company that works for a local company. The company is proposing to support the local community, working with the parish council, to fund projects within the parish. A further meeting will be arranged to discuss options for support of the community.

08/173 Bradford Council Minutes
 Social Care Improvement Committee 9 July: Some service providers are charging top up fees for care services and this was felt to be unacceptable.
 Standards Committee: Allegations about the conduct of members of a local Town Council were not recommended for investigation by the Standards Board.
 Odsall Sporting Village: Further work is proposed but there are disagreements about the form it will take
 Members Questions: At 30.6.08 over 3000 enforcement cases are outstanding.
 Members Questions: It was reported that grass verges are cut regularly and the cuttings are swept up and removed.

08/174 Councillor Training
Resolved: To book places for Councillors Henson and Mitchell at the YLCA Councillor Training Session on 24 September 2008 at a cost of £60 + VAT.

08/174 Finance
 i) Bank Interest: The current rate of interest on the Business Base Rate Tracker account was noted.
 ii) The Clerk informed members that the external auditors report has been received and they reported no cause for concern. Copies of the report will be posted in the notice-boards.
 iii) Accounts for payment
Resolved- That the accounts below are paid and the account balances be noted.

Community Account				Opening Balance	£1839.46
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
3 September 2008	100614	Bradford Council	Photocopying (July)		£6.48
3 September 2008	100615	Mazars	*External Audit		£158.62
3 September 2008	100616	YLCA	*Councillor Training		£70.50
30 September 2008	Standing Order	C. Brown	Salary (15 hours per week, 2008/9 pay award pending)		£570.17
				Closing Balance	£1033.69

* Invoices and receipts arrived after publication of the agenda

Business Base Rate Tracker Account				Opening Balance	£48.026.52
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
				Closing Balance	£48.026.52

08/175 Correspondence-(For information and inform future agendas.)

- o YRCC: Country Air, Agenda 'Empowering Your Rural Community' conference (Circulation envelope)
- o Yorkshire and Humber Assembly: mini Essentials July 2008 (Circulation envelope)
- o Minutes Keighley Area Planning Panel 15 May 2008, 11 June 2008 (Circulation envelope)
- o Notification of City Hall Open Day 13 September 2008 (Circulation envelope)
- o Letter from resident reporting the wall on Green Lane: Noted
- o Airedale NHS Trust Open Evening 9 September 2008 (Circulation envelope)
- o Denholme Town Council: Invitation to the Chairman to attend the Civic Service: Forwarded to Chairman
- o Letter from a resident regarding planning enforcement at 5 Clough Avenue, Steeton: Councillors Mallinson and Mullen will arrange a site meeting with the Planning Officer.
- o Salman Mather, BDMC, Standard Committee update: Forwarded to Councillors Harding, Mullen and Thompson
- o Airedale Partnership: Invitation to the opening of Silsden Town Hall: None of the members are available to attend.
- o Keighley Area Co-Ordinator: Information regarding the removal of public telephone boxes at Whitley Head and Eastburn: The council objects to the removal of both phone boxes. This feedback will be forwarded to the Area Co-Ordinator's Office.

08/176 Planning Matters:
 i) Local Development Framework Documents: None
 ii) Local Development Framework Comments: None
 iii) Councillor Mullen gave a report of the Public Access planning training. It will be expensive to implement.
 iv) Planning Applications to be considered:
 a) 08/04641/FUL, Conservatory at 14 The Shroggs, Steeton
Resolved: The council will support the decision of the Planning Officer but will ask for the inclusion of obscure glazing if this is required by the House Extensions Policy.

b) 08/04986/FUL, Single storey extension and widening of driveway at 12 Copy Road, Steeton.

Resolved: The council will support the decision of the Planning Officer.

v) Planning decisions to be noted:

Granted:

a) 07/10404/FUL, Conservatory extension at Steeton Court Nursing Home, Steeton Hall Gardens, Steeton.

b) 08/03606/FUL, Demolition of garage and construction of two storey extension at 57 Thornhill Road, Steeton.

c) 08/03882/COU, Change of use to retail car sales at Aireburn Garage, 59 Keighley Road, Steeton.

d) 08/ 03456/LBC, Rebuilding of existing garden room at 2 St. Stephen's Road, Steeton

e) 08/03073/FUL, Demolition of single storey extension and construction of 2 storey extension to form separate dwelling at 2 Sun Street, Eastburn.

vi) Appeal Notifications: None

vi) Planning Notifications:

a) 08/02399/FUL, Construction of 181 dwellings with associated access roads and playing field with clubhouse and parking area at Land at Thornhill Road, Steeton: This application has been withdrawn.

08/177

Extra cleaning at council owned recreational facilities:

Resolved: To award the contract to Joel Westbrook of Greenfingers Garden Services

08/178

Land at Ash Grove

Resolved: The decision on awarding the contract for clearing the site will be deferred until the October meeting to enable the Clerk to ask for clarification on the removal of waste from the site.

08/179

Member's Community Reports (For information and inform future agendas)

- Slide at Keighley Road Recreation Ground: The slide has been removed as it does not conform to current safety standards and will be replaced by BMDC.
- Corn Mill Green: The small oak tree needs the tree tie adjusting. The council's cleaning and maintenance contractor will be asked to attend to this.
- Overhanging hedge at the corner of Queen Street and Skipton Road: This will be reported by Councillor Mullen.
- Hollins Bank Lane: Both sides of the road need overhanging vegetation and weeds clearing.
- Two capping stones have been stolen from the wall at side of the bowling green: Councillor Blagden will report this to the police.
- Green Lane: The wall is in urgent need of attention. The Clerk will contact highways again.
- Advertising signs in Eastburn: A boards and a rotating sign are blocking the footway.
- A former electrical storage unit on Station Road has been leased to a retail bathroom outlet. The Clerk will ask the Planning Department if change of use approval is required.
- Bottom of Mill Lane at the junction with Skipton Road: A very large capping stone is missing from wall

To note the date of the next meeting-Wednesday 1 October 2008, 7.30 p.m. at Eastburn Junior and Infant School. There being no further business the Chairman closed the meeting at 9.54p.m.

Chairman..... Date: 1 October 2008