



**Steeton-with-Eastburn Parish Council**



**The Minutes of the Meeting held at Eastburn Junior and Infant School  
Wednesday 1 October 2008 at 7.30p.m.**

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Dr. Harding, Hargreaves, Mitchell, Mrs Pickard and Mrs Thompson.

In attendance: Mrs. C. Brown, Clerk, 0 Members of the public, 1 Member of the Press,  
Mr Craig Lord, Bentley Construction  
PCSO Andrew Blood

08/180 Apologies  
Apologies were sanctioned from Councillor Miss Henson, Mrs Townend and Weller.  
Apologies were noted from Councillor Kelly, Ward Councillor

08/181 Declaration of Interest  
None

08/182 Minutes  
Resolved- That the Minutes of the Council Meeting held on 3 September 2008 are approved as a true record and signed by the Chairman.  
The clerk’s report on action taken and information received on items discussed at the meeting held 3 September 2008:

| Minute Number | Action/Information   |
|---------------|--|
|               | Notes: The Clerk has completed the draft Parish Plan   |
| 08/158        | Street Lighting request for path between Clough Avenue and Parkway: There has been no budget allocation for any new street lighting schemes. The request remains on the list for future consideration.<br>Planning Application 08/04500/FUL, Extension at 11 James Avenue, Eastburn. The council was asked to withdraw its recommendation for refusal. The council has maintained its stance on refusal and asked for the application to go to the Planning Panel.   |
| 08/159        | The enforcement officer has visited the site on Thornhill Road. There were no construction vehicles parked on the road. There were a number of cars parked and the owners’ details will be checked to ascertain if these are from local residents or building site workers.  |
| 08/163        | The ‘Skipton’ sign on the A629 will be replaced during scheduled maintenance. It cannot be replaced immediately due to traffic management costs.   |
| 08/165        | The Clerk is waiting for Mr Denney to return from holiday to be provided with an electronic version of the presentation to circulate to members and upload on to the website   |
| 08/166        | The Eastburn Inn is not part of a brewery chain. The clerk will visit the landlady to get the contact details of the owners.   |
| 08/167        | Parks and Landscapes do not recommend putting up a sign to deter young people from climbing on the pavilion roof.  |
| 08/169        | The Clerk sent a letter informing the organisation that no grant would be provided due to budget constraints.  |
| 08/174        | Agendas for the training session were sent to members attending.<br>Copies of the External Auditor’s report have been displayed in the notice-boards.  |
| 08/175        | Silsden Town Hall: Bradford Council were informed that members could not attend the opening.<br>Objections to the removal of the telephone boxes were sent to the Keighley Area Co-Ordinator.  |
| 08/177        | The successful applicant was contacted and the contract sent for signature. Joel Westbrook has started the work as detailed in the specification.  |
| 08/178        | The slide was replaced as the old one did not conform to safety standards. There has been an apology from Ian Day, Parks and Landscapes, for not consulting the parish council before removal and replacement.<br>The cutting back on Hollins Bank Lane has been passed to the tree section.<br>Highways have written to the owner of the wall on Green Lane.<br>Advertising Signs: These are not a high priority but will be inspected in due course.<br>Station Road: Details of the change of use and the advertising sign have been sent to Enforcement.<br>Missing capping stone has been reported to Asset Management. |

Pursuant to Minute No 08/178, Wall on Green Lane: The Clerk will ask the Headteacher, Eastburn School, to write to the land owner and express concerns about the state of the wall.

- 08/183 Yorkshire Water's plans to construct a new pumping station in Steeton.  
Mr Craig Lord, Bentley Construction, attended the meeting and presented the plans to construct a new pumping station at Whitley Head, Steeton. The proposed work to the reservoir reported at a previous meeting has been put on hold at the moment. Negotiations are ongoing to purchase the land where the pumping station will be sited. The pumping station will boost supplies along the Airedale trunk main. The work will be the subject of a planning application. The same restricted access details agreed for the previous proposal for site vehicles will be adhered to and it is hoped that construction work will start early in 2009. The Chairman thanked Mr lord for attending the meeting and keeping the council informed.
- 08/184 Police Issues  
i) Police Tasking Meeting  
Councillor Mrs. Blagden informed the council that there was no meeting to report on this month as the next meeting is scheduled for 2 October 2008.  
Councillor Blagden had attended the WY Police Authority consultation where targets have been met on a reduction in vehicle crime, robbery and response times to calls.  
Targets had not been met on burglary and detection numbers. There is a perception by members of the public that anti-social behaviour has increased  
ii) Reports for communication to the police at the next Tasking Meeting  
There was a request for more police surgeries although the previous ones had not been well attended. It was suggested that better advertising of the dates of the surgeries could result in improved attendance.  
Copies of the local crime figures taken from the NPT webpage were circulated.  
There was a request for more Speedwatch sweeps in Steeton and Eastburn.  
The allocation of patrols in the parish was queried.
- 08/185 Eastburn Playing Field  
i) Councillor Pickard reported on consultations with one of the landowners who has the small strip of land adjacent to the Eastburn Playing Field confirming that they would not object to a permissive right of way across the land.  
Resolved: The Clerk will write to the landowner and ask for written confirmation of their agreement to a permissive right of way.  
Councillor Pickard also reported that BCEP is close to finishing the final plan and a meeting of the Steering Group will be called when this plan is available.
- 08/186 Parish Plan  
i) The final draft plan has been completed by the Clerk.  
Resolved: To adopt the Parish Plan.  
Councillor Mullen informed members that during the implementation of the plan councillors will have to take responsibility for an area of the plan.  
ii) The printing options were discussed.  
Resolved: To print 1,900 copies of the full plan in one booklet at a cost of £3604.00.  
iii) Resolved: To vire £300 from reserves to the Parish Plan budget to cover additional printing and distribution costs.  
Councillor Mullen again expressed sincere thanks to the Clerk for all her hard work in completing the plan.
- 08/187 Sponsorship and Community Involvement by local company  
The Clerk informed members that she had another meeting with a representative of the marketing company that works for Acorn Stairlifts. The company would like to work with the parish council on the redevelopment of Eastburn Playing Field. The proposal is to fund, design and build an inspirational walkway that can be incorporated in to the final design for the area.  
Resolved: The council welcomes the involvement of the local company and representatives will be invited to the next Steering Group meeting to look at how the proposals can be incorporated in to the final design.
- 08/188 Budget 2009/10  
The following projects will be costed and included in the draft budget 2009/10.
- Provision of more seats
  - Identified Parish Plan projects
  - Cleaning/maintenance of recreational areas
  - Improvement of the Rose Garden
  - Improvement of the planting in the Memorial Garden
  - Equipment to enable the council to handle planning applications through the Public Access system
  - Provision of more litter bins

Councillors Pickard and Henson will assess the success of the youth provision from the budget 2008/9 and report back to the next meeting.

- 08/189 Remembrance Wreath  
Resolved: To purchase a Remembrance Wreath, at a cost of £25, using Section 137 funding.
- 08/190 Staffing Committee  
Resolved: A meeting of the Staffing Committee was arranged for 5 November 2008 at 7.00p.m.
- 08/191 Neighbourhood Forum  
Resolved: To ask the Area Co-Ordinator to include the Parish Plan launch on the agenda for 11 November 2008.  
Resolved: To provide simple tea/coffee and biscuit refreshments at the Neighbourhood Forum meeting.
- 08/192 Bradford Council Minutes  
None
- 08/193 Finance  
i) Resolved: To approve the quarterly cash book.  
ii) Resolved: To allow incidental expenditure to be taken from the Miscellaneous Provision budget.  
iii) Resolved: To authorise the Clerk to have internet and telephone access to the bank accounts.  
iv) Accounts for payment  
Resolved- That the accounts below are paid and the account balances be noted.

| <b>Community Account</b> |                   |                     |  | <b>Opening Balance</b> | <b>£1033.69</b> |
|--------------------------|-------------------|---------------------|--|------------------------|-----------------|
| Date                     | Cheque/ Reference | Payee               | Details  | Receipts               | Payments        |
| 1 October 2008           | 100617            | Eastburn School     | Room Hire  |                        | £120.00         |
| 1 October 2008           | 100618            | Bradford Council    | Photocopying   |                        | £57.47          |
| 1 October 2008           | 100619            | Inland Revenue Only | Tax + N.I.   |                        | £162.71         |
| 1 October 2008           | 100620            | C. Brown            | Tax refund (£58.80) + Postage (£20.84)               |                        | £79.64          |
| 31 October 2008          | Standing Order    | C. Brown            | Salary (15 hours per week, 2008/9 pay award pending) |                        | £570.17         |
|                          |                   |                     |  | <b>Closing Balance</b> | <b>£43.70</b>   |

| <b>Business Base Rate Tracker Account</b> |                   |       |           | <b>Opening Balance</b> | <b>£48,026.52</b> |
|---|-------------------|-------|-----------|------------------------|-------------------|
| Date                                      | Cheque/ Reference | Payee | Details   | Receipts               | Payments          |
| 8 September 2008                          |                   |       | *Interest | £406.49                |                   |
|   |                   |       |           | <b>Closing Balance</b> | <b>£48,433.01</b> |

\* Invoices and receipts arrived after publication of the agenda

- 08/194 Correspondence- (For information and inform future agendas.)
- o Bradford Council: Keighley Area Committee Minutes 23 July 2008 (Circulation envelope)
  - o Postwatch leaflet (Circulation envelope)
  - o Local resident: E-mail regarding overhanging hedge opposite the newsagents: Information forwarded to Highways
  - o Local resident: E-mail regarding allotment provision and crossing A629: Contact details of allotment manager forwarded and information from the parish plan regarding crossing A629 given.
  - o Bradford Council: Information regarding the schedule for spraying weeds
  - o YRCC: Form for completion to be included on the Voluntary and Community Sector Common Database: Completed by the Clerk
  - o 'Your Bradford', WY Police Newspaper (Circulation envelope)
  - o Eastburn School Newsletter (Circulation envelope)
  - o Bradford Council Youth Services: Signed agreement: Noted
  - o Greenfingers Garden Services: Signed agreement for cleaning and maintenance contract: Noted
  - o Bradford Link, Information regarding local events (Circulation envelope) Forwarded to Councillor Harding
  - o Regeneration Keighley Meeting: Noted.
  - o Communities and Local Government: The making and enforcement of byelaws, Consultation: Councillor Mitchell will look at this document and report back at the next meeting.

- 08/195 Planning Matters:
- i) Local Development Framework Documents:
- a) District Wide Affordable Housing SPD Scoping Report: Information forwarded to Councillor Mullen for report at next meeting.
- b) Call for sites and SHLAA Methodology Consultation: Information forwarded to Councillor Mullen for report at next meeting.
- ii) Local Development Framework Comments: None

iii) Planning Applications to be considered:

a) 08/05690/FUL, Conversion of garage to living accommodation at 39 Sycamore Grove, Eastburn.

Resolved: To support the decision of the Planning Officer.

b) 08/05287/FUL, Conversion of existing outbuilding to residential and replacement of septic tank with new sewage treatment plant at Stiverton House, Keighley Road, Steeton.

Resolved: To support the decision of the Planning Officer.

v) Planning decisions to be noted:

Granted:

a) 08./04129/FUL, Construction of bungalow at 'Fieldings', 12 Rivock Avenue, Steeton.

b) 08/04299/FUL, Single garage at 23 Thornhill Road, Steeton

c) 08/ 03487/ADV, Advertising panels on bus shelter, Skipton Road, Steeton

d) 08/ 04208/FUL, Canopies and ramp, stairway and access at Eastburn Junior and Infant School, Eastburn.

vi) Appeal Notifications:

a) Confirmation of Appeal Date, 08/00078/APPFUL, Longlands, Skipton Road, Steeton. Appeal hearing 10.00a.m. Tuesday 7 October, Keighley Town Hall.

Councillor Mullen reported that a meeting took place at the Planning Office on 16 October 2008 regarding 5 Clough Avenue, Steeton. The attendees were Colin Wagget, Councillor Mallinson and Councillor Mullen. A retrospective planning application will be submitted for this property.

08/196

Land at Ash Grove

Resolved: To award the contract for clearing the land to Greenfingers Gardening Services.

08/197

Member's Community Reports (For information and inform future agendas)

- An oak tree planted in the Memorial Garden has been stolen. The clerk will ask Parks and Landscapes to provide a replacement.
- Stone Grove name plate has been removed.
- Barrows Lane needs resurfacing
- Station Road should be inspected again as it needs resurfacing.
- White lines on High Street and Mill Lane still have not been repainted.
- Wall at Whitley Head: An update will be sought
- Pot holes on Keighley Road close to Aireburn Avenue need attending to.
- Junction of Sutton Lane and Main Road, Eastburn: the 'Give Way' sign obstructs the sight lines
- Stiles at the bottom of Thornhill Road where the railway line is crossed are unsafe.
- Car park at the bottom of Thornhill Road: Railtrack vehicles and heavy plant equipment have damaged kerb stones.

To note the date of the next meeting-Wednesday 5 November 2008, 7.30 p.m. at the Bowling Pavilion, Steeton.

There being no further business the Chairman closed the meeting at 9.27p.m.

Chairman..... Date: 5 November 2008