



Steeton-with-Eastburn Parish Council

The Minutes of the Annual Meeting of the Council held at Eastburn School, Wednesday 16 May 2007 at 7.30 p.m.

- Present: Councillor Dr. Harding (Chairman), Councillors Mrs. Blagden, Mrs. Emmott, Hargreaves, Mrs Lear, Mrs Mitchell, Miss Moorhouse, Mullen, Mrs Thompson, Mrs Townend and Weller.
- In attendance: Mrs. C. Brown, Clerk
Councillor Mallinson, District Councillor
1 Member of the press
2 Members of the public
- 07/082 Election of Chairman
Resolved: That Councillor Dr. Lorraine Harding be elected as Chairman.
Councillor Dr. Harding read out and signed her Declaration of Acceptance of Office.
The Chairman welcomed the newly elected member, Councillor Mrs. S. Thompson.
The Chairman recorded her thanks to Councillor Mrs.R. Budimir who had not stood for re-election.
- 07/083 Apologies
All members were in attendance
Apologies were noted from Councillors Kelly and Naylor.
- 07/084 Election of Vice-Chairman
Resolved: That Councillor Mullen be elected as Vice-Chairman.
- 07/085 Appointment of representatives to outside bodies
Resolved: That Councillor Mrs Blagden be the council's representative at the Police Tasking Meetings.
Resolved: That Councillors Mrs Blagden and Mullen be the council's representatives at the 'Safer and Stronger Communities' Meetings
Resolved: That Councillor Dr. Harding be the council's representative at the Parish Council Liaison Meetings.
Resolved: That Councillor Miss Moorhouse be the council's representative at the Bowling Club Committee Meetings.
Resolved: That Councillor Mullen be the council's representative at the West Yorkshire Rural Transport Partnership Meetings.
- 07/086 Appointment of members of committees and attendees for working parties and steering groups.
Resolved: That Councillors Dr. Harding, Mrs.Lear, Mrs. Townend and Hargreaves be appointed to the Staffing Committee.
Resolved: That Councillors Mullen, Mrs. Townend, Miss. Moorhouse and Hargreaves attend the Joint Transport Working Party meetings.
Resolved: That Councillors Mullen, Dr. Harding, Hargreaves, Mrs. Townend, Mrs. Blagden Mrs. Mitchell and Mrs. Thompson attend the Parish Plan Steering Group meetings.
Resolved: That Councillors Mrs.Lear, Mrs. Mitchell and Mrs. Emmott attend the Eastburn Playing Field Steering Group meetings.
- 07/087 Declaration of Interest
Councillor Mrs Emmott declared a prejudicial interest in Planning Application 07/02963/REM as she is the joint applicant. She withdrew from the meeting during the discussion of this item.

07/088

Minutes

Resolved- That the Minutes of the Council Meeting held on 11 April 2007 be approved and signed by the Chairman.

Update on matters discussed at the meeting held 11 April 2007

The clerk's update report is appended to these minutes. (Appendix 1)

Pursuant to Minute 07/073, a sign on a pole, for the football ground, will be purchased.

Pursuant to Minute 07/081, Willows Care Centre: A reply has been received from the Acting Hospital Manager. She will keep the council informed of the outcome of their enquiries in to the concerns raised.

07/089

Police Issues

i) Crime figures for March 2007 were noted:

- o 2 criminal damage
- o 9 anti-social behaviour
- o 5 youth nuisance
- o 1 vehicle crime
- o 0 burglary
- o 0 violent crime
- o 0 serious violent crime

ii) Police Tasking Meeting

Councillor Mrs. Blagden reported on the Police Tasking Meeting held 26 April 2007

- o The hours spent by police officers in the villages will be reported to the Tasking Meetings but the police asked that this information be treated as confidential.
- o There was no information regarding the disturbance in the Post Office.
- o The park rangers have patrolled the cemetery and did not witness any incidents of alcohol consumption.
- o Willows Care Centre: Any member of the public can contact the manager to express concerns about patient's behaviour.
- o Eastburn Playing Fields have been patrolled after the report of drug use.
- o There are to be ½ hourly checks on traffic going wrong way down Chapel Road.
- o Patrols have been tasked after reports of fires in quarry at Eastburn.
- o High Street will be targeted by Speedwatch
- o Safety surfacing been damaged at Keighley Road Recreation Ground. The Parks and Landscapes Department has started the repair.

iii) Reports for communication to the police at the next Tasking Meeting

- o Confirmation will be sought as to the police policy on attending burglar alarm calls.
- o Damage to two cars on Elmsley Street and the theft of a trailer was reported but it was unsure if the incidents had been reported to the police already.
- o Children are running out in to the road o a dangerous corner on Thornhill Road. The Neighbourhood Policing Team will be asked to look in to this.

07/090

Transport Issues

i) Joint Transport Working Group:

Councillor Mullen reported on the meeting held 9 May 2007

ii) Barrows Lane: Some concerns were still expressed about traffic flow on Barrows lane. The e-mail from Bruce Andrews reporting the police's objections was accepted and it was decided not to pursue this further.

iii) Highways Agency, De-trunking of A629.

Resolved: To withdraw, with reluctance, the council's objection to the de-trunking of the A629.

iv) Chapel Road:

Resolved: To ask Highways if it would be possible to have 'No Entry' painted on the road surface of Chapel Road.

v) Parkway

Resolved: To ask Highways to investigate the positioning and the condition of the signs for Parkway.

07/091

Eastburn Playing Field

Councillor Mrs Lear gave a report on the steering group meeting held 14 May 2007. A site visit will be arranged between Parks and Landscapes and members of the steering group.

Resolved: The rock area for trial bicycles will be considered in the reworked plans for Eastburn Playing Field.

- 07/092 Bowling Green Maintenance
Resolved: To issue an invoice for £63.00 to the Bowling Club towards the maintenance of the green.
- 07/093 Parish Plan
The clerk reported that to date 435 parish plan questionnaires have been returned. This represents approximately 25% of the questionnaires delivered. This was hailed as a resounding success.
Resolved: The Clerk will input the data from 100 questionnaires. A report of the time costs will subsequently be evaluated before deciding on the input of data for the remaining questionnaires.
- 07/094 Charter
There is to be a charter signing ceremony on 14 June 2007. The Chairman has been invited and will attend.
A commentary, that will be included in the charter, was read out by the Chairman.
Resolved: Council approved the commentary.
The Chairman will send the commentary to Bradford Council.
- 07/095 Risk Assessment
i) Resolved: That the Risk Assessment document, with the amendment to increase the fidelity insurance to £50,000, be approved. (Appendix 2)
ii) Resolved: That the current insurance provision is adequate providing an increase for inflation is added to the buildings and contents cover for the Bowling Pavilion and the Chairman's badge and the fidelity insurance is increased to £50,000.
- 07/096 Finance
i) Accounts for payment
Resolved- That the accounts detailed on the schedule, presented at the meeting, be paid.
ii) Resolved: That members should be aware of their responsibilities with regard to correct procedures for internal audit and will review the procedures subsequent to the receipt of the internal auditor's report on the accounts 2006/7.
iii) Resolved: To approve the accounts for 2006/7.
The Chairman and Responsible Financial Officer signed the Annual Return 2006/7, sections 1 and 2.
- 07/097 Correspondence-(For information and inform future agendas.)
 - Airedale NHS Trust: Consultation on plans to become an NHS Foundation Trust (Circulation envelope)
 - CNet: Information regarding small grants: Filed for reference for future projects
 - Keighley Area Co-Ordinator's Office: Schedule of Neighbourhood Forums: Steeton-with-Eastburn is Tuesday 26 June 2007 at Eastburn School at 7.00 p.m: The Clerk will remind the Area Co-Ordinator that it was agreed that the forum would include Transport, Eastburn Playing Field and a Parish Plan Update.
 - Eastburn School Newsletters 20.4.07 and 9.3.07 (Circulation envelope)
 - Letter from resident asking for feedback on her complaint regarding a broken grate at the junction of Thornhill Road and Gamel View: The Clerk has responded and asked highways for an update.
 - Local resident: Request for bushes to be removed on an unmade path on Sutton Lane: Request passed on to Highways Maintenance.
 - Area Planning Panel (Keighley) Agenda 17 May 2007 (Circulation envelope)
 - Charity Commission News (Circulation envelope)
 - Skipton-East Lancashire Rail Action Partnership: Newsletter: This will be put on the agenda for the June meeting.
 - Bradford Council: Guide to Enforcement (Circulation envelope)
 - Keighley Safer Communities Network, Agenda and minutes: Councillor Blagden will attend the meeting.
- 07/098 Planning Matters:
i) Local Development Framework:
Comments on LDF documents: (Councillor Mullen)
a) Supplementary Planning Documents for Planning Obligations and City Centre Affordable Housing: Councillor Mullen had responded asking for community contributions from all developments.
b) Draft Supplementary Planning Document on Open Space and Built Recreation Facilities Scoping Report: Noted LDF Documents received:
a) Bradford Council: Notification of Consultation Events regarding Local Development Framework-Core Strategy Issues and Options: Councillor Mullen will report back to the next meeting.

b) Draft Planning for Crime Prevention Supplementary Planning Document: Councillor Mullen will report back to the next meeting.

ii) Planning Applications to be considered:

a) 07/02006/ADV, Club sign at The Ash, High Street, Steeton.

Resolved: That concerns are expressed about the large size of the proposed sign that is within the conservation area.

b) 07/02963/REM, Construction of agricultural workers dwelling at New Redcar Farm, Redcar Lane, Steeton.

Resolved: That council has no objections to the application.

ii) Planning decisions to be noted:

There were no planning decisions to be noted.

07/099

Land at Ash Grove

Resolved: That Councillors Hargreaves and Miss Moorhouse sign the assent to transfer the land to the parish council from the estate of the late Mary Nelson.

The question of maintenance of the land will be put on the agenda for the June meeting.

07/100

Member's Community Reports (For information and inform future agendas)

- o Permission was sought for the Soldiers and Sailors Club to advertise in the parish council newsletter. It was confirmed that community services can be advertised in the newsletter.
- o White lines on High Street need repainting.
- o Parking on Gamel View and the blocking of resident's drives: The residents need to organize a petition to Highways to ask for 'Residents Only' parking signs.
- o Yellow lines at junctions of Mill Lane and Skipton Road and High Street: The clerk will ask for an update.
- o The Chairman and Vice-Chairman will be invited to the licensing of new vicar on 14 June 2007.
- o A request for funds towards the flower festival weekend will be put on the agenda of the June meeting.
- o Keighley Road Recreation Ground. A local resident cleared away a lot of broken bottles from the area. The clerk will write and thank her.
- o The estate agents' signs will be removed by Bradford Council.
- o The end of the 20mph sign at the top of Thornhill Road is obscured. The clerk will ask highways to look at this.
- o Parking permits are still being issued for Elmsley Street. The police will be asked to patrol the street and ticket cars without permits.
- o The overhanging bushes at the junction of Steeton Grove and Station Road have not been trimmed back. The clerk will ask Highways to look in to this.
- o A request for 20mph speed limit in side roads in Eastburn will be put on the agenda for the June meeting.
- o A wall on Green Lane, that is privately owned, is in a dangerous condition. The clerk will ask Highways to inspect it.
- o A boat is permanently parked on Green Lane. The clerk will ask Highways if this can be removed.
- o A request for a seat on Green Lane will be put on the agenda for the June meeting.

To note the date of the next meeting-

Wednesday 6 June 2007, 7.30 p.m. at **Eastburn School**.

There being no further business the Chairman closed the meeting at 9.43p.m.

Chairman..... Date: 6 June 2007