



Steeton-with-Eastburn Parish Council



**The Minutes of the Meeting held at the Bowling Pavilion, Steeton,
Wednesday 4 March 2009 at 7.30p.m.**

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Hargreaves, Miss Henson, Mitchell, Mrs Pickard, Mrs Thompson and Mrs Townend.

In attendance: Mrs. C. Brown, Clerk,
0 Members of the public, 0 Members of the Press,
Councillors A. Mallinson, Ward Councillor
Dave Melling, Senior Policy Officer (Rural), Bradford Council
PC Southgate (Until 8.10p.m)

09/35 Apologies
Apologies were sanctioned from Councillor Weller
Apologies were noted from Councillors Kelly and Naylor, Ward Councillors

09/36 Declaration of Interest
Councillors Pickard and Lambert declared a personal interest in planning application 09/00475/OUT. Councillor Pickard is an acquaintance of the applicant and the applicant is a former client of Councillor Lambert.
Councillor Blagden declared a personal interest in planning application 09/00146/REM as a resident of Clough Avenue.

09/37 Minutes
Resolved- That the Minutes of the Council Meeting held on 4 February 2009 are approved as a true record and signed by the Chairman.
The clerk's report on action taken and information received on items discussed at the meeting held 4 February 2009:

Minute Number	Action/Information
09/19	Councillor Lambert's details were forwarded to the Electoral Services Unit.
09/24	The contract for the cleaning and maintenance was sent to the contractor. The signed contract has been returned.
09/25	The Chairman of the Bowling Club was informed that the Youth Services will not use the pavilion until autumn 2009.
09/27	The Fire Action Plan was amended as required.
09/32	Amy Rylance, Health and Wellbeing, KVS, was invited to attend the April parish council meeting
09/33	A letter was written to YLCA informing them that the council does not support the delegation of power to make decisions on minor planning applications to parish councils.
09/34	Letters of thanks were sent to Keith Escritt and Roger Pollard The resurfacing of Mill Lane and High Street will be added to the highways list for consideration. The pothole on High Street will be repaired The bollards for Chapel Road recreation ground will be erected as soon as manpower allows. Roger Pollard has instructed the maintenance team at Airedale Hospital to clear the cigarette litter. Orders have been issued again for the trimming back of overhanging bushes on Station Road. The cemetery team have been asked to repair the walls. The Graffiti Removal Unit has been asked to deal with the graffiti at the pavilion and surgery buildings.

Pursuant to Minute 09/21: Councillor Naylor had sent a report regarding the gritting of footways in the parish during the recent bad weather. He also informed members that the responsibility for checking that licence conditions are met falls to Trading Standards and the Police.
Pursuant to Minute 09/34: the Assistant Area Co-Ordinator is liaising with the Cleansing Department to get the graffiti removed from the bowling pavilion and the surgery.

09/38

Reports from Invited Guests

i) Dave Melling, Senior Policy Officer (Rural), Bradford Council attended the meeting and outlined his new role of developing the rural economy in areas outside Keighley. The focus of the work is on retaining existing jobs and encouraging new opportunities for employment in the area. Funding is available through schemes such as the LEADER project. There is a rural business support programme with help and advice for business start up and development in rural areas. Training is available for rural and based industries including stewardship grants for farming projects. Mr Melling is keen to work with the parish council on initiatives identified in the parish plan and with local businesses to ensure Steeton-with-Eastburn remains a sustainable community. The parish council has identified the need for small business premises along with residential development within the parish. Social enterprise initiatives could also be considered when further residential development puts a strain on existing services and facilities. The Chairman thanked Mr Melling for attending the meeting and it was agreed that a focus group could be established to work with Mr Melling in the future.

09/39

Police Issues

PC Southgate circulated copies of the latest NPT newsletter.

i) Councillor Blagden reported on the Tasking Meeting held 26 February 2009:

- Drivers have been issued with fixed penalty notices for speeding on Skipton Road. 95 drivers have been apprehended for speeding. The high incidence of speeding vehicles may give some leverage to improve the signage on the main road through the villages.
- Traffic and parking problems at Steeton School. Police officers will visit the school and hand out posters to parents regarding traffic and parking issues. Police officers will also continue to target traffic problems on School Street and Market Street.
- Kadugli House there have been no reports of any incidents over the last two months.
- Parking issues. It was reported that civil enforcement will start on 26 March 2009. The wardens will be based in Bingley and will have specific locations to patrol, including Steeton and Eastburn, between 8.00a.m. and 8.00 p.m. This agency will deal with all parking problems including around schools. A contact number to report parking problems was requested.
- Speeding traffic on Barrows Lane especially at peak times. Checks were carried out in this area but no vehicles were found to be speeding. Patrols in the area will continue.
- Two speeding cars on Elmsley Street: No incidents have been witnessed by officers but monitoring will continue.
- A countryside policing pledge was announced. The PCSO's have been tasked with organising surgeries for the public. Details of these surgeries should be publicised widely including the use of the parish council notice-boards, newsletter and website. It was suggested that leaflets could be made available at the local schools.

ii) Reports for communication to the police

- Speeding traffic on High Street: There was a request that the speed of vehicles is checked.

09/40

Eastburn Playing Field

i) Councillor Mrs Pickard reported on a meeting with Councillor Kelly on 13 February 2009. Councillor Kelly agreed that the play area and sports pitch are in a very poor state. A letter will be sent to Councillor Kelly, with accompanying photographs, detailing the problems of the site and requesting funding for improvements. Councillor Mallinson reported that £10,000 may be available from the Ward Investment Fund. Councillor Pickard will draft a funding request to be forwarded to Councillor Mallinson.

ii) Councillor Mrs Pickard reported on a Steering Group Meeting on 17 February 2009. The portfolio of ideas provided by BCEP had been discussed and items of play equipment selected for inclusion in the play area.

iii) Councillor Mrs Pickard reported on a meeting attended by herself and Councillor Lambert with BCEP on 24 February 2009. The results of the steering group deliberations were passed on to BCEP. The necessity of providing a football pitch suitable for under 14's was queried. It may be more appropriate to put in a pitch suitable for under 12's which would allow the required clearance between the pitch and the play area. The play area could also be increased in size. Another meeting has been arranged on 24 March 2009 and it is hoped that plans for the final scheme will be available for the next parish council meeting. The terms of appointment of BCEP are to be clarified. Councillor Lambert informed members of the requirements of the CDM regulations and the safety margins that need to be adhered to. He will ensure that these requirements are followed by BCEP. The opportunity for the scheme to be part funded through the Playbuilder funding initiative was welcomed. The predicted completion date for the play area project is July 2010.

Resolved: The Clerk will complete the Register of Interest form for the Playbuilder funding initiative.

iv) The benefits of joining the Playing Fields Association were discussed.

Resolved: To join the regional Playing Fields Association.

09/41

Youth Issues

The Clerk reported that she had met with Abina Dorgan-Smith and Lesley Sargison at the Bowling Pavilion on 10 February 2009. The youth workers agreed that the pavilion would be suitable for some activities during the autumn and winter months of 2009/10. The youth service will design a programme of activities for 2009/10 and forward it to the parish council for consideration. The youth service is also keen on involving the bowling club in discussions about the activities to be held at the bowling pavilion.

- 09/42 Parish Plan
Councillor Mullen reported on a meeting of the Parish Plan Implementation Group. Four target areas were identified and members agreed to take responsibility for working with a specific target:
- Community facility: Councillors Lambert, Mullen, Thompson and Mitchell.
 - Speedwatch initiatives: Councillors Hargreaves and Weller
 - Communication and website development: Councillor Pickard and the Clerk
 - Footpaths and Rights of Way: Councillor Blagden and Lorraine Harding
- Reports from the implementation groups will be a monthly agenda item. Every six months there will be a review of progress by reference to the policy statement.
Councillor Mullen reported that the Area Co-Ordinator's Office has given a grant of £6,500 to the parish council for implementation of the parish plan in 2009/10.
- 09/43 Transport Issues
i) The email received from a local resident regarding security at Steeton and Silsden station was discussed. The e-mail had been forwarded to the Police, British Transport Police, Northern Rail and Councillor Mallinson. BTP officers have been monitoring the situation over the last week. They had visited the station but had been unable to find any damage at the station or on the platform. Vehicles that drop off passengers at the station are not parking for long periods. Any vehicle that is left in this area for a significant period of time will be issued with a fixed penalty notice.
ii) Councillor Mallinson reported on the Joint Transport Meeting held 5 February 2009 and circulated a summary update.
- £51,000 of scheduled works and investment already identified.
 - £21,000 funding already secured
 - Discussion taking place to put forward a £250,000 bid to DfT
 - A user survey to be carried out soon. £500 funding secured to do this work
 - Talks continue for a larger car park scheme
 - Discussions continue to integrate all public transport providers and their time table.
- The full summary is available to download from the parish council website. The next meeting of the group has been scheduled for 19 March 2009.
- 09/44 Parish Council Liaison Meeting
Councillor Mullen reported on the meeting held 25 February 2009 attended by himself and Councillor Thompson.
- Electronic consultation for planning applications was discussed but no agreement made. Bradford Council is to issue a list of specifications for the equipment that will be needed to use electronic consultation.
 - The arrangements for the election of parish council representatives on the Standards Committee were agreed.
 - CAB support in rural areas. The provision of outreach work in service hub centres is to be considered.
 - LEADER funding: The first round of bids ends 11 March 2009. Further bidding opportunities will be available every 3 months.
 - The Sustainable Communities Act became law in October 2007. The implications of this legislation are still unclear.
 - Councillor Hill has been appointed Vice-Chairman of the Parish Council Liaison committee.
 - Steeton-with-Eastburn will host the meeting on 17 February 2010.
- 09/45 Land at Ash Grove
The clearing of the trees on the land was discussed.
Resolved: Councillor Hargreaves and Pickard will obtain two other quotes for the removal of the trees and these will be considered at the April meeting.
- 09/46 Archives
The Clerk showed members some of the important archive documents held in storage at the Clerk's home. It was felt that these need to be stored more securely and at a place where they can be used for research.
Resolved: The Clerk will arrange for the storage of the archives at the West Yorkshire Archives Storage facility.
- 09/47 Asset and Investment Register
Resolved: To accept the draft Asset and Investment Register with an updated value for the bowling pavilion. (Appendix 1)

Finance

i) The problems with changing the account mandate and the poor rate of return on the deposit account were discussed.

Resolved: The Clerk will look in to moving the bank accounts to allow for a larger number of signatories on the cheques and a better rate of interest on the deposit account.

ii) Accounts for payment

Resolved- That the accounts below are paid and the receipts and account balances be noted.

Community Account				Opening Balance	£1463.89
Date	Cheque/Reference	Payee	Details	Receipts	Payments
19 February 2009		Silsden Town Council	Joint Transport Meeting Costs	£92.94	
2 March 2009	Transfer		Business Base Rate Tracker Account	£1000.00	
4 March 2009	100643	Joel Westbrook	Cleaning and Maintenance (January)		£166.00
4 March 2009	100644	HF Spencer	Electrical safety work- Bowling Pavilion, Christmas Lights		£669.79
4 March 2009	100645	Bradford Council	Photocopying		£2.08
4 March 2009	100646	C. Brown	Salary adjustment (December, January, February, March) £81.80, postage (November to February) £29.58		£111.38
4. March 2009	100647	M. Keeyes	Walking Group Grant		£50.00
4 March 2009	BACS	Bradford Council	Transport Group Grant*	£10,000.00	
6 March 2009		YEDL	Wayleave *	£17.40	
31 March 2009	Standing Order	C. Brown	Salary		£570.17
				Closing Balance	£11,004.81

* Invoices and receipts received after publication of the agenda.

Business Base Rate Tracker Account				Opening Balance	£38,677.85
Date	Cheque/Reference	Payee	Details	Receipts	Payments
2 March 2009	Transfer	Community A./C			£1,000.00
2 March 2009			Interest*	£9.21	
				Closing Balance	£37,687.06

* Invoices and receipts received after publication of the agenda.

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None

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Correspondence- (For information and inform future agendas.)

- o Eastburn School Newsletter (Circulation envelope)
- o Area Planning Panel Agenda 25 February 2009, Minutes 13 November 2008 (Circulation envelope)
- o Bradford Council, Adult Services: Notification of the update of the Community Legal advice Service Directory (Circulation envelope)
- o Civic Reception for Parish Councillors: Invitations to attend the reception on 29 April 2009: Handed to members
- o YLCA: Invitation to the Chairman to attend a Royal Garden Party: Handed to the Chairman
- o Keighley Area Committee: Agenda 11 March 2009: Handed to the Chairman

09/51

Planning Matters:

i) Local Development Framework Documents: None

ii) Local Development Framework Comments: None

iii) Report on a meeting to consider e-consultation of planning applications: Reported in Minute 09/44.

iv) Planning Applications to be considered:

a) 09/00146/REM, Demolition of existing double garage and construction of detached dwelling at 11 Clough Avenue, Steeton

Resolved: The parish council will support the decision of the Planning Officer.

b) 09/00232/FUL, Provision of an additional roof-light to Unit 7, Greenfield Court, Eastburn

Resolved: The parish council will support the decision of the Planning Officer.

c) 09/00350/PEL, Replacement/Refurbishment of overhead line, Lines between Silsden and Haworth

Resolved: The parish council will support the decision of the Planning Officer.

d) 09/00475/OUT, Demolition of existing sheds and bungalow and construction of new workshop, sales showroom and proprietor apartment at Airedale Tree Surgeons, Old Council Yard, Station Road, Steeton.
Resolved: The parish council will support the decision of the Planning Officer but will express concerns regarding the run off of surface water in to a stream.

e) 09/00547/FUL, Demolition of existing buildings and construction of two storey extension at Rookery Nook, Upper School Street, Steeton.

Resolved: The parish council shares the concerns of the Conservation Officer and will support his decision.

f) 09/00548/CAC, Demolition of existing buildings and construction of two storey extension at Rookery Nook, Upper School Street, Steeton.

Resolved: The parish council shares the concerns of the Conservation Officer and will support his decision.

vi) Planning decisions to be noted:

Granted:

a) 08/05577/FUL, Retrospective application at 5 Clough Avenue, Steeton.

vii) Appeal Notifications: None

09/52

Member's Community Reports (For information and inform future agendas)

- There is a deep pot hole on Green Lane approximately 100yards from the junction with Main Road, Eastburn.
- Station Road from the junction with Skipton Road to Old Station Rd: There are potholes and the whole of the road needs resurfacing.
- Boundary wall at the bowling green: the capping stones have not been replaced.
- Parish council owned land to the north of the memorial garden: The possibility of leasing the land to residents who live adjacent to the area will be considered at the April meeting
- Footpath from Sycamore Grove to Main Road, Eastburn: This footpath is used by many children walking to school and it needs surfacing.
- Area to the south of Greenfield Joinery development: Yorkshire Water have repaired a leak but the surface adjacent to the manhole cover has been damaged.
- Footpath on Skipton Road, north side of lamp 29, west of Harefield Close: Water bubbling out of the carriageway and the footpath is collapsing in to the field.

To note the date of the next meeting-Wednesday 1 April, 7.30 p.m. at the Bowling Pavilion, Steeton.

There being no further business the Chairman closed the meeting at 9.45p.m.

Chairman..... Date: 1 April 2009