



Steeton-with-Eastburn Parish Council

**The Minutes of the Meeting held at the Bowling Pavilion, Steeton,
Wednesday 5 March 2008 at 7.30p.m.**

Present: Councillor Dr Harding (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Hargreaves, Mrs Lear, Mullen, Mrs Pickard, Mrs Thompson, Mrs Townend and Weller.

In attendance: Mrs. C. Brown, Clerk, 1 Member of the Press, Chief Superintendent Doherty.

08/43 Apologies
Apologies were sanctioned from Councillor Miss Moorhouse
Apologies were noted from Councillors Mallinson, Naylor and Kelly, Ward Councillors

08/44 Declaration of Interest
None

08/45 Minutes
Resolved- That the Minutes of the Council Meeting held on 6 February 2008 are approved as a true record and signed by the Chairman.

The clerk's report on action taken and information received on items discussed at the meeting held 6 February 2008:

Minute Number	Action/Information
08/05	Request for a footway on Sutton Lane: The Highways Department will look at this again. The clerk has requested that the lighting is extended further along Sutton Lane.
08/09	The litter-bin has been located in the position requested. An invoice for payment will be issued by Bradford Council
08/17	The advertising sign is a temporary structure and does not need planning permission but the situation will be monitored by enforcement.
08/25	Traffic calming on Chapel Road: The clerk is still consulting with the Enforcement Officer. Sergeant Price, British Transport Police, has sent information leaflets and a contact number. The leaflets and contact cards will be displayed in the notice-boards.
08/30	The Rights of Way Officer will write to the land owner and ask him to remove the fencing roll on top of the stile.
08/33	There is an amendment to the Meeting Schedule previously circulated. A new list of meetings will be circulated to members.
08/34	The new Roll-A-Ramp disabled access ramp has been delivered to the Bowling Pavilion.
08/39	The HM Revenue and Customs seminar is oversubscribed. The clerk will attend a future seminar.
08/42	Hedge at the Bowling Pavilion: This will be trimmed back to allow better visibility at the junction of Stone Grove and Skipton Road. The chevrons at Hawcliffe corner will be replaced shortly. Street name plates: These will be replaced or repaired Cracks in Keighley Road past the entrance to Hawcliffe Farm-These will be inspected by Highways A thank-you was sent to Parks and Landscapes Department.

08/46 Police Issues
i) Chief Superintendent Doherty attended the meeting to explain changes to the divisional organisation and the Neighbourhood Policing Teams. Student police officers, in their first two years of service, will be deployed on the beat. This will increase the number of officers on patrol in neighbourhoods and give the young officers good experience and opportunities to develop many skills prior to specialising in the force. P.C. Thompson has been assigned to the Craven Ward. The Craven Ward Neighbourhood Policing Team now consists of P.C. Merifield, P.C. Thompson, P.C.S.O. Walton, P.C.S.O. Blood and P.C.S.O. Williams. An extra officer on the beat will increase the high visibility patrols in our area. Chief Superintendent Doherty also agreed that a member of the Neighbourhood Policing Team should attend the parish council meetings whenever possible. A contact management unit is also being set up to improve communication between the public and the police after a crime or incident has been reported. This unit will also involve the Neighbourhood Policing Team and ensure that reports are fed back in to the team to address specific issues in the area.
ii) Crime figures for January 2008: Burglary 0, Criminal Damage 3, Anti-Social Behaviour 15, Violent crime 4, Vehicle Crime 3, Youth Nuisance 0.

iii) Police Tasking Meeting

Councillor Mrs. Blagden reported on the meeting held on 28 February although she had not attended as she had not received details of the date or venue of the meeting.

- Illegal parking on Elmsley Street: PCSO Blood has issued seven fixed penalty tickets to cars without permits
- The Police Boxes in the post offices are emptied every two weeks
- Underage drinkers obtaining alcohol through an older person purchasing it for them from local stores: the police are aware of the problem and have spoken to individuals involved.
- Increase in vehicle crime: Arrests have been made and the incidence has been reduced.
- Parking on Summerhill Lane: Vehicles are being monitored
- Regular patrols are being carried out in the parish.
- A road traffic accident was reported in Eastburn within the 30mph limit

iii) Reports for communication to the police at the next Tasking Meeting:

- Parking on pavement near new pelican crossing Eastburn due to the length of the replacement barriers being reduced.

08/47

Health Promotion Bid

Resolved: The parish council will support a bid for funding and will look favourably on involvement in a working group if this is requested.

08/48

Parish Plan Update

i) Councillor Mullen reported on the Parish Plan Meeting held 27 February 2008.

Small groups are working on the final drafts of chapters that will be considered at the next meeting to be held on 9 April 2008. There will be a public consultation event at the next Neighbourhood Forum meeting on Thursday 8 May 2008 at Eastburn School.

ii) Report of the LEADER initiative. The clerk outlined the funding opportunity.

Resolved: That the council expresses an interest in taking part in LEADER initiative and the Clerk will represent the council at the LEADER events

iii) WYRCC help with the provision of a community facility

Resolved: The clerk will follow up the offer of help with the feasibility of providing the villages with a community facility.

08/49

Youth Issues

Councillor Mrs Thompson gave an update on the provision of youth sessions in March. A youth worker, Lesley Sargison will liaise with South Craven School to flag up the first sessions. The session on 12 March will be for young people aged 12-14 and the session on 19th March will be for the older age group. The young people will be asked what sort of programmes they would like to be offered. The possibility of a regular weekly session using the new outreach vehicle will be explored.

Resolved: To allow Councillor Thompson to spend up to £100 on refreshments for the two youth sessions.

Resolved: The clerk will get an estimate of costs for the Youth Outreach Vehicle to provide youth activities in Steeton and Eastburn one day a week for a year.

08/50

Eastburn Playing Field:

Councillor Lear reported that Karen Elliott, Bradford Community Environment Project, is to consult with local residents before organising an open public consultation meeting regarding plans for Eastburn Playing Field.

Concerns were expressed that the Consultation Officer, BCEP, has not contacted the school or steering group as agreed.

08/51

Parish Council Liaison Meeting:

i) Councillor Harding reported on the meeting held 20 February 2008. She thanked Councillors Emmott and Townend for the excellent refreshments provided. A briefing on future election costs to the parish council indicated that a sum of approximately £3500 would be needed to pay for each election held. It was reported that the Standards Committee will be required to carry out more work at a local level in future and there may be a need for more than two parish council representatives. It was announced that planning training for councillors will be organised by Bradford Council.

ii) Resolved: To nominate Councillor Dr Harding to fill any vacancy on the Standards Committee, Bradford Council.

08/52

Quality Status

Resolved: To sign off the portfolio of evidence for Quality Status and submit it for consideration.

08/53

Code of Conduct Training

Councillor Harding reported on the training meeting held at Keighley Town Hall on 12 February 2008.

Tony Kilner gave a clear and informative presentation. A reminder about the inclusion of all public bodies and organisations to which councillors pay a subscription should be included in a member's Register of Interests. Members should also declare an interest if they speak about issues that are related to organisations to which they belong.

Resolved: The clerk will find out the cost of Code of Conduct training for members of Steeton-with-Eastburn Parish Council.

08/54

Bowling Pavilion

Resolved: To accept the fire safety log (Appendix 1).

08/55

Clerk's salary and conditions of service

Resolved: To agree the revised contract which was signed by both the chairman and the clerk.

08/56

Finance

i) Appointment of Internal Auditor

Resolved: To reappoint Mrs E. Pearson as Internal Auditor for the financial year 2008/9 and to pay her a fee of £50.

ii) Resolved: To vire £30 from the photocopying budget to the stationery budget.

iii) Accounts for payment

Resolved- That the accounts below are paid and the account balances be noted.

Community Account				Opening Balance	£759.57
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
3 March 2008			Transfer from Business Base Rate Tracker Account	£1,000.00	
3 March 2008			Rent-football field	£0.05	
3 March 2008			YEDL-wayleave *	£16.86	
5 March 2008	100576	Bradford Council	Photocopying		£24.60
5 March 2008	100577	Walker Office Products Ltd	Stationery –envelopes, printer cartridges		£75.92
5 March 2008	100578	H. Townend	Refreshments PCL meeting + parish council meetings		£35.00
5 March 2008	100579	C. Brown	Salary adjustment February + March £34.11, Postage £23.80		£57.91
5 March 2008	100580	G.Emmott	Refreshments PCL meeting		£25.00
5 March 2008	100581	Dolphin stairlifts	Disabled access ramp		£117.50
5 March 2008	100582	NALC	Quality Status portfolio submission		£29.36
5 March 2008	100583	Bradford Council	Litter bin *		£352.50
5 March 2008	100584	Eastburn School Enabling Account	Room hire *		£30.00
5 March 2008	100585	Y&TH RTP	'What's on the Agenda' Training*		£38.00
31 March 2008	SO	C. Brown	Salary		£507.52
				Closing Balance	£483.15

* Arrived after publication of the agenda

Business Base Rate Tracker Account				Opening Balance	£33,395.13
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
3 March 2008			Transfer to Community Account		£1,000.00
				Closing Balance	£32,395.13

Resolved: To record a vote of thanks to the clerk for her management of the bank accounts which has resulted in a higher than expected amount of interest credited to the Business Base Rate Tracker Account.

08/57

Correspondence-(For information and inform future agendas.)

- Eastburn Junior and Infant School Newsletter (Circulation envelope)
- Keighley Area Committee, Minutes 3 January 2008 (Circulation envelope)
- Your Bradford, WY Police Newspaper (Circulation envelope)
- Governance Hub. Trustee Voices, Governance Resources (Circulation envelope)
- E-mail from a resident thanking the council for acting in the interests of local residents and objecting to a planning application
- Enjoy England Booklet (Circulation envelope)
- Community Star Awards nomination form.
- Notification of Planning Training provided by Yorkshire Planning Aid: Forwarded to Councillors Mullen, Thompson and Pickard.
- E-mail from a planning consultant regarding proposals for the site K/H2.1 (UDP adopted October 2005). The consultant will be invited to give a presentation at the next parish council meeting.

08/58

City of Bradford Council Minutes and Reports

Councillors reported the following observations:

Safer Communities: Councillor Blagden reported that the police have a target of 30% reduction in crime by end 2008 but accept that 25% is the likely figure to be achieved.

08/59

Planning Matters:

- The introduction of electronic consultations update: Councillor Mallinson reported at the Parish Council Liaison Meeting that the introduction of electronic consultations has been delayed by three months. This is a central government initiative.
- Local Development Framework Documents Received: Three important documents have been received for consultation and comments must be submitted before 20 March 2008. Summaries of the documents with pages with specific reference to Steeton-with-Eastburn had been circulated to members.

Resolved: To make the following comments about the LDF documents

- Spatial Vision and Strategy: Option 3 would be the best for Steeton and Eastburn with a proportion of an allocation of 10% housing but with the employment opportunity outlined in Option 2. This would reduce the necessary travel to work and consequently the carbon footprint. The council accepts that there has to be enough housing development to trigger investment in infrastructure and improved services.
- Initial Sustainability Appraisal: It is important that there is sufficient development of infrastructure and improved provision of local services and employment.

- c) Settlement Study: This is factually incorrect and contains contradictions.
- iii) There is an extra LDF consultation meeting to be staged at Keighley, Wednesday 19 March, Temple Row Centre, 6.00 p.m. to 9.00 p.m.
Resolved: Councillor Mullen will attend the meeting on 8 March 2008.
- iv) Planning Applications to be considered:
- a) 07/09911/FUL, Construction of 12 apartment block, 6 apartments and 4 terrace house block (Amended plans) at Longlands, Skipton Road, Steeton.
Resolved: The council still recommends refusal:
- o The density of 63 units per hectare is too high
 - o There is insufficient amenity space for this number of dwellings. This has been exacerbated by the provision of extra parking spaces for the rear apartment block. Council would have preferred a decrease in the number of units at the rear of the site to allow more amenity space.
- Councillor Su Thompson and/or Councillor Karen Pickard will attend the Area Planning Panel on 13 March, at 10.00 a.m. Council Chamber, Keighley Town Hall.
- b) 07/ 07624/FUL, Two storey extension at 7 Curlew Court, Steeton
 Councillors are concerned that part of the land to be built on is in the washland as defined by UDP (October 2005) and would therefore recommend refusal of the application.
 The size of the extension is disproportionately large in comparison to the original dwelling.
- c) 08/00052/FUL, 3 bedroom house at Former site of garages, South of Chapel, Moor Lane, Eastburn
Resolved: The council has no objections to this application and will support the decision of the Planning Officer.
- d) 08/00239FUL, Extension at side of Meadowfield Croft, Keighley Road, Steeton.
Resolved: The council will support the decision of the Planning Officer.
 The council requests that the Planning Officer is satisfied that the proposed development does not impact on the public right of way through the site
- e) 08/00487/FUL, Conservatory at Cobbydale View, Whitley Head, Steeton.
Resolved: The council recommends refusal as the scale of the development is disproportionately large in this prominent location within the greenbelt.
- v) Planning decisions to be noted:
 None
- vi) Appeal Notification:
- a) 07/00240/APPFUL (07/ 03934/FUL) Two storey extension at 1 Halsteads Way, Steeton.

08/60

Member's Community Reports (For information and inform future agendas)

- Ward Councillors: it was noted that the Ward Councillors have not attended a parish council meeting for some time.
- Churches Parish Magazine: The parish council logo has been incorporated on the front cover without consultation-This will be discussed at the April meeting
- Thornhill Road: A water leak has been marked but not attended to. There is a danger on frosty mornings in that the road is covered in ice.
- Play area at the Bowling Green: There was a report of glass and cans littering the grassed area.
- Path between Airedale Hospital and Thornhill Road: The path is littered with cigarette ends discarded by members of staff and visitors.
- New bridges in the Memorial Garden. The new structures are excellent. Thanks will be conveyed to Parks & Landscapes department. Bradford Council.
- There are potholes Skipton Road near the entrance to the Willows
- A wooden fence is falling down and obstructing the footway between Parkway and Clough Avenue.
- Safety railings at the new Puffin crossing in Eastburn are half the length of the previous railing
- Some of the potholes have been repaired on St Stephen's Road
- Chiroprapist services. This should be raised with the residents own GP practice.

To note the date of the next meeting-Wednesday 2 April 2008, 7.30 p.m. at Steeton Bowling Pavilion.
 There being no further business the Chairman closed the meeting at 10.15p.m.

Chairman..... Date: 2 April 2008