



Steeton-with-Eastburn Parish Council

The Minutes of the Meeting held at the Bowling Pavilion, Steeton, Wednesday 7 March 2007.

Present: Councillor Dr. Harding (Chairman), Councillors Mrs. Blagden, Mrs. Emmott, Hargreaves, Mrs Lear, Mrs Mitchell, Miss Moorhouse, Mullen, Mrs Townend, and Weller.

In attendance: Mrs. C. Brown, Clerk
PCSO Walton
Councillor M. Kelly, District Councillor
1 Member of the press
0 Members of the public

07/046 Apologies

Apologies were accepted from Councillor Mrs. Budimir.

07/047 Declaration of Interest

Councillor Mrs Mitchell declared a prejudicial interest in Planning Application 07/00705/OUT as she is a close neighbour of the applicant and shares ownership of the access lane of the site. She withdrew from the meeting during the discussion of this item.

07/048 Minutes

Resolved- That the Minutes of the Council Meetings held on 7 February 2007 and 21 February 2007 be approved and signed by the Chairman.

Update on matters discussed at the meeting held 7 February 2007

The clerk's update report is appended to these minutes. (Appendix 1)

07/049 Police Issues

i) Crime figures for January 2007 were noted but the accuracy of the figures was questioned. Councillor Mullen reported that the British Transport Police crime figures for Steeton and Silsden station can be downloaded from BTP website and that these figures show a decline in incidents. The BTP is willing to attend a future parish council meeting and discuss any issues or concerns.

Resolved: To invite a representative of the British Transport Police to attend a future meeting.

ii) Police Tasking Meeting

Councillor Mrs. Blagden reported that the following issues were discussed:

- High Street is to be included in the speedwatch programme. It was suggested that 4p.m. onwards would be an appropriate time to carry out the procedure.
- Youths with bicycles outside the shop on Elmsley street: The police were not aware of this problem but will now monitor the situation.
- Youths on football field: The police reported that the situation had improved but that they were still patrolling the area.
- Parking near the turning circle at the bottom of Old Station Road. The police agreed to patrol this area.
- Problems with noise from the Cricket Pavilion during a social event: It was reported that the noise was not from the pavilion but outside. It was suggested that the cricket club could inform police if events are to take place.
- Post box at Steeton Post Office: PCSO Walton will deal with this as soon as space is available in the shop.

- A new speedwatch volunteer has been recruited from Steeton
- ASBO warnings have been sent to three Eastburn residents and their behaviour is being monitored.
- Steeton School: Heavy padlocks have been broken. Youths in Keighley Road recreation Ground have been setting aerosol cans alight and are still throwing litter in to the school grounds. The police have spoken to the culprits.
- A speedwatch initiative on Main Road, Eastburn caught 15 vehicles in 1/2 hour.

iii) Reports for communication with the police

- A resident of Dixon Close has reported that cars are parking on the new footway at the corner of Barrows Lane and High Street.
- Cars are travelling down Chapel Road even though the sign at the junction with Barrows Lane prohibits all motor vehicles.

07/050

Youth Issues

i) Report from the Silsden Youth Council Meeting held 6 March 2007

Councillors Hargreaves and Weller had attended the meeting. Unfortunately only 3 Youth Councillors, the Chairman and Vice-Chairman were present at the meeting along with Councillor Bottomley, the Clerk and a representative from the police. The Youth Council is project driven to raising funds. The Youth Council members present were in the 11-13 year age bracket, with the Chairman and Vice-Chairman being older. PCSO Walton reported that this level of attendance was exceptional and there were usually many more members present, who are keen and committed. There are plans to extend the Rocks & Ramps area for bikers dependent on an improvement in behaviour of some individuals.

Resolved: To invite the Chair of Youth Council to attend a future meeting.

It was suggested that South Craven School could be approached to identify a group of youngsters from Eastburn and Steeton to work with Abina Dorgan-Smith and parish councillors. It was suggested that improvements at Eastburn Playing Field may improve the situation. The KVS Youth outreach team will attend the Neighbourhood Forum meeting on Tuesday 13 March at Steeton Methodist Hall at 7.00 p.m.

ii) Area Co-Ordinator's Office Grant:

Resolved: To allocate the £2000 grant from the Area Co-Ordinators Office to a budget heading of 'Youth Issues' in 2007/8.

07/051

Bowling Club

i) Provision of disabled access and toilet facilities at the Bowling Pavilion, Steeton

Resolved: To accept the recommendations of the Briefing Paper (Appendix 2) and obtain estimates for the work to provide disabled access to the pavilion.

Resolved: To make grant applications to the Community Chest and the Craven Trust for a contribution to the cost of providing disabled access at the Bowling Pavilion.

Resolved: To consider the provision of disabled toilet facilities at the Bowling Pavilion, Steeton, in the financial year 2008/9.

ii) Draft agreement between the parish council and Bradford Council

No feedback has been received from Bradford Council.

iii) Draft agreement between the parish council and the Bowling Club

The Bowling Club has asked for a few minor amendments to the agreement. The amended agreement will be circulated to members for consideration at the next council meeting.

07/052

Parish Plan

i) Steering Group Meeting held 21 February 2007: Councillor Mullen gave a report of the meeting.

Members of the Steering Group and the parish council will meet on Wednesday 4 April and Thursday 5 April to organise the insertion of questionnaires and newsletter in the envelopes. The questionnaire will be sent out in the middle of April and the final date for completion and return will be 11 May 2007.

07/053 Eastburn Playing Field

i) Charity Commission Documents

Resolved: To accept the amended charity documents (Appendix 3) and publicise the changes to the public in the notice boards.

Resolved: To set up a bank account for Eastburn Playing Fields association with Councillors Dr Harding, Mrs Lear and Mrs Blagden as signatories.

Resolved: To use the donation of £50 from the Youth Club to open the Eastburn Playing Field Association bank account.

ii) Drainage costs

The estimate for the drainage work has not been received. It was reported that the water from the field may need to be drained in to the mains on Sun Street for which planning permission will be required. It was felt that, due to the complexity of the work, it would be impossible to submit a grant application to Yorventure before 31 March

07/054 Circulation of parish council papers by e-mail

Resolved: To provide a black ink cartridge and a packet of paper (500 sheets) annually to each councillor with e-mail facility.

07/055 Asset register

Resolved: To accept the asset register (Appendix 4)

07/056 New sign for the football field

Resolved: To provide a new sign for the football field, subject to cost.

Resolved: The Clerk will obtain an estimate of the cost of providing a suitable sign on a pole and will obtain advice on the wording regarding the exclusion of dogs from the field.

07/057 Consultation on Amendments to the Model Code of Conduct for Local Authority Members

Councillor Dr. Harding explained the amendments to the Code of Conduct for Local Authority Members..

07/058 Finance

i) Accounts for payment

Resolved- That the accounts detailed on the schedule presented at the meeting be paid.

ii) Internal Auditor:

Resolved: To confirm the appointment of Mrs. E. Pearson as Internal Auditor for the ensuing year.

07/059 Correspondence-(For information and inform future agendas.)

- Calor Village of the Year leaflet (Circulation envelope)
- START Regeneration Consultants (Circulation envelope)
- Enjoy England, Celebrate St. George's Day (Circulation envelope)
- Bradford Council, Sustainable Design Guide: Added to the UDP documents for consultation whe considering planning applications.
- DEFRA: Review of the Quality Town & Parish Council Scheme (Circulation envelope)
- Local Resident: Copy of a letter sent to Bradford Council regarding gully on Main Road, Eastburn. (Circulation envelope)
- Audit Commission: Appointment of External Auditors (Mazars): Noted
- Chief Superintendent Simon Willsher: Notification of his move to Force Communications Division and the appointment of Chief Superintendent Eileen Bancroft as Divisional Commander, Keighley division.
- Trevor Eakin, Highways dept., Notification that the construction of the new fooway on Station Road will commence shortly and the advertising of the 'No Waiting' Order will be from 1 March for 3 weeks: Noted
- Tony Reeves, Chief Executive, Bradford Council: Letter of introduction: Noted
- E-mail information regarding a meeting about the Planning Protocol between Bradford Council and the Town and Parish Councils: Forwarded to Councillors Harding and Mullen.
- Wright, Atkinson Pearson: Letter informing the council that no reply has been received from Turners, Solicitors. This will be discussed at the next parish council meeting.
- Neighbourhood Forum Agenda: Noted

- Eastburn School Newsletter (Circulation envelope)
- Keighley Area Committee agenda, 8 March 2007 (Circulation envelope)

07/060

City of Bradford Council Minutes and Reports

Councillors reported the following observations:

- Environment & Waste Management Improvement Committee: Councillor Mrs. Emmott queried whether fines can be levied on residents who leave wheelie bins out on the highway on the wrong day.
- Environment & Waste Management Improvement Committee: Councillor Mrs. Emmott reported that Bradford Council is going to take steps to inform residents when gully cleaning will take place so that cars on roads can be removed to facilitate the cleaning.
- Licensing Panel: Councillor Hargreaves queried whether checks are made to ensure that licensed premises are adhering to the conditions of their license.
- Keighley Area Committee: Councillor Miss Moorhouse noted that Youth Service resources are present in many areas of Craven Ward but not in Steeton or Eastburn. This will be brought up at the next Neighbourhood Forum meeting.
- Social Care Improvement Committee: Councillor Dr. Harding reported that there is a proposal to reduce access to care to those only in critical need. The Committee is not, however, satisfied that the voluntary sector is sufficiently resourced to take on persons of moderate need. The status quo will prevail until the committee is satisfied with the level of provision by the voluntary sector. It was noted that most other authorities have already reduced the care provision to those in critical need.

07/061

Planning Matters:

i) Local Development Framework:

- Core Strategy Consultation on Issues- Councillor Mullen reported that facilities outlined in Steeton are not accurate. The consultation period has been extended to the end of April.
- LDF Sustainability Appraisal: Councillor Mullen agreed to read this document and report back at the next meeting.

ii) Planning Applications to be considered:

a)07/00705/OUT, Single storey dwelling at Oldside, Shoebridge Avenue, Steeton

Resolved: To express the following concerns regarding the application and support the decision of the Planning Officer.

- Shoebridge Avenue is a narrow unmade road with very poor sight-lines in to Lyon Road
- Shoebridge Avenue is used as a pedestrian access to the neighbouring primary school
- The private drive is narrow and does not allow the passage of two vehicles side by side.
- The parking facilities shown on the plans will require vehicles to back out on to the narrow private drive.

It was also noted that the previously granted planning permission was prior to the building of Orchard Bungalow which may have changed the access conditions.

b)07/ 00743/LBC, Formation of new openings and alteration of existing openings to accommodate new door and windows at The Retort House, Mulberry Lane, Steeton

Resolved: Council had no objections to the application and will support the decision of the Conservation and Planning Officers.

c) 07/ 00753/FUL, Formation of new openings and alteration of existing openings to accommodate new door and windows at The Retort House, Mulberry Lane, Steeton

Resolved: Council had no objections to the application and will support the decision of the Conservation and Planning Officers.

d)07/00850/FUL, 2 storey extension at 52 Main Road, Eastburn.

Resolved: Council would recommend a 1m set back behind the wall of the main building and a more pronounced lowering of the roofline of the extension in line with the House Extensions Policy. Council will support the decision of the Planning Officer.

iii) Planning decisions to be noted:

None

07/062

Member's Community Reports (For information and inform future agendas)

- Gullies and the gutter between Thornhill Road and Airedale General Hospital need cleaning. Councillor Mrs. Emmott will report this.
- Mr. Pollard will supply the two native trees for the football field and consult with Councillor Miss Moorhouse on their siting.
- 13a Stone Grove: The wall is falling in to the footway and the hedges are overhanging the footway. The clerk will contact the solicitor for the estate and report this.
- Blocked drain in Keighley Road recreation Ground: Parks and Landscapes and Highways will be reminded that the drain needs unblocking so that there is no danger from the hole that is full of water.
- 14 Skipton Road, Steeton: The down-pipe is discharging on to the pavement. This will be reported to Environmental Health.
- Concerns regarding the felling of trees at Longlands, Skipton Road will be reported to the Tree Team.
- Sutton Lane: A large advertising sign will be queried with the planning department to check if planning permission is required.
- Industrial units at Eastburn Mills. Rubbish that has been flytipped will be reported to the land owner to ask him to have it removed.
- Station Road, Steeton: The embankment between the railway bridge and the A629 is covered in litter..
- A629 lay-bys: The Highways Agency-rubbish will be asked to tidy up the areas.
- North Wall of cemetery: The wall adjacent to the field is falling down. This will be reported to the cemetery manager.
- The corner of Steeton Grove and Station Road: Overhanging bushes are restricting sightlines.

To note the date of the next meeting-

Wednesday **11 April** 2007, 7.30 p.m. at the Bowling Pavilion, Steeton.

There being no further business the Chairman closed the meeting at 9.37p.m.

Chairman.....

Date: 11 April 2007