



Steeton-with-Eastburn Parish Council

The Minutes of the Meeting held at Eastburn Junior and Infant School, Wednesday 3 June 2009 at 7.30p.m.

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Hargreaves, Mitchell, Mrs Pickard and Weller.

In attendance: Mrs. C. Brown, Clerk,
0 Members of the public, 1 Member of the Press,
PCSO Walton (to 7.55p.m.)

09/92 Apologies
Apologies were sanctioned from Councillors Henson, Lambert, Thompson and Townend.
Apologies were noted from Councillor Mallinson, Ward Councillor

09/93 Declaration of Interest: None

09/94 Minutes
Resolved- That the Minutes of the Council Meeting held on 6 May 2009 are approved as a true record and signed by the Chairman.
The clerk's report on action taken and information received on items discussed at the meeting held 6 May 2009:

Minute Number	Action/Information
09/61	The Clerk met with Alison Eagle, KVS, who explained her role as the Rural Development Worker. The Clerk has received the Bowling Green agreement from Bradford Council and has sent an invoice for £95.00 to the Bowling Club.
09/66	The Clerk met with Noreen Akhtar, Area Co-Ordinator's Office, regarding the Ward Investment Fund. The preliminary form for endorsement by the Ward Councillors has been submitted by the Clerk.
09/74	The land at Ash Grove has been cleared. The agent will now prepare plans for submission for residential planning permission.
09/79	The overhanging branches at the junction of Queen Street and Skipton Road have been cut back.
09/85	The Chairman of the Bowling Club was informed that Councillor Weller has been re-appointed to be the council's representative on the Bowling Club Committee.
09/86	The photographs for the top of the web pages have been sent to the website provider and the website is in the process of upgrading.
09/87	The Clerk read all the PlayEngland documents to inform the grant application for Stage 2 of the Playbuilder fund. The application was compiled and submitted by the deadline date. A copy of the application is available for councillors' information. Copies of the plans and information about the equipment proposed have been posted in the Eastburn notice-board and will be circulated to all councillors for information. The Clerk has started completing the application forms for the WREN and Yorventure Land Fill Tax Credit funding. The deadline date for the WREN application is 24 June 2009. The accounts have been submitted to the Internal Auditor. A change of mandate form has been requested for the council's and Eastburn Playing Field Association's accounts.

09/95 Police Issues
i) Police report: PCSO Walton circulated copies of the latest NPT newsletter showing that the crime figures are low. Community speedwatch had been carried out between 9/10 May by traffic officers and a substantial number of fixed penalty notices had been issued. PCSO Lawrence is to make an appeal for more Neighbourhood Watch co-ordinators. The reported parking issue on Ings Road has been addressed. Reports of an HGV cab parked on Halsteads Way have not been substantiated by the police as it has not been parked when they have patrolled. Problems with parking on Elmsley Street have been passed to parking enforcement. The speed of traffic on Thornhill Road will continue to be monitored and community speedwatch will be carried out.
ii) Reports for communication to the police
None

iii) The date of the first PACT (Police and Community Together) meeting was noted: Thursday 11 June, Gloucester Avenue Community Centre, Silsden. Councillor Blagden agreed to go out on patrol with the police on 20 June 2009. The police are also willing to have other councillors patrolling with them by prior arrangement with PCSO Walton.

09/96

Eastburn Playing Field

- i) Report of a meeting with Mr Alan Davison, Bradford Council, regarding the drainage of the football field: The Clerk outlined Mr Davison's recommendations which had been forwarded to members of the steering group and the Chairman.
- ii) To decide whether to instruct a drainage contractor to investigate whether there are old culverts at the western boundary of the site.

Resolved: The Clerk will get three estimates of cost for the complete drainage of the field from local drainage contractors.

- iii) Update on the 'Groundworks' Application: Councillor Pickard reported that the project had been successful and progressed through stage one of the application. A project facilitator, David Lawson, will meet with members of the steering group on site and help with the Stage 2 application.

The Clerk reported that tenders for the play area have been sent out by B CEP and the deadline is 25 June 2009. The tenders will be opened at a meeting to be held 2 July 2009.

09/97

Parish Plan

- i) Reports from the focus groups:

- Community Facility: No report
- Speedwatch initiative: No report
- Footpaths and Rights of Way: Councillor Blagden reported that she is working on a route for the footpath audit of Eastburn paths on 26 June 2009. Members of the walking group have offered to help with the audit.
- Communication and website development: The photographs for the banner top of the site have been sent to the website company and the site is in the process of being upgraded.

09/98

Transport Issues

- i) Report about the first car park user survey carried out Wednesday 20 May: Councillor Mullen reported that the first survey was very encouraging with commuters willing to share their comments and details with the interviewers. Approximately 300 people were interviewed. The second survey is scheduled for Tuesday 9 June. The Clerk will start work on the analysis of the survey results after the second survey.

Councillor Mullen also reported that the work to install the dropped kerbs at the junction of Steeton Grove and Station Road was started this week.

- ii) To note the date of the next Transport Working Group: 17 June 2009, Silsden Town Hall

09/99

The Rose Garden, Eastburn

Photographs of the work carried out so far were circulated and councillors applauded the work that had been done so far. The photographs will be uploaded on to the website.

09/100

Finance

- i) Accounts for payment

Resolved- That the accounts below are paid and the receipts and account balances be noted.

Community Account				Opening Balance	£3,693.67
Date	Cheque/Reference	Payee	Details	Receipts	Payments
24 May 2009		HM Revenue and Customs	VAT repayment	£514.14	
3 June 2009	100662	M.Trevors	Clearance of land £450.00, Investigation of drainage outlet, Eastburn playing field £30.00		£480.00
3 June 2009	100663	J. Westbrook	Maintenance April + May		£332.00
3 June 2009	100664	Walker Office Products Ltd	Stationery		£150.15
3 June 2009	100665	C. Brown	High visibility vests £18.00, Postage £29.40, broadband + telephone £33.74		£81.14
30 June 2009	Standing Order	C. Brown	Salary		£613.27
				Closing Balance	£2551.25

* Invoices and receipts received after publication of the agenda.

Business Base Rate Tracker Account				Opening Balance	£71,687.06
Date	Cheque/Reference	Payee	Details	Receipts	Payments
				Closing Balance	£71,687.06

09/101 Bradford Council Minutes
Bradford Council: It was announced that the city will become a City of Sanctuary.
Corporate Improvement: It was reported that the Revenue and Benefits unit are having difficulty in recruiting staff as applicants did not have the required numeracy skills.

09/102 Correspondence- (For information and inform future agendas.)

- o Eastburn School Newsletters (Circulation envelope) Parks and Landscapes Department, Bradford Council: Notification of the Big Lottery Secret Millionaire Fund
- o Pennine Prospects: South Pennine Leader newsletter (Circulation envelope) and forwarded to Councillors Mullen and Lambert.
- o Alison Eagle, KVS, Notes on her role as Rural Development Worker for inclusion in the next parish council newsletter.
- o Amy Rylance, Health and Wellbeing Development Manager: Notification of the 'Tackling Health Inequalities Event', 22 June 2009.
- o Bradford Council: veterans Weekend posters: A5 posters put in notice-boards.
- o YLCA: Agenda South Pennine Branch Annual meeting, 10 June 2009, Ripponden: (Circulation envelope) and forwarded to Councillor Mullen.
- o YLCA: White Rose Update (Circulation envelope)
- o Bradford Youth service: Bullet Point (Circulation envelope)
- o Country Air: Forwarded to Community Facility group
- o The Playing Field: Forwarded to Eastburn Playing Field Steering Group
- o A letter from a bowling club member forwarded from Parks and Landscapes, Bradford Council regarding the availability of keys to the pavilion: The Clerk has responded outlining the reasons for the restricted availability of keys to the pavilion.
- o Bradford Council: Council Courier (Circulation envelope)
- o Airedale Partnership: Invitation to a Public exhibition of plans for the College Cavendish Street Building, Keighley
- o KVS: invitation to a rural parish council workshop 23 June 2009
- o Keighley Planning Panel Minutes 22 April 2009 (Circulation envelope)

09/103 Planning Matters:

i) Local Development Framework Documents: None

ii) Local Development Framework Comments: None

iii) Report on the meeting to discuss the Planning Protocol: Councillor Mullen reported that the final document has not yet been agreed. The final draft will be presented to the Executive and then will be considered by the Regulatory and Appeals Committee before being adopted by the council and parish and town councils.

iv) Planning Applications to be considered:

a) 09/01703/FUL, Construction of single storey pumping station with ancillary car parking and new access from Intake Lane at Land at Whitley Head, Barrows Lane, Steeton.
Resolved: The council will support the decision of the Planning Officers and ask for assurances that site traffic will not access the site via Barrows Lane.

b) 09/01782/FUL, Construction of three bedroom house with integral garage at former site of Garages, south of Chapel, Moor Lane, Eastburn
Resolved: The council will support the decision of the Planning Officers

c) 09/02131/HOU, Single storey side extension and first floor Juliet balcony to rear at 1 Halsteads Way, Steeton.
Resolved: The council will support the decision of the Planning Officers but will express concerns that the reasons for refusal of the previous application, 08/06866/FUL, do not appear to have been addressed.

d) 09/02384/ADV, Advertisement of posters on existing bus shelter on Skipton Road, Steeton.
Resolved: The council will support the decision of the Planning Officers

v) Planning decisions to be noted:

Granted:

a) 09/01284/FUL, Conservatory at 11 Forge View, Steeton.

vi) Appeal Notifications: None

vii) Enforcement Updates:

a) Bathroom cash and carry, Station Road, Steeton. The property has established warehouse use and within this use a limited area is permitted for display and sales.

b) Aireburn Garage, Steeton: Customer parking is now available and marked.

09/104 Member's Community Reports (For information and inform future agendas)

- A large pot hole at the north end of Elmsley Street
- Complaints about the grass cutting in the cemetery which is causing damage to some gravestones
- The replacement of the capping stones by the bowling club has not been done well.
- A request for a litter bin to be placed by the seats on Skipton Road adjacent to the bowling club will be put on the July agenda.
- Small notices have been posted on street furniture on Station road.
- Overhanging hawthorn branches in the Memorial Garden at the junction of Skipton Road and St. Stephen's Road.
- Uneven road surface on Green Lane close to junction at Main Road.
- Uneven and deteriorating road surface on Keighley Road between Steeton Top and Hawcliffe corner on the Keighley bound side of the road.

To note the date of the next meeting: Wednesday 1 July, 7.30 p.m. at Eastburn Junior and Infant School.
There being no further business the Chairman closed the meeting at 8.50.p.m.

Chairman..... Date: 1 July 2009